

COMMUNITY EDUCATION

SPRING 2019

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CLASSES ENROLLING JANUARY THROUGH MAY 2019



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REGISTRATION INFORMATION & REGISTRATION FORM

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REGISTER ONLINE

Students can now register and pay online for Community Education classes by visiting shopcommunityed.ccac.edu. Registering has never been easier! Simply add courses to your shopping cart. Related courses automatically appear for your shopping cart, so there is no way to miss that perfect class.

HAVE A GREAT IDEA FOR A CLASS? WOULD YOU LIKE TO TEACH A COURSE?

Contact CCAC Community Education

West Hills Center

1000 McKee Road, Oakdale, PA 15071

communityeducation@ccac.edu

412.788.7507

Please include your resume and an outline of your proposed course.

LOCATIONS

ALLEGHENY CAMPUS

CCAC Allegheny Campus

412.237.2525

808 Ridge Avenue

Pittsburgh, PA 15212

(North Shore)

CCAC Homewood-Brushton Center

412.371.1600

701 North Homewood Avenue

Pittsburgh, PA 15208

(Wilkinsburg)

BOYCE CAMPUS

CCAC Boyce Campus

412.371.8651 or

724.327.1327

595 Beatty Road

Monroeville, PA 15146

CCAC Braddock Hills Center

412.271.0201

250 Yost Boulevard

Pittsburgh, PA 15221

(Forest Hills)

NORTH CAMPUS

CCAC North Campus

412.366.7000

8701 Perry Highway

Pittsburgh, PA 15237

CCAC West Hills Center

412.788.7500

1000 McKee Road

Oakdale, PA 15071

SOUTH CAMPUS

CCAC South Campus

412.469.1100

1750 Clairton Road

(Route 885)

West Mifflin, PA 15122

CCAC Washington County

724.223.1012

Washington Crown Center

1500 West Chestnut Street

Washington, PA 15301

The Energy Innovation Center (EIC)

1435 Bedford Avenue

Pittsburgh, PA 15219

Ballet Academy of Pittsburgh

4100 Library Road (Route 88)

Pittsburgh, PA 15234

Canon McMillan High School

Elm Street Extension

Canonsburg, PA 15317

Consignment Cottage

234 Moon Clinton Road

Coraopolis, PA 15108

Ft. Couch Middle School

515 Fort Couch Road

Pittsburgh, PA 15241

Hartwood Acres

215 Saxonburg Boulevard

Pittsburgh, PA 15238

Jefferson Hills Library

925 Old Clairton Rd

Clairton, PA 15025

Muetzel's Florist & Gift

1144 Silver Lane

Mckees Rocks, PA 15136

Paragon Studios

8130 Perry Highway

Pittsburgh, PA 15237

Pathfinder School

50 Donati Road

Bethel Park, PA 15102

Peebles Elementary School

8625 Peebles Road

Pittsburgh, PA 15237

Piecing It Together

3458 Babcock Blvd.

Pittsburgh, PA 15237 (Ross Twp.)

Scally's Golf Course

265 Hookstown Grade Road

Moon Twp., PA 15108

Sisters of Divine Providence

9000 Babcock Boulevard

Allison Park, PA 15101

Sunset Golf

3501 Brownsville Road

Library, PA 15129

USC Boyce Middle School

Upper St. Clair School District

1500 Boyce Road

Upper St. Clair, PA 15241

Upper St. Clair High School

1825 McLaughlin Run Road

Pittsburgh, PA 15241

Willows Driving Range

7838 Saltsburg Road

Pittsburgh, PA 15239

ACADEMIC PREPARATION

GRE (GRADUATE RECORD EXAMINATION) PREP

Prepare for the GRE (Graduate Record Examination)—the standardized test required for admission to many graduate school programs—in a relaxed, small-group setting. Hone the verbal, math and analytical skills assessed by the exam and become familiar with the various types of exam questions as well as the exam format. Topics include a review of exam sections (verbal, quantitative and analytical writing); test-taking skills and strategies; and improving verbal and quantitative reasoning, critical thinking and reading comprehension.

Allegheny Campus	YGE-199-1210	\$149	8 Sessions
6:30PM–9:30PM	T	2/12/19	Clark

MATH & ALGEBRA REVIEW—OVERCOMING MATH ANXIETY

This review of mathematics and basic algebra will help students build their math skills and confidence. Addition, subtraction, multiplication, long division, fractions, decimals, percentages, word problems and algebra up to the high school sophomore level will be covered. There is no need for math anxiety when one has a firm grasp of math basics.

Allegheny Campus	YAG-801-1210	\$69	6 Sessions
7:00PM–9:00PM	R	3/14/19	Ainsworth

SAT PREP 2-DAY WORKSHOP

This 12-hour, two-day workshop provides a guided review of the math and verbal skills for the Scholastic Aptitude Test (SAT). The course includes careful analysis for completion of the sections on evidence-based reading and writing; writing strategies and tips for the optional essay; and a comprehensive review of algebra and advanced math with and without the use of a calculator. Test-taking techniques and strategies are also discussed. This workshop is taught at an accelerated, concentrated pace. Students should bring a calculator. A textbook is required and is not included in the cost of the course. Textbook is: “Barron’s SAT Prep” 2018 Edition ISBN-13: 978-1438009988 ISBN-10: 1438009984.

North Campus	YOU-635-1450	\$109	2 Sessions
9:30AM–3:30PM	S	2/23/19	Clark
South Campus	YOU-635-1540	\$109	2 Sessions
9:30AM–3:30PM	S	2/23/19	Fleckenstein Brim-Simpson
West Hills Center	YOU-635-1290	\$109	2 Sessions
9:00AM–4:00PM	S	4/6/19	Ruhe

SAT PREP—MATH & VERBAL

This 24-hour course is designed for high school students or anyone planning to take the Scholastic Achievement Test (SAT) or Pre-Scholastic Aptitude Test (PSAT) in preparation for college admission. The course includes careful analysis for completion of the sections on evidence-based reading and writing, writing strategies and tips for the optional essay, and a comprehensive review of algebra and advanced math with and without the use of a calculator. Test-taking strategies, time-saving techniques and practice tests are also included. A textbook is required and is not included in the cost of the course. Textbook is: “Barron’s SAT Prep” 2018 Edition ISBN-13: 978-1438009988 ISBN-10: 1438009984.

North Campus	YOU-630-1450	\$109	8 Sessions
6:00PM–9:00PM	W	2/20/19	Clark

ARTS & CRAFTS

ACTING FOR FUN—ADULTS

Students are led through scene work as well as improvisation techniques in a relaxed, supportive environment. Film versus stage acting will be explored as well as practical knowledge for the business of acting. Beginners and more advanced students are welcome.

Allegheny Campus	YDD-216-1210	\$79	6 Sessions
6:30PM–8:30PM	R	3/21/19	Perkins

ACTING—BASIC SKILLS FOR STAGE & FILM

Improve and expand your presentation skills, public speaking ability and ways to express yourself while you explore the fundamentals of the craft in a relaxed and supportive setting. Topics include physical and vocal techniques, method acting, improvisation, on-camera skills, audition technique and ways to express spontaneous personal feelings. No previous acting course or experience required.

Paragon Studios	YDD-101-1430	\$79	6 Sessions
7:00PM–9:00PM	R	3/7/19	Metzger

NEW! ART MEDIA—WHAT’S THE DIFFERENCE?

Thinking of taking an art class? Not sure which one is right for you? This lecture will help you learn the different types of media and gain an understanding in how and why various media are used. We will discuss wet and dry media, comparing different types of paints, drawing tools, pigments and dyes and more.

Boyce Campus	YDA-332-1280	\$29	1 Session
6:00PM–8:00PM	M	2/18/19	Gray

NEW! CALLING ALL ARTISTS—HOW TO PUBLICIZE YOURSELF & YOUR WORK

Visual artists, craftspeople, writers, musicians and other performers—the public needs to know about you. This workshop will guide you in writing materials about you, your work, and then determining how, when, and with whom to share them. You will also get tips on how to approach various media for coverage.

North Campus	YDA-052-1450	\$49	1 Session
6:30PM–9:00PM	W	5/8/19	Faculty

CANVAS & ACRYLIC PAINTING

Learn a variety of painting techniques, methods and styles to decorate a canvas with acrylic paints. Each class, a new painting will be finished. Students will need to bring canvas, paints and brushes to each class. Please call 412.788.7507 for a list of supplies.

West Hills Center	YDA-352-1290	\$69	4 Sessions
10:00AM–1:00PM	T	2/5/19	Kirk

COLOR THEORY

This class is designed as a lecture to teach the basic principles of color theory, which can be applied to all types of work where color is used, such as floral design, knitting, paintings and home decorating. The main goal is to gain an understanding of how colors work together. After becoming familiar with the basics of the primary, secondary, tertiary and neutral colors, students will learn the various types of color harmonies and how to use these harmonies to their advantage. There is a \$5 fee collected at the first class for a color wheel.

Allegheny Campus	YDA-326-1210		1 Session
6:30PM–9:30PM	R	4/18/19	Hartman
Boyce Campus	YDA-326-1280	\$39	1 Session
10:00AM–12:00PM	S	3/2/19	Gray

COLOR THEORY—ADVANCED

This advanced color theory course is designed as a lecture/workshop series intended to go well beyond the basics of color mixing. We will learn how to apply the principles of intensity, value, shading, tinting and temperature to achieve proper keying, lighting, depth and mood. We will learn how to apply these principles to a limited palette and different types of media. *Color Theory* is required as a prerequisite.

Allegheny Campus	YDA-327-1210	\$39	1 Session
6:30PM–9:30PM	R	4/25/19	Hartman
Boyce Campus	YDA-327-1280	\$39	1 Session
9:00AM–12:00PM	S	3/9/19	Gray

DIY MASON JAR HERB OR FLOWER GARDEN

During this workshop, you will use variety Fusion™ Mineral Paint products to create your own personal mason jar herb garden! We will paint and stencil a wood box; then Ultra-Grip, paint and distress three mason jars. Come May, you will be all ready to plant! All supplies are included and there are many colors and stencils to choose from.

Consignment Cottage	YDA-361-1295	\$39	1 Session
7:00PM–9:00PM	R	4/4/19	Faculty

DRAWING BASICS

This fundamental drawing course includes the topics of shape, light, line, value and perspective. With graphite and ink for its working media, this course is recommended for the beginner or anyone wanting to improve drawing skills. This course is a stepping stone in preparation for more advanced drawing classes. For the first class, students will need an 11x14" sketch pad, assortment of drawing pencils 6B–4H, vinyl and kneaded erasers, blending stump and photo (front view at least 3x5"). Other materials will be discussed at the first class.

Allegheny Campus	YDA-914-1210	\$69	6 Sessions
6:30PM–8:30PM	R	2/28/19	Byrne
Boyce Campus	YDA-914-1280	\$89	6 Sessions
6:30PM–9:30PM	M	3/11/19	Gray
Cannon McMillan	YDA-914-1594	\$69	6 Sessions
6:30PM–8:30PM	M	3/4/19	Faculty
North Campus	YDA-914-1450	\$89	6 Sessions
6:30PM–9:30PM	W	2/20/19	Giebel

DRAWING FOR BEGINNERS

Anyone can draw. In this course the learner will be able to unlock the hidden ability to draw. It all begins with a line, and you will be able to draw single objects to highly detailed compositions. This class is a must for students who enjoy painting but feel they cannot draw.

South Campus	YDA-926-1541	\$69	6 Sessions
6:30PM–8:30PM	M	3/4/19	Faculty

FLORISTRY TRAINING NONCREDIT CERTIFICATE

Do you love flowers? Consider a career in the floral industry! This intensive 10-week entry level program will prepare you for the ever-growing, ever-exciting field of floral design. Students will learn the practices, concepts, and applications used in the floral industry in order to obtain the acquired knowledge and skills needed to ensure accessibility of employment within the floristry arena. Students will earn a Certificate of Attendance. Cost of materials is extra and will be discussed at the first class.

North Campus	YBB-005-1450	\$249	10 Sessions
6:30PM–9:30PM	T	2/12/19	Connors

FLORAL DESIGN

Students will learn floral design concepts, color coordination of silk, dried and fresh flowers. Go home with beautiful projects such as table centerpieces, wall and door decorations, swags, wreaths, etc. This informative hands-on training course may enable you to gain entry-level employment in a floral related job. Cost of extra materials will be discussed at the first class.

Muetzel's Florist	YGA-332-1295	\$89	6 Sessions
6:30PM–9:30PM	M	3/11/19	Harding
North Campus	YGA-332-1450	\$89	6 Sessions
6:30PM–9:30PM	T	2/12/19	Connors

SPRING FLORAL, WREATHS & BOWS

Learn silk and artificial flower arranging techniques for spring using containers and two different wreath bases. Add the finishing touch with a handmade bow. Bring a container for a floral design to the first class. Materials for the last three classes will be discussed the first class. Please call 412.788.7507 for a supply list.

South Campus	YDA-353-1540	\$69	4 Sessions
2:00PM–5:00PM	T	3/26/19	Kirk

NEW! INTRODUCTION TO IMPROVISATION

This introduction to improvisation class will focus on the basic concepts of agreeing, building and developing a scene and creating characters and environments in improvised theatre. It will be a fun and interactive way to challenge yourself outside your comfort zone. "The biggest joy of improv is that everyone is always right!"

Ft. Couch Middle	YDD-301-1550	\$69	6 Sessions
6:30PM–8:00PM	R	2/28/19	Sewchok

JEWELRY CREATION & DESIGN FOR BEGINNERS

Learn to make elegant jewelry using seed beads, glass and crystals. Explore different jewelry making techniques while creating unique beaded jewelry. In addition to learning about tools and materials understand what makes a well-designed piece of jewelry. Materials are extra. Please call for supply list.

Cannon McMillan	YBB-007-1594	\$69	4 Sessions
6:00PM–9:00PM	W	4/3/19	Kirk
Ft. Couch Middle	YBB-007-1550	\$69	4 Sessions
6:00PM–9:00PM	R	2/7/19	Kirk
North Campus	YBB-007-1450	\$69	4 Sessions
6:30PM–9:30PM	M	3/4/19	Connors
West Hills Center	YBB-007-1290	\$69	4 Sessions
2:00PM–5:00PM	T	2/5/19	Kirk

JEWELRY—POUNDING, STAMPING, WIRE-WRAPPING & TREE OF LIFE

Learn the details of jewelry pounding, stamping, name/letters/texture and layered metals. Learn different wire gauges and uses. Create multiple pieces of jewelry with these techniques and tools, including a Tree of Life Pendant. Please call 412.788.7507 for a list of supplies.

South Campus	YDA-354-1540	\$69	4 Sessions
10:00AM–1:00PM	T	3/26/19	Kirk

KNITTING 1—BEGINNER

Learn the basics of knitting and discover a relaxing hobby you'll enjoy for a lifetime! Students will learn how to hold the knitting needles and learn about yarn and how to care for different yarn. This class progresses you through all the knitting basics such as, casting on, the knit stitch, the purl stitch, binding off and combinations of both stitches. This class is taught in English-style knitting. Step-by-step, you will learn to build skills to learn how to confidently knit any beginner-level pattern. Class projects may include easy dishcloth samples, a scarf, wrist warmers or a coffee cup cozy. Projects will be using basic stitch patterns and simple color changes. Bring size US 8/5.0 mm Knitting Needles and Worsted Weight Cotton yarn.

Boyce Campus	YBC-218-1280	\$69	4 Sessions
6:00PM–9:00PM	T	2/19/19	Maguire-Haught
Ft. Couch Middle	YBC-218-1550	\$69	4 Sessions
6:00PM–9:00PM	M	2/25/19	Maguire-Haught
South Campus	YBC-218-1540	\$69	4 Sessions
6:00PM–9:00PM	W	2/27/19	Maguire-Haught
West Hills Center	YBC-218-1290	\$69	4 Sessions
6:00PM–9:00PM	R	2/21/19	Maguire-Haught

FIVE WAYS TO GET YOUR COMPANY TO SEND YOU TO A COURSE:

- **Ask.** A verbal request is often all it takes. A written memo is even better.
- **Show the catalog.** Get them to read it. Attach it to your memo.
- **Stress the benefits.** Workshops can help you stay fired up and ready for new challenges.
- **Emphasize the convenience.**
- **Compare the price.** Your supervisor will be pleased to know they are paying a little and getting a lot.

Does Your Employer Provide Tuition Assistance?

Many do! Your organization may encourage furthering your education by offering full or partial tuition assistance. Check with your Benefits Office today.

KNITTING 2—ADVANCED BEGINNER LACE, CABLES & CHARTS

Go beyond the basics of knitting and continue to build confidence and add to your knitting knowledge! Students will learn how to read patterns, read charts, knit a variety of stitches such as increases and decreases, lace patterns, and basic cable patterns. Students will learn to knit in the round. Learn to fix mistakes and learn lots of tips and tricks. You will learn to build your skills to learn how to confidently knit many intermediate-level patterns. Class projects may include examples of intermediate dishcloths, scarves, wrist warmers, mittens and hats. Projects will be using intermediate stitches and repetitive stitch patterns. Bring size US 8/5.0 mm knitting needles and worsted weight cotton yarn. Must have taken *Knitting 1*.

Ft. Couch Middle 6:00PM–9:00PM	YBC-219-1550 M	\$69 4/1/19	4 Sessions Maguire-Haught
South Campus 6:00PM–9:00PM	YBC-219-1540 W	\$69 4/3/19	4 Sessions Maguire-Haught

NEW! LANDSCAPE PAINTING

Do you like happy trees and happy mistakes? Using acrylic paints, learn how to create beautiful landscapes. All you need is a canvas pad, assorted brushes and the basic colors of acrylic paints. This class will teach you color theory, the building of layers and colors, and techniques to create the amazing scenery you see every day. Create a landscape painting so professional you will want to hang it on your wall.

Ft. Couch Middle 6:30PM–8:30PM	YDA-023-1550 R	\$59 3/21/19	4 Sessions Murphy
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NEW! MANDALA DRAWING FOR STRESS REDUCTION

Mandalas offer balancing visual elements, symbolizing unity and harmony. In this Mandala drawing class you will learn all the skills and techniques needed to draw your own beautiful Mandalas. You will leave the class relaxed and with a great sense of achievement in creating beautiful art! The list of materials will be discussed in the first class. No artistic skill required.

West Hills Center 2:00PM–5:00PM	YDA-363-1290 W	\$99 2/13/19	8 Sessions Sathi
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ENROLL EARLY!

Popular classes fill quickly and classes with low enrollment may be canceled.

MODERN CALLIGRAPHY & LETTERING 1

This course teaches the art of modern calligraphy using a pointed pen. Students will learn about the tools and how to use them. We will learn basic strokes and progress to a full alphabet. We will also look at decorative elements to enhance your lettering and ways of applying your new skill to various projects. You will not need much equipment to create beautiful lettering and a detailed shopping list will be emailed to students prior to the first class. Some materials include a bottle of black ink, a pen holder and hunt 22 nib. Additional supplies will be discussed at the first class. Items can be purchased at most local arts and craft stores and online.

Allegheny Campus 6:30PM–8:30PM	YDA-904-1210 W	\$79 2/20/19	6 Sessions Browne
Boyce Campus 6:30PM–8:30PM	YDA-904-1280 W	\$79 2/20/19	6 Sessions Constantinides
Ft. Couch Middle 6:30PM–8:30PM	YDA-904-1550 M	\$79 2/25/19	6 Sessions Faculty
North Campus 6:30PM–8:30PM	YDA-904-1450 M	\$79 2/18/19	6 Sessions Constantinides
West Hills Center 6:30PM–8:30PM	YDA-904-1290 R	\$79 2/21/19	6 Sessions Constantinides

NEW! INTERMEDIATE CALLIGRAPHY

Are you ready to take your calligraphy to the next level? Would you like to develop your personal style? If so, this is the course for you. During this course, we will be looking at different tools and surfaces and different mediums to write with. We will cover brush pens, faux calligraphy and metallic inks as well as continuing with the pointed pen. You will need to bring your calligraphy tools which should include a straight and oblique pen holder, an assortment of pointed nibs, pencil and marker/ layout paper. A list of additional tools and materials will be emailed to you before the class starts and will include specific brush pens, metallic inks and suggested surfaces to write on other than paper.

Allegheny Campus 6:30PM–8:30PM	YDA-124-1210 W	\$79 4/3/19	6 Sessions Browne
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PAINTING IN OIL & ACRYLICS

This class is for the student who wants flexibility in individual projects ranging from oil painting to watercolors. The instructor works with each student based on the medium chosen.

Allegheny Campus 6:30PM–9:30PM	YDA-010-1210 R	\$89 2/21/19	8 Sessions Hartman
North Campus 9:00AM–12:00PM	YDA-010-1450 W	\$99 2/20/19	8 Sessions Hall

PAINTING WITH WATERCOLOR

Explore techniques that can bring watercolors to life through practice in the classroom. All skill levels are welcome. Supplies needed for the course will be discussed at the first meeting.

Boyce Campus 12:00PM–3:00PM	YDA-096-1280 S	\$99 2/9/19	8 Sessions Barringer
North Campus 9:00AM–12:00PM	YDA-096-1450 F	\$99 2/15/19	8 Sessions Faculty
North Campus 6:30PM–9:30PM	YDA-096-1451 R	\$99 2/14/19	8 Sessions Giebel
South Campus 12:00PM–3:00PM	YDA-096-1540 W	\$89 2/27/19	6 Sessions Estes
West Hills Center 9:00AM–12:00PM	YDA-096-1290 S	\$99 2/16/19	8 Sessions Sathi

PORTRAIT DRAWING WITH PENCIL

Interested in drawing a person's face? Learn the basics of drawing people from the eyes to the lips. All you need is an assortment of graphite pencils, a kneaded eraser, and drawing paper. Portrait drawing for beginners will give you the knowledge of proportions, light, shadows and shapes needed to draw a portrait.

South Campus 6:30PM–8:30PM	YDA-101-1540 T	\$59 3/5/19	4 Sessions Murphy
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POTTERY 1

This course will teach the beginning student the art of forming decorative and practical objects out of clay. Students will practice hand building and wheel throwing, creating unique and personal pieces for your home or gift giving. Cost includes one slug of clay, paints and glazes.

North Campus 6:30PM–9:30PM	YDA-301-1450 W	\$189 2/6/19	10 Sessions Lok-Tsang
North Campus 9:00AM–12:00PM	YDA-301-1451 W	\$189 2/6/19	10 Sessions Lok-Tsang

POTTERY 2

This course is for students who have completed Pottery 1. Become more proficient at hand building and wheel throwing to create unique and personal pieces for your home. Cost includes one slug of clay, paints and glazes.

North Campus 6:30PM–9:30PM	YDA-303-1450 M	\$189 2/4/19	10 Sessions Lok-Tsang
North Campus 6:30PM–9:30PM	YDA-303-1451 R	\$189 2/7/19	10 Sessions Lok-Tsang

NEW! QUILTING 101

Are you ready to learn how to quilt? Learn everything from fabric selection to cutting, piecing, layering your work with backing and batting, machine quilting, and binding while making a 9-patch sample wall hanging. If you can operate a sewing machine and sew a quarter inch seam you are on your way to making a quilt. Supplies to purchase before class: 45mm rotary cutter, 6x24" quilters' ruler, 24x36" self-healing cutting mat. Fabric can be purchased after the first class (approximately \$75).

Piecing It Together 6:30PM–9:00PM	YCF-001-1410 W	\$99 3/13/19	6 Sessions McHenry
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SEWING—BEGINNING

Learn how to use a sewing machine and attachments, adapt patterns, and use various sewing techniques. Students complete at least one garment. Cost of materials is extra and will be discussed at the first class.

Boyce Campus 6:30PM–8:00PM	YCF-013-1280 W	\$99 2/13/19	6 Sessions Faculty
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Bring your own machine to class.

Piecing It Together 6:30PM–9:00PM	YCF-013-1410 R	\$99 2/14/19	6 Sessions Jones
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South Campus 6:30PM–9:00PM	YCF-013-1540 R	\$99 3/7/19	6 Sessions Harmon
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Bring your own machine to class.

STOCK CARVING & CONSTRUCTION

Artistically recreate the stock piece for a long rifle which was typically used by the early frontiersman. This piece was often made of curly maple, with decorative inlays, and an integral, well-made patchbox that was built into the stock. In this class students will learn and employ basic silversmithing, wood carving, hornworking, leather working, engraving, and wood finishing skills as they design their own stock piece. During the production, which may require several semesters to complete, the student, is responsible for purchasing the necessary items (approximate cost \$800).

USC Boyce Middle 6:30PM–9:30PM	YCE-069-1550 M	\$229 2/11/19	12 Sessions Blauch
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USC Boyce Middle 6:30PM–9:30PM	YCE-069-1551 M	\$169 2/11/19	6 Sessions Blauch
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ENROLL EARLY!

The decision to offer a class is based upon enrollment approximately one week prior to the start of class. Don't let your class be canceled.

THE MYSTERY OF ART REVEALED

This course is based on art history and introduces art from a non-traditional direction. Rather than chronological study, it uses an anecdotal approach and concentrates on some of the most beloved works of art. Beginning with iconic works like Whistler's Mother and The Mona Lisa, students discover little-known facts, such as their real titles, what the artists were like, and how these paintings earned their place in history.

Allegheny Campus	YDA-931-1210	\$49	4 Sessions
6:30PM–8:30PM	W	2/27/19	Byrne

NEW! WEDDING CRAFTS

Come and learn with me to make the DIY wedding of your dreams! Together, we can create your own invitations, flower arrangements/bouquets, table decorations, jewelry, bows, signs, picture/sign in area, and so much more! Do you look on the internet or Pinterest for some ideas but not sure how to make them a reality? Your instructor will help you do just that! We will brainstorm the many different things you can make to create a beautiful DIY/handcrafted wedding! You supply your own supplies, but together we will make the list of all the things you need, then make the projects based on your ideas/wants/needs.

Ft. Couch Middle	YDA-362-1550	\$89	6 Sessions
6:00PM–9:00PM	M	3/25/19	Kirk
South Campus	YDA-362-1540	\$89	6 Sessions
6:00PM–9:00PM	T	3/26/19	Kirk
West Hills Center	YDA-362-1290	\$89	6 Sessions
6:00PM–9:00PM	T	2/5/19	Kirk

BUSINESS & ENTREPRENEUR

21 QUESTIONS YOUR BUSINESS & BUSINESS PLAN MUST ANSWER

Having a solid road map as to how you want to operate and grow your business will help alleviate the mystery behind the next steps that are necessary for success. Let's eliminate haphazard planning and destroy barriers that could jeopardize the overall health of your business by transforming your vision into realistic business planning. This course will cover 21 vital questions that your business must be able to answer to ensure a desired outcome. We will walk you through each question to ensure your business will have all of the answers that it needs to open the doors of success, sustainability and growth.

South Campus	YGA-632-1540	\$59	4 Sessions
7:00PM–9:00PM	T	2/12/19	Wofford

NEW! EFFECTIVE COMMUNICATION SKILLS

Have you ever felt like you are not getting the message through to others? Learning how to effectively communicate can help to decrease misunderstanding, frustration and conflict at home, at work, with friends and in social situations. Effective communication can make a difference.

South Campus	YGA-059-1540	\$69	4 Sessions
6:30PM–8:30PM	M	3/25/19	Vitale

NEW! EMPOWER YOURSELF AS AN EFFECTIVE SPEAKER

Whether you are excited, blasé, or terrified about communicating to more than one person at a time, this course will empower you with the tools you need to become a more effective presenter. From preparation and practice to polish and presence, you will discover practical, easy-to-implement ways to use your natural talent and desire to share your wisdom and make you an unforgettable speaker.

Canon McMillan HS	YAB-307-1594	\$59	4 Sessions
6:30PM–8:30PM	W	2/27/19	Vitale

COMMUNICATE WITH IMPACT

For 106 years, business professionals have turned to Dale Carnegie techniques and principles to reach new levels of professionalism and effectiveness. With new perspective and skill we have the opportunity to advance with every internal or external customer interaction. This program will help you with the distinction of knowing how to say what needs to be said, in a way that fosters desired results and maintains high levels of professionalism.

North Campus	YGA-515-1295	\$199	1 Session
9:00AM–4:00PM	F	4/12/19	Faculty

STEP UP TO LEADERSHIP

Don't supervise...superlead your team to breakthrough performance. Supervisors and managers who understand this simple truth and know how to implement it are the ones who create impact in today's organizations. They develop high performance teams that get results because they know how to lead a team—not just manage it. When you finish this workshop, you will be able to: Create a sense of direction for your team, lead by example, communicate with precision, be cool under pressure, resolve conflicts quickly before they affect the whole group, convert negativity into positive production, listen effectively, work smarter, not harder, delegate responsibility, authority and accountability and give difficult feedback without creating resentment.

North Campus	YGA-628-1295	\$199	1 Session
9:00AM–4:00PM	F	3/22/19	Faculty



Dale Carnegie

GIFT CERTIFICATES

Give the gift that lasts forever...education. Just call Community Education at 412.788.7507 and request a gift certificate for the course of your choice. If you are not sure which course would be best for your friend or loved one, just state a dollar amount that can be applied to any of our offerings.

NEW! GRANT WRITING

Learn the process for successful grant writing. We'll discuss how to identify resources and supports for proposal submission; the common grant application; how to write an effective executive summary and outline a funder approved evaluation segment.

Boyce Campus	YGA-228-1280	\$79	6 Sessions
6:00PM–8:00PM	T	2/26/19	Tamburri

HANDS-ON SOCIAL MEDIA FOR BUSINESS WORKSHOP

Learn how to create an optimized business presence on social media. Engage your current and potential customers through the use of Facebook, Twitter, Instagram and Pinterest. Students should have a Twitter, Facebook, Instagram and Pinterest account set up prior to the class.

South Campus	YAI-806-1540	\$69	2 Sessions
9:00AM–12:00PM	S	3/2/19	Barton

HOW TO BECOME A PROFESSIONAL ORGANIZER

Learn how to develop your passion for organizing into a career. In this workshop, learn the steps required and skills needed to become a professional organizer.

Allegheny Campus	YGA-605-1210	\$29	1 Session
6:30PM–7:30PM	R	3/7/19	Eisner

HOW TO FINANCE REAL ESTATE PURCHASES

This course will explain various methods of funding single and multi-family real estate transactions and will be useful for both first-time home buyers and real estate investors. Students will learn about traditional and creative strategies for financing real estate. Also covered will be borrowing requirements, avoiding common mistakes, spotting rate trends and explanations of finance as it pertains to borrowing. Students who take this class will gain valuable insights that will be helpful whether the intent is to buy a home to live in or to buy for investment purposes.

Allegheny Campus	YGA-639-1210	\$39	1 Session
7:00PM–8:30PM	M	3/18/19	Suchy
Boyce Campus	YGA-639-1280	\$39	1 Session
7:00PM–8:30PM	W	3/20/19	Suchy
South Campus	YGA-639-1540	\$39	1 Session
6:30PM–8:00PM	T	3/26/19	Suchy
West Hills Center	YGA-639-1290	\$39	1 Session
7:00PM–8:30PM	R	3/21/19	Suchy

HOW TO MAKE MORE MONEY & REDUCE STRESS AT WORK

This course will cover the four primary qualities that make employees valuable to employers. Students will learn how to create significant leverage with their employer, negotiate, overcome stress and why some people are promoted while others are passed over. Additionally, students will learn how to create the work environment that they want and enrich themselves while working for someone else.

South Campus	YGA-625-1540	\$39	1 Session
6:30PM–8:30PM	T	4/16/19	Suchy

HOW TO SELECT HIGH QUALITY TENANTS & REDUCE LANDLORD STRESS

This course will teach present and future landlords how to reduce the risks of leasing rental units on their own and minimize the stress that comes from being a landlord and a property manager. Students will learn how to screen rental applicants, how to properly review credit reports, how to encourage the strongest applicant to apply, how to increase the pool of applicants for each unit, how to resolve conflicts and how to reduce the stress of property management.

Allegheny Campus	YGA-608-1210	\$39	1 Session
7:00PM–9:00PM	M	3/4/19	Suchy

South Campus	YGA-608-1540	\$39	1 Session
6:30PM–8:30PM	T	4/2/19	Suchy

PROJECT MANAGEMENT BOOT CAMP

Prepare for the Project Management Professional (PMP®) Certification in this 'every other Saturday' program. Only six months and 12 in-class days. By taking part in this boot camp, you will become a member of a cohort of professionals seeking the valuable PMP® certification. In addition to guiding class activities, our highly qualified instructor will provide resources, mentoring and open-ended communication and accessibility. For more info contact Brian Hannon at bhannon@ccac.edu or 412.788.7357. Cohort size is always limited to 15 individuals. Call 412.788.7537 to register. To view the current schedule visit ccac.edu and search "Project Management Boot Camp."

West Hills Center	XGE-013-5102	\$2,395
8:00AM–4:00PM	S	

HOW TO START A SMALL BUSINESS

In this 15-hour overview course students will learn the basics of what it takes to start a small business. Practical topics include the fundamentals of financing, laws and legal structures, marketing, selling skills, insurance, taxes and record keeping. Students will also learn about the personality of the successfully self-employed and gain links to resources that help small businesses succeed.

Allegheny Campus 6:30PM–9:30PM	XGA-121-1210 R	\$119 2/14/19	5 Sessions Howells
Ft. Couch Middle 6:00PM–9:00PM	XGA-121-1550 R	\$119 2/28/19	5 Sessions Wofford
North Campus 6:30PM–9:30PM	XGA-121-1450 W	\$119 2/20/19	5 Sessions Kasper
South Campus 6:30PM–9:30PM	XGA-121-1540 M	\$119 3/4/19	5 Sessions Wofford

HOW TO START INVESTING IN REAL ESTATE

This course will introduce students to real estate investing and will cover how to buy, rehab, rent and sell. Students will learn the main strategies for getting into real estate investing for rehab or for rent. Also covered will be the fundamentals of financing, property selection, maintenance, marketing, area consideration, building types, tenants and contractors. Students who take this class will gain valuable insights that will help prevent costly mistakes.

Allegheny Campus 7:00PM–9:00PM	YGA-624-1210 M	\$39 3/11/19	1 Session Suchy
Boyce Campus 7:00PM–9:00PM	YGA-624-1280 W	\$39 3/13/19	1 Session Suchy
South Campus 6:30PM–8:30PM	YGA-624-1540 T	\$39 4/9/19	1 Session Suchy
West Hills Center 7:00PM–9:00PM	YGA-624-1290 R	\$39 3/7/19	1 Session Suchy

I HAVE AN IDEA, NOW WHAT?

Turn your idea into reality. Using real life examples a patent attorney with over 25 years of experience will give students an overview of patents, trademarks and copyrights and how to protect their idea. If you are serious about moving forward with an idea of your own, this course is for you.

Allegheny Campus 6:30PM–8:30PM	YAI-083-1210 T	\$39 2/19/19	1 Session Porcelli
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INTRODUCTION TO LIFE COACHING

A Life Coach helps a person identify where they are and where they want to be in various stages of life (family, relationships, career, finances, faith, etc.), and then utilizes a specific skill set and a structured conversation to close the gap between where they are and where they want to be. This course is designed to teach the basics of life coaching. Upon completion of the course the student will have a solid understanding of what coaching is (and is not), the shape of a coaching conversation and a working knowledge of the core competencies of coaching.

Allegheny Campus 7:00PM–9:00PM	YEB-376-1210 R	\$69 3/28/19	6 Sessions Gohn
North Campus 7:00PM–9:00PM	YEB-376-1450 M	\$69 2/25/19	6 Sessions Gohn

INVESTMENT PROPERTY—IS IT FOR YOU?

If you're thinking about buying an investment property and making it work for you, learn from an expert what you need to consider before you make the decision to invest. Since not all investment properties are the same, it's important to determine the location of the property, decide what type of property fits your strategy, calculate what assets you will need to handle the investment ups and downs, build the supporting cast you will need before and when problems arise, and understand how buying investment property is an entirely different experience than buying your primary residence. Get the facts before making the investment.

South Campus 10:00AM–12:00PM	YGA-060-1540 S	\$109 2/16/19	6 Sessions Pittman
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IS YOUR RESUME HURTING YOUR JOB SEARCH?

Are you making it easy for potential employers to delete your resume the moment they receive it? Applying for a job is just a click away, so recruiters and HR departments get heaps of resumes daily. The only way to get through the mass of emails is for the employer to be brutal about which ones go forward and which are deleted. We will go over traps that might be hidden in your resume. Please bring a printed copy of your resume to mark up during class.

North Campus 6:30PM–9:30PM	YGA-049-1450 W	\$59 4/10/19	1 Session Faculty
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CURIOUS ABOUT YOUR CLASS LOCATION?

The address for your class location is listed in the front inside cover of the catalog.

AGILE CERTIFIED PRACTITIONER PMI-ACP®

This interactive, hands-on 'every other Saturday' 10-day boot camp provides a toolbox of skills and best practices for effective and efficient delivery of agile projects, and provides those interested in sitting for the exam the required 21 hours of formal Agile training needed. Participants will learn proven best practices and tools that will drive sustainable project performance from inception through delivery, and leveraging an iterative mindset. The agile best practices and tools reviewed are leveraged from a combination of sources, including the Project Management Institute (PMI®), SAFe®, SCRUM, Lean, Kanban and others. For more information contact Brian Hannon at bhannon@ccac.edu or 412.788.7357. Cohort size is always limited to 15 individuals. Call 412.788.7537 to register. To view the current schedule visit ccac.edu and search "Agile Practitioner."

West Hills Center XGE-014-5102 \$2,395
8:00AM–4:00PM S

MAKE-UP ARTIST NONCREDIT CERTIFICATE

Learn the entry level stages of different make-up application, step-by-step for: skin care and prep and its effect on make-up, picking the correct color and coverage for foundations, the function of brushes, color and eye shadow techniques, applying false lashes, basic everyday looks and the smoky looks. Wedding make-up application will also be discussed. This class will teach you the most valuable and essential make-up artist skills. Upon completion, students receive a Certificate of Attendance. Please bring basic make-up supplies to class (foundation, shadows, brushes, mirror, face wipes, etc.) to class. Any additional supplies will be discussed at the first class.

West Hills Center YDA-500-1290 \$249 10 Sessions
9:00AM–12:00PM S 2/9/19 Solomon

NETWORKING FOR INTROVERTS

Are you the person standing in the corner watching other people work a room and network? Do you often struggle with what to say when you meet someone? Do you avoid meeting new people but now you need to for yourself or your business? We will discuss how to find networking opportunities that will benefit the audience you are looking for and what to prepare in advance before the event. Also learn how to comprise an effective one-minute commercial. You will discover how to qualify the person you are talking to and give them only the information they need to hire you or your services. Other various proven tips and suggestions when networking will be discussed.

South Campus YGA-631-1540 \$59 2 Sessions
6:30PM–9:30PM T 4/2/19 Galloni

NEW! PAYROLL BASICS

In this class, learn the basics of payroll using automated timekeeping systems. We will cover payroll tax withholding for federal, state, and local taxes; voluntary withholding for benefits; direct deposit; unclaimed property; garnishments; and more.

Allegheny Campus YCH-322-1210 \$59 7 Sessions
6:30PM–8:30PM M 2/18/19 Stoops

NEW! SEO FOR STARTERS

Ever wondered how websites end up on the first page of Google search results? Want to learn how to bottle a little of that magic for your own website? Search Engine Optimization (SEO) is one of the most powerful tools in your digital marketing toolbox, and SEO for Starters will cover some of the best practices, tips and tricks, tools and strategies you can harness to take your website and online marketing efforts to the next level.

Allegheny Campus YAI-979-1210 \$39 1 Session
6:30PM–8:30PM W 3/20/19 Scott

NEW! SMALL BUSINESS DEVELOPMENT

The success of small business is a purposeful journey that requires devotion and hard work. This course offers guidelines for developing your small business by learning how to set SMART Goals for the future. The course also looks at the developmental stages of a small business and provides insight into increasing productivity and improving communication.

Canon McMillan HS YGA-064-1594 \$39 1 Session
6:30PM–8:30PM M 4/29/19 McConnell

SMARTPHONES

Smartphones offer the features you need to manage the myriad details of your life whether that includes scheduling business meetings, tracking your family's schedule, reading email or surfing the web. Learn how your smartphone can help you streamline, organize, and enrich your life. The course covers Android, Windows, and iPhone functions and apps.

Allegheny Campus YAI-053-1210 \$39 1 Session
9:00AM–12:00PM F 4/5/19 Blackwell

South Campus YAI-053-1540 \$39 1 Session
9:00AM–12:00PM S 4/13/19 Pollock

CLASS FILLED?

Additional sections of a class can be scheduled when the class is filled. We can place your name on a waiting list.

NEW! SPEAKING—SPEECHES, INTERVIEWS, MEETINGS & MORE

Are you trying to gain the interview skills for college, business, and beyond? What does your body language say about your personality? Are you a business professional who has the desire to take the next step toward a leadership position in their career? Do you want to improve your presentation skills for school or employment purposes? Role-playing, speech development, presentation and mock scenarios will help develop a well-rounded view of public speaking no matter the forum: interviewer, interviewee, presentation, webinar and beyond.

Ft. Couch Middle	YAB-306-1550	\$99	8 Sessions
6:30PM–8:30PM	M	2/18/19	Sewchok

STARTING A DIY ETSY BUSINESS

Learn how to set up your own DIY business on Etsy! Students in this course will gain a basic grasp of using Etsy from creation of a site to maintaining a successful shop.

Allegheny Campus	YCH-917-1210	\$49	2 Sessions
9:00AM–12:00PM	S	3/23/19	Faculty

Ft. Couch Middle	YCH-917-1550	\$49	2 Sessions
6:30PM–9:30PM	M	3/11/19	Dadey

North Campus	YCH-917-1450	\$49	2 Sessions
12:00PM–3:00PM	S	3/9/19	Dadey

THE BUSINESS OF BLOGGING

Blogging has become big business and some bloggers are reporting six-figure incomes. How do bloggers become entrepreneurs and turn their blogs into profitable businesses? In this course bloggers will learn simple and creative ways to market and monetize their blogs—whether they are novices looking for extra income or pros who want to increase revenue and go the next level. Topics include promoting a blog and building an audience; staying true to a voice; marketing through social networking sites such as Facebook, Twitter, Pinterest and Tumblr; using Google Analytics; writing a media kit; and numerous methods to make money, including Google's AdSense and merchandising.

Allegheny Campus	YGA-038-1210	\$69	4 Sessions
6:00PM–9:00PM	W	2/6/19	Thomas

North Campus	YGA-038-1450	\$69	4 Sessions
6:00PM–9:00PM	M	4/1/19	Mistick

South Campus	YGA-038-1540	\$69	4 Sessions
6:30PM–9:30PM	T	3/19/19	Faculty

VOICEOVER ACTING

Learn about voiceovers and their many applications in radio, television, films, documentaries, audio books, training and educational materials, etc. Topics include various types of voiceover narration, vocal improvement techniques, pronunciation and enunciation, reading lines and scripts, accent and character voices, and commercial voiceover opportunities. The process of making demo recordings and finding casting agents will also be discussed.

Allegheny Campus	YGA-029-1210	\$139	5 Sessions
6:30PM–9:30PM	T	3/6/19	Caye

North Campus	YGA-029-1450	\$139	5 Sessions
6:30PM–9:30PM	W	2/27/19	Bailey

NEW! WOMEN—LEADERSHIP IN BUSINESS

Women, take the lead! Leadership in business will help you identify and build on skills you need to become an effective, successful leader. How do you approach obstacles, build relationships and develop assertiveness? Learn from the successes and challenges other women.

Ft. Couch Middle	YGA-088-1550	\$59	2 Sessions
6:30PM–9:30PM	M	2/11/19	Wofford

CONTINUING EDUCATION TRAINING PROGRAMS FOR STUDENTS WITH SPECIAL NEEDS

Come make new friends, meet old friends or sign up with current friends and enjoy really cool classes and events. Classes are offered in local neighborhood community centers, bowling alleys, cinemas, hotel ballrooms and CCAC campuses and centers. The goal of each course is to provide educational and social interaction classes to enhance skills of persons with a wide range of disabilities. For a list of classes, please visit ccac.edu and search 'special needs' or contact Mary Jo Guercio at mguercio@ccac.edu or 412.237.2723.

GED PREPARATION WITH REMEDIATION Eight Week Program

The eight-week GED Preparation program with remediation will help you get ready for all subject areas of the GED Test. The classes will also help you brush up on those forgotten Math and English skills so that you can take the GED Tests with confidence!

Cost: \$149

Course Number: YAG-936-4002

When: Tuesdays & Thursdays, 6:00PM–8:30PM

Orientation: February 19 and February 21

Begin Date: February 25 End Date: April 25

Where: CCAC Allegheny Campus

Register at shopcommunityed.ccac.edu or call 412.237.4578.

INTRODUCING GED BOOT CAMP

Spring 2019 CCAC & Allegheny Intermediate Unit offer GED Preparation!
Four Week Program

The GED Boot Camp is designed to help motivate and prepare you to pass one subject area or the entire GED and earn the diploma. This four-week boot camp includes an orientation, critical thinking workshop and GED predictor tests in RLA, Social Studies, Science and Math.

Cost: \$99

Course Number: YAG-942-4002

When: Saturdays, 9:00AM–11:30AM

Begin Date: March 16

End Date: April 6

Where: CCAC Allegheny Campus

Register at shopcommunityed.ccac.edu or call 412.237.4578.

BETTER CHOICES BETTER HEALTH

Put more life back in your life! If you're an adult with a chronic health condition, or are caring for someone who does, you can participate in the Better Choices, Better Health program. This free six-week series of workshops will help you learn strategies to manage your symptoms and have an improved quality of life. Classes will be held throughout Allegheny County. Please visit www.alleghenybetterhealth.org or call 412.237.6582 to learn more about the program.

INSTRUCTORS WANTED

Are you a subject-matter expert who enjoys sharing your knowledge with others? Do you have good communication skills/teaching experience? Are you available to teach during the day? We would like to increase our instructor pool in many areas for our Workforce Development noncredit programs. Our instructors teach classes for our corporate clients, usually at their location, in and around the Pittsburgh area. Assignments are by contract and may be for one day or several, depending on topic. Our customers' needs dictate the curriculum, and you develop the course accordingly. If you are qualified and would like to pursue this opportunity, please send your resume and a list of topics you can teach to Cindy Safran csafran@ccac.edu.

Some of the topic areas we are seeking:

- Soft skills—Leadership, Problem Solving, Business Communications, Customer Service, Time Management, Conflict Resolution, Team Building, Presentation Skills.
- Technical Skills—Electrical, Mechanical, PLCs, Geometric Dimensioning and Tolerancing, Blueprint Reading, Six Sigma Green Belt, Industrial Maintenance topics.
- Computer Skills—SQL, HTML, Javascript, Coding, Excel Advanced, Office 365, MS Project.

REAL ESTATE FUNDAMENTALS & PRACTICE

This 75-hour course will provide instruction to individuals who intend to become real estate agents or those interested in gaining general knowledge in the field of real estate. The text "Modern Real Estate Practice in Pennsylvania, 13th Edition, Bellaris" is required for class, but not included. Please bring a business calculator to class. For more information email fsekula@ccac.edu or call 412.788.7382.

Boyce Campus 6:00PM–9:00PM	XCR-106-5601 MW	\$479 2/18/19	25 Sessions Faculty
North Campus 6:00PM–9:00PM	XCR-106-5602 MW	\$479 2/18/19	25 Sessions Faculty
South Campus 6:00PM–9:00PM	XCR-106-5603 MW	\$479 2/18/19	25 Sessions Faculty

PLUS 50 INITIATIVE

Completing a degree or certificate is the key to opening new doors. Going back to school and earning your college degree or certificate in health care, education, and social services paves the way to opportunities for new jobs and career advancement. Earning a degree or certificate is easier than ever. If you are thinking about getting your degree or certificate, you won't be starting at square one. Under the Plus 50 Encore Completion Program, adult students can gain credits for past education and work experience. It is a great time to come back. As the economy recovers, getting your degree or certificate can help increase your earning potential. The Plus 50 Encore Completion Program offers courses tailored to your needs, making it easier than ever to finish what you started. For more information, email plus50@ccac.edu or call 412.237.2723.

VOCATIONAL-RESIDENTIAL DEVELOPMENT CLASSES

The Human Services Professional Development program offers centralized training classes open to all human services agencies, as well as specialized in-agency training classes. The courses we offer include professional development classes for staff to improve and update knowledge related to their jobs, as well as personal growth and skill development classes for staff wanting to enhance individual growth in order to increase professional performance. Our classes are designed to meet the training requirements of the Allegheny County Department of Human Services and the Department of Public Welfare. For more information or to get a list of classes, please call Susan Kennedy at 412.237.6587, email skennedy@ccac.edu or visit ccac.edu and search for vocational-residential classes.

CCAC'S ENERGY INNOVATION CENTER

CCAC provides state-of-the-industry educational programs in the newly built Energy Innovation Center, a historic building and a LEED Platinum certified facility located in Pittsburgh's vibrant Uptown neighborhood.

COMPUTER COURSES

NEW! WEB APPLICATION DEVELOPER BOOTCAMP

This immersive hands on Bootcamp program will introduce students to the concepts and techniques needed to build dynamic web applications. Students will utilize tools such as GitHub, Command Line, and Text Editors. Students will learn the fundamental principles of programming to create an appropriate foundation for their aspirations as developers. Students will learn about HTML5, CSS3, JavaScript (vanilla and applicable frameworks and libraries), DOM Manipulation, Servers and Databases. After taking this course, the student will know how to set up dynamic web applications including reading from and writing to a backend database.

EIC	XAI-415-5301	\$2,450	36 Sessions
6:00PM–9:00PM	MTR	2/4/19	Staff

PHOTOSHOP ELEMENTS

This 15-hour course provides a foundation in digital photography useful in editing digital images for flyers, brochures, email or websites. Learn how to crop and improve digital images. File compression will be demonstrated.

EIC	XAI-942-5301	\$159	5 Sessions
9:00AM–12:00PM	S	3/2/19	Johnston

VISIO WORKSHOP 1

Spend 3.5 hours in the Visio environment. Learn stencils and their manipulation, basic diagrams and working with flowcharts. Learn to provide your business with graphic representations of process management, network diagramming, charting, organizational charts, project timelines and workflow processes. Prior Windows knowledge is required.

EIC	XWK-064-5301	\$129	1 Session
9:00AM–12:00PM	S	4/6/19	Johnston

VISIO WORKSHOP 2

In this second level 3.5 hour workshop, students will integrate Visio documents with the Web, store data inside diagrams by working with custom property sets, create, print and store reports; embed, import and export Visio into Office and other applications. Other topics are how to connect your Visio diagrams to databases, customize shapes and solutions, and experiment with major stencils available in Visio. Previous course work or working knowledge of Visio is strongly suggested.

EIC	XWK-065-5301	\$129	1 Session
9:00AM–12:00PM	S	4/13/19	Johnston

SMALL BUSINESS COURSES

EFFECTIVE MARKETING WITH SOCIAL MEDIA FOR THE TECH AGE BOOTCAMP

This social media technology boot camp is a series of six classes that will set you on the path to global visibility and teach you to effectively utilize the Internet in marketing your business. With more than a billion users on social media it is critical to learn the best way to market your business through the internet. Register for all six classes and save \$124.

EIC	YAI-818-5301	\$499	7 Sessions
5:30PM–9:30PM	W	3/6/19	Polk

INTRO TO FACEBOOK FOR BUSINESS

Facebook is huge! As the largest social network in the world, it has more than 1.2 billion users, 62% log on a daily basis. However using Facebook for personal use is very different than using it for your business. Knowing how to use Facebook to maximize reach and return on investment isn't necessarily second nature. Stumped? Then consider this course. We'll teach you how to set-up your business page, create a content calendar, use the scheduling tool, create advertising and read results so you can optimize your business page and improve ROI. At the end of this course you will have the skills to use Facebook more effectively for your business.

EIC	YAI-817-5301	\$89	1 Session
5:30PM–9:30PM	W	3/6/19	Polk

PLANNING & PROMOTING YOUR BUSINESS ON THE INTERNET

If you have a business and no website, or if you want to better your website, this course is a must to start that journey whether you have 50 employees or just one. Learn about the tools you need to launch on-line promotions that will drive prospective customers or clients to your website. In this workshop topics will include: Website Development Stages, Website Costs, Website Templates, Finding a Web Hosting Service, Considering Affiliate Programs, Domain Names, Free Website Hosts, Databases, Business Email, Banners, Measuring Progress, Hiring a Website Designer, and Creating Your Own Website.

EIC	YGA-008-5301	\$89	1 Session
5:30PM–9:30PM	W	3/13/19	Polk

SEARCH ENGINE OPTIMIZATION

Rank high in a global search. Bring in new business by increasing your website visibility through search engine results. Come to this seminar to learn online marketing strategies that will increase traffic to your website, factors that affect your search engine rankings, and the impact of search technology on your business's bottom line.

EIC	YAI-810-5301	\$89	1 Session
5:30PM–9:30PM	W	3/20/19	Polk

GOOGLE ANALYTICS

Who are your website visitors? What are they looking at? What keywords were used? Where are they demographically and what does that mean for your business. Google Analytics is a free service designed to help website owners improve their site. By incorporating techniques of search engine optimization, website owners can increase the number of visitors while encouraging existing customers to return. This course will introduce students to Google Analytics, explain the basics of search engine optimization, and outline how the two can be used to help design a website that attracts attention.

EIC	YGA-039-5301	\$89	1 Session
5:30PM–9:30PM	W	3/27/19	Polk

HANDS-ON SOCIAL MEDIA FOR BUSINESS WORKSHOP

Learn how to create an optimized business presence on social media. Engage your current and potential customers through the use of Facebook, Twitter, Instagram and Pinterest. Students should have a Twitter, Facebook, Instagram and Pinterest account set up prior to the class. This class is two sessions, 4/3 and 4/10/19.

EIC	YAI-806-5301	\$178	2 Sessions
5:30PM–9:30PM	W	4/3/19	Polk

COMPUTER CLEAN UP/SECURITY

The internet is a great place to promote, but with it comes security issues. Learn to protect your computer, your information and your identity. This seminar will bring you up-to-date on the latest information on firewalls, anti-spyware, anti-spam and other programs you can use to keep your information safe.

EIC	YAI-819-5301	\$89	1 Session
5:30PM–9:30PM	W	4/17/19	Polk

TECHNICAL COURSES

DESIGNING C WITH ARDUINO

This hands-on workshop will introduce the student to the capabilities of Arduino and techniques for creating inexpensive and engaging projects while learning C and C++. A scaffolded teaching approach that is proven to improve flow and keep engagement level high will be used. Participants will create and investigate projects and learn how to modify programming code to obtain different behaviors from connected devices. Students will have access to numerous handouts for use with their own projects. This course is appropriate to all levels of experience with Arduino.

EIC	XAI-411-5301	\$250	2 Sessions
6:00PM–9:00PM	W	2/6/19	Staff

GETTING STARTED WITH RASPBERRY PI

This 8-hour hands-on workshop will cover the use of an amazing little device known as Raspberry Pi, a credit-card sized computer with incredible capabilities. Students will learn to set up and configure the Raspberry Pi as a small and affordable computer and to install and use a Linux operating system. They will also learn to network the Raspberry Pi and to program in Python while gaining hands-on experience with engineering applications such as interfacing it with sensors to collect and analyze data for research purposes and product development. The final portion of the workshop will include recommendations to effectively integrate this useful device into their work

EIC	XAI-412-5301	\$250	2 Sessions
8:30AM–12:30PM	F	3/1/19	Staff

COMPUTER SOFTWARE & TECHNOLOGY

NEW! BUILDING A WEBPAGE

This course introduces theoretical and hands-on instruction on the processes needed to create a customized interactive web page. Content includes commands (tags) to create, format, and link documents, tables, graphics, styles, forms, scripts, multimedia, and other features of a web page and guidelines of effective web presentation in designing a web page and website organization.

North Campus	YAI-137-1450	\$99	1 Session
9:00AM–4:00PM	F	4/26/19	Faculty

BUILDING A WEBSITE USING WIX

In this course, students will learn how to create a custom website using Wix, a cloud-based web development platform. Through instructor-led tutorials and hands-on experiences, students will create a website to meet their individual or business needs, such as an online store, digital portfolio, wedding website, etc. Lessons will help students make a functioning and user-friendly website, design with the audience in mind, create pages and subpages, format, and add multimedia. Each student can expect to end the course with a custom, active website that fits their individual needs.

South Campus	YAI-310-1540	\$79	6 Sessions
7:00PM–9:00PM	M	2/25/19	Barton
West Hills Center	YAI-310-1290	\$79	4 Sessions
6:00PM–8:30PM	R	3/7/19	Shinsky

COMPUTER EMPLOYABILITY SKILLS

This class is for those who want to better prepare themselves for office employment by learning the skills that employers want. This class covers Microsoft Word, Excel and PowerPoint to provide experience in document formatting, record management, tracking business expenses, proofreading and office procedures. Students will increase their keyboarding skills. Job-hunting tips also will be included.

Allegheny Campus	YEB-172-1210	\$99	1 Session
9:30AM–4:00PM	F	2/22/19	Stiner
Braddock Hills Center	YEB-172-1231	\$99	4 Sessions
6:30PM–9:30PM	T	3/26/19	Marino
Boyce Campus	YEB-172-1280	\$99	4 Sessions
6:30PM–9:30PM	W	3/20/19	Shubock
South Campus	YEB-172-1540	\$99	4 Sessions
6:30PM–9:30PM	T	2/19/19	Meador

NEW! COMPUTER ESSENTIALS FOR THE WORKPLACE

Efficient use of the PC requires basic knowledge in several areas: the operating system, software applications (Microsoft Office), and the Internet. In this class, you will learn about the Windows operating system and its tools, and how to manage software, files, and folders. We will explore basic word processing using Word, learn about spreadsheets with Excel, and look briefly at PowerPoint. Finally, we will examine the Internet with a popular web browser and discuss issues such as internet access and different types of internet services. This hands-on course is for beginners.

North Campus	YAI-136-1450	\$99	4 Sessions
6:30PM–9:30PM	W	3/6/19	Merriman

COMPUTER PRIVATE TUTORING

Need help with a specific program or project? Sign up for this unique computer class that allows students one, three hour session of one-on-one instruction with a computer instructor in CCAC computer labs. Software that could be worked on includes Microsoft Office, Word, Excel, Access, PowerPoint, Quickbooks, the Internet and Outlook email. Students will be contacted to set-up your specific tutoring time after registering for class.

West Hills Center	YAI-101-1290	\$99	10 Sessions
			Faculty

EBAY AUCTION WORKSHOP

Learn the basics of auctioning those items you have wanted to sell using scanned or digital pictures in this workshop. Topics include setting up an eBay Sellers Account, uploading and downloading images, working with digital images, using search terms to optimize your sales, basic eBay policies, item pricing and bidding, auction optimization strategies and more. Since you will actually auction off and bid on items, you must have an internet account, email address, and an active eBay registration.

North Campus	YAI-063-1450	\$99	1 Session
9:30AM–4:00PM	S	3/9/19	Ray
South Campus	YAI-063-1540	\$99	1 Session
9:30AM–4:00PM	S	3/16/19	Parsons

ABOUT OUR COMPUTER LABS

Our labs use the Windows Operating System and Office 2016. The skills taught in these classes are also applicable for users of older Office Suite versions though a few features may not be available in the older applications. Students are encouraged to use USB-style flash or thumb drives in our computer labs as a method of saving or backing up their work.

All Microsoft Office classes (Word, Excel, Access and PowerPoint) use Microsoft Office 2016 or newer software. Students are strongly encouraged to bring a flash drive to class to save their documents. Textbooks may be required for some computer classes.

EXCEL EXTRA

In this class students will learn some of the more advanced features of Excel including creating and using pivot tables and excel macros in spreadsheets; linking formulas and working with multiple worksheets; creating and using databases and outlines; and using data analysis tools, 3-D cell references, and tracing formulas.

Allegheny Campus 9:30AM–12:30PM	YAI-131-1210 S	\$119 3/2/19	4 Sessions Janosko
West Hills Center 6:00PM–9:00PM	YAI-131-1290 T	\$119 3/5/19	4 Sessions Janosko

EXCEL WORKSHOP 1

In this six-hour course learn the basics of Microsoft Excel, including creating, editing, saving and printing spreadsheets. Topics include formatting labels, values, formulas, functions, relative and absolute cell references, formatting and charts.

Allegheny Campus 9:30AM–4:00PM	YAI-306-1210 S	\$99 2/23/19	1 Session Harmon
Boyce Campus 9:30AM–4:00PM	YAI-306-1280 F	\$99 3/22/19	1 Session Glick
North Campus 9:00AM–4:00PM	YAI-306-1450 F	\$99 2/15/19	1 Session Meador
South Campus 9:00AM–4:00PM	YAI-306-1540 S	\$99 3/23/19	1 Session Bickerton
West Hills Center 9:00AM–4:00PM	YAI-306-1290 S	\$99 2/16/19	1 Session Janosko
Washington County Ctr 9:00AM–4:00PM	YAI-306-1530 S	\$99 2/23/19	1 Session Janosko

NEW! EXCEL WORKSHOP 2

Now that you know the basics of Excel, learn some of the more advanced features of including creating and using pivot tables and excel macros in spreadsheets; linking formulas and working with multiple worksheets; creating and using databases and outlines; and using data analysis tools, 3-D cell references and tracing formulas.

Allegheny Campus 9:00AM–4:00PM	YAI-160-1210 S	\$99 3/2/19	1 Session Faculty
South Campus 9:00AM–4:00PM	YAI-160-1540 S	\$99 4/13/19	1 Session Marino
West Hills Center 9:00AM–4:00PM	YAI-160-1290 S	\$99 2/23/19	1 Session Faculty

EXCEL—CREATING CHARTS

Really want to make an impact with your chart, or looking for ways to present charts? Learn how to create a chart that will make an impact on any presentation. This course will explain the use of colors in charting, how to change grid values, proper use of a 3-D charts and customizing charts.

South Campus 6:30PM–9:30PM	YAI-301-1540 T	\$39 3/12/19	1 Session Barton
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EXCEL—FORMULAS

Learn how easy it is to let your computer do the math. This program will look at how to automate work with various formulas. Discussed in this program will be autosum, PMT, vlookup, if statements and more.

South Campus 6:30PM–9:30PM	YAI-302-1540 T	\$39 3/26/19	1 Session Barton
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NEW! FUNDAMENTALS OF COMPUTER & PERSONAL DATA SECURITY

Given all the news about security breaches, is it possible to remain secure in an online world? The answer is yes. Despite the sensation, there are some fundamental steps you can and should take to secure your computer, data, and online experience whether browsing or using email. Learn the basics of using a browser and email, how to “precheck” web links within an email, and how to identify typical scam emails and suspicious websites.

North Campus 6:30PM–9:30PM	YAI-134-1450 W	\$99 2/13/19	2 Sessions Faculty
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GOOGLE DRIVE

What is Google Drive? Learn how to use all of the functionality that Google Drive has to offer. In this class you will learn how to use Google Docs for document creation and editing as well as online file storage.

South Campus 9:00AM–12:00PM	YAI-805-1540 S	\$39 3/9/19	1 Session Pollcok
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AWS ACADEMY CLOUD FOUNDATIONS

This 24-hour course is intended for those who seek an overall understanding of cloud computing concepts. It provides a detailed overview of cloud concepts, AWS Academy core services, security, architecture, pricing and support. Follow up this course with AWS Academy Cloud Computing Architect. For more info contact Brian Hannon at bhannon@ccac.edu or 412.788.7357. Call 412.788.7357 to register. To view the current schedule visit ccac.edu and search “AWS Academy.”

North Campus 6:00PM–9:00PM	XAI-973-5101 TR	\$495
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I HAVE A COMPUTER...NOW WHAT?

This 15-hour beginner course is targeted to computer novices who need help setting up and running their computers to enter or re-enter the job market. In this no-stress class, students will learn the basics of using a computer: how to use a mouse, how to use the Desktop, how to start a software program and how to install software. In addition, learn about working within a Windows environment, file management, online help options, using Microsoft Word to create documents and using Microsoft Excel to create simple spreadsheets. The use of email and the Internet will also briefly be discussed.

Allegheny Campus 10:00AM–1:00PM	YAI-077-1211 T	\$99 2/26/19	5 Sessions Faculty
Boyce Campus 9:00AM–12:00PM	YAI-077-1280 W	\$99 3/6/19	5 Sessions Stiner
South Campus 6:30PM–9:30PM	YAI-077-1540 T	\$99 4/9/19	5 Sessions Meador

INFOGRAPHICS

This course is for anyone who is interested in graphic design and in the creation of infographics. Students who complete this course can expect to gain an understanding of how to use Adobe Illustrator, what makes a successful infographic, as well as basic design principles. Adobe Illustrator is required to take this course.

South Campus 6:30PM–9:30PM	YAI-826-1540 R	\$99 3/14/19	4 Sessions Barton
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IPAD BASICS

This course for all age groups is a basic, step-by-step instruction on how to utilize the iPad's functionality in a short amount of time. There will be straight-forward hands-on examples on how to do email, search the Internet, utilize pre-installed apps as well as download awesome free apps.

South Campus 9:00AM–12:00PM	YAI-043-1540 M	\$49 3/18/19	2 Sessions Krall-Arrigoni
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NEW! MS EXCEL FOR YOUR JOB OR BUSINESS

Microsoft Excel is the most widely used and comprehensive spreadsheet program available, and allows you to quickly and easily create business and financial reports. This course will introduce Excel's user interface and will cover important features such as how to create and edit worksheets and workbooks, manipulate table cells, create formulas, and validate data. Students should have basic PC skills.

North Campus 9:00AM–4:00PM	YAI-135-1450 F	\$99 3/1/19	1 Session Merriman
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REGISTER ONLINE

Students can now register and pay online for Community Education classes by visiting shopcommunityed.ccac.edu. Registering has never been easier! Simply add courses to your shopping cart. Related courses automatically appear for your shopping cart, so there is no way to miss that perfect class.

MAIL MERGE WORKSHOP

In this workshop, learn how to perform a mail merge using Microsoft Word and Excel. Learn to create labels, personalize letters for bulk mailings, and much more!

Washington County Ctr 9:00AM–12:00PM	YAI-821-1530 S	\$39 3/9/19	1 Session Coburn
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MICROSOFT EXCEL

This 15-hour course will introduce the student to Excel (electronic spreadsheets) terminology, creating worksheets and workbooks, entering data, saving files, printing files, labels, the use of formulas and functions, copying formulas and functions, and formatting text, numbers, rows and columns. Topics will also include creating formatting and using charts and creating, sorting and entering data lists.

Allegheny Campus 6:30PM–9:00PM	XAI-940-1210 R	\$129 2/21/19	6 Sessions Blackwell
North Campus 6:30PM–9:00PM	XAI-940-1450 T	\$129 2/12/19	6 Sessions Patz

PORTABLE APPS FOR PRODUCTIVITY

Learn how to use portable applications that live entirely on USB drives, external hard drives or other portable devices. These applications can run entirely off the devices without installing anything or leaving data on the hosting computer. Students will need a USB drive and working knowledge of the Windows Operating System.

South Campus 6:30PM–8:30PM	YAI-117-1540 M	\$59 2/11/19	2 Sessions Marino
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POWERPOINT WORKSHOP 1

In this six-hour workshop learn the basics of Microsoft PowerPoint presentation software. Create, edit, enhance and customize presentations. Topics include adding and formatting text and graphics, use of design templates, working with slides and their various views and various ways to print the presentation.

Allegheny Campus 9:00AM–4:00PM	YAI-501-1210 S	\$99 3/30/19	1 Session Janosko
North Campus 9:00AM–4:00PM	YAI-501-1450 F	\$99 2/22/19	1 Session Merriman

QUICKBOOKS WORKSHOP

This six-hour workshop will provide an introduction to QuickBooks. It includes setting up a new company, working with a chart of accounts, working with business forms, banking and billing activities, generating reports, creating budgets and protecting your data.

Allegheny Campus 9:00AM–4:00PM	YAI-612-1210 S	\$99 2/2/19	1 Session Cleary
Boyce Campus 9:00AM–4:00PM	YAI-612-1280 R	\$99 3/7/19	1 Session Butler
North Campus 9:00AM–4:00PM	YAI-612-1450 F	\$99 3/22/19	1 Session Meador
South Campus 9:00AM–4:00PM	YAI-612-1540 S	\$99 3/16/19	1 Session Meador
West Hills Center 9:00AM–4:00PM	YAI-612-1290 F	\$99 4/5/19	1 Session Faculty

QUICKBOOKS I

This 15 hour Quickbooks course is designed for the small to mid-sized business owner who enjoys Quicken's ease of use but prefers a more traditional approach to accounting. Learn how to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts and statements; track your payables; inventory and receivables; create estimates and general reports.

North Campus 6:30PM–9:00PM	XAI-945-1450 M	\$129 2/18/19	6 Sessions Meador
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WINDOWS 10

Learn the new functions and fundamental basics of Windows 10. Upgrade and update your Windows skills!

Allegheny Campus 6:30PM–9:30PM	YAI-404-1210 W	\$39 2/27/19	1 Session Faculty
Boyce Campus 6:30PM–9:30PM	YAI-404-1280 T	\$39 3/26/19	1 Session Faculty
South Campus 6:30PM–9:30PM	YAI-404-1540 T	\$39 4/9/19	1 Session Barton
West Hills Center 6:30PM–9:30PM	YAI-404-1290 R	\$39 2/14/19	1 Session Faculty

INSTRUCTORS WANTED!

We're looking for enthusiastic, knowledgeable instructors to teach classes in a variety of subjects:

**Business—Computers—Language—Dance
Fitness—General Interest**

If you have professional and/or teaching experience in any of these fields, or new ideas you would like us to consider, email us at communityeducation@ccac.edu and we'll be happy to mail you a class proposal form.

NEW! WORD & EXCEL—LEVEL 1

Need to learn Word and Excel for work? Do you just want to use great looking documents for your home use or calculate your household expenses? Find the most useful aspects of both Word and Excel, including adding formulas, graphics, photos, formatting, sorting, how to use them with email and the Internet and much more.

Allegheny Campus 6:00PM–8:00PM	YAI-827-1210 T	\$69 3/5/19	3 Sessions Faculty
Boyce Campus 6:00PM–8:00PM	YAI-827-1280 R	\$69 3/7/19	3 Sessions Marino
Homewood Brushston Ctr 6:00PM–8:00PM	YAI-827-1240 T	\$69 3/26/19	3 Sessions Faculty
North Campus 6:30PM–8:30PM	YAI-827-1450 T	\$69 2/26/19	3 Sessions Faculty
South Campus 6:30PM–8:30PM	YAI-827-1540 M	\$69 3/4/19	3 Sessions Marino
West Hills Center 6:00PM–8:00PM	YAI-827-1290 W	\$69 3/6/19	3 Sessions Faculty

NEW! WORD & EXCEL—LEVEL 2

Once you've completed Level 1, or have some of the basics down from experience, discover more about Word and Excel. With Word, we'll look at themes, bullets and tables. In Excel, you'll learn more about formulas, charts and more.

Allegheny Campus 6:00PM–8:00PM	YAI-828-1210 T	\$69 3/26/19	3 Sessions Faculty
Boyce Campus 6:00PM–8:00PM	YAI-828-1280 W	\$69 3/27/19	3 Sessions Marino
North Campus 6:30PM–8:30PM	YAI-828-1450 T	\$69 3/26/19	3 Sessions Faculty
South Campus 6:30PM–8:30PM	YAI-828-1540 M	\$69 4/1/19	3 Sessions Marino
West Hills Center 6:00PM–8:00PM	YAI-828-1290 W	\$69 3/27/19	3 Sessions Faculty

DANCE**AMERICAN STYLE WALTZ**

Have you always wanted to learn to waltz? Here's your chance to learn this smooth dance which is played at ballroom dances, many oldies dances and other functions. A faster version is played at polka dances.

South Campus 7:00PM–9:00PM	YDB-317-1540 R	\$49 3/28/19	3 Sessions Freidel
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HOW TO DANCE ANYWHERE, TO ANY MUSIC

This course will teach students how to dance in nightclubs, at formal events and anywhere else there is music. Learn the foundational steps, techniques, body isolations and musicality of dancing that can be used across 30+ styles of partner dancing, as well as solo freestyle and line dancing. Nearly all of the content will be suitable both for dancing alone or dancing with a partner and students will rotate partners as is common in social dancing. No partner is necessary for this dance class.

Allegheny Campus 7:00PM–9:00PM	YDB-316-1210 M	\$49 3/25/19	3 Sessions Suchy
Boyce Campus 7:00PM–9:00PM	YDB-316-1280 W	\$49 3/27/19	2 Sessions Suchy
South Campus 11:00AM–1:00PM	YDB-316-1540 S	\$49 3/30/19	2 Sessions Suchy
West Hills Center	YDB-316-1290 R	\$49 4/4/19	2 Sessions Suchy

BALLROOM—BEGINNING

Ballroom dancing is elegant, beautiful and dramatic, each dance with its characteristic style. Learn the Waltz, the granddaddy of all ballroom dances; the foxtrot, the dance of Fred Astaire and Ginger Rogers; the tango, a fiery and dramatic dance; the Viennese waltz, a whirling, thrilling dance dating back to the early 1700s in Europe; and finally, the ever popular Swing. Dances may vary by location.

Canon McMillan HS 7:00PM–9:30PM	YDB-101-1594 M	\$99 2/25/19	8 Sessions Sanders
Peebles Elementary 7:00PM–8:30PM	YDB-101-1440 W	\$79 2/20/19	8 Sessions Zugell

BALLROOM, SWING & LATIN

Both beginning to intermediate levels are covered in this class. Included are fox trot, swing, waltz, cha-cha, salsa, merengue, tango, rumba and polka.

Allegheny Campus 7:00PM–8:30PM	YDB-110-1210 R	\$79 2/14/19	8 Sessions Farrar
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LINE DANCING—BEGINNING

Learn the basic steps for line dances. Gain confidence to get out on the floor and have fun. A great class for country fans, dance fans and exercise fans. Dances may vary by location.

South Campus 11:00AM–1:00PM	YDB-009-1540 S	\$49 3/9/19	2 Sessions Suchy
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DANCING AT WEDDINGS & PARTIES

Learn wedding dances such as the macarena, polka, electric slide, hully gully, basic swing, basic cha-cha and other dance steps. Pull a mate off the couch or out of the kitchen or bring a friend. Come have fun and get ready to dance.

Peebles Elementary 8:30PM–10:00PM	YDB-104-1450 W	\$79 2/20/19	8 Sessions Zugell
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EAST COAST SWING/JITTERBUG

Have you always wanted to learn to do the east Coast Swing? Here's your chance to learn the three variations of this fun, popular staple, danced to various types of music almost everywhere.

South Campus 7:00PM–9:00PM	YDB-320-1540 R	\$49 4/25/19	3 Sessions Freidel
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POPULAR PARTNER DANCES

Get into the swing of things with the most current dances. You don't need to go to a club or ballroom dance to do West Coast Swing, Night Club 2-step, and Bachata. You will learn to recognize the music that fits these dances and be able to do them wherever they are played.

South Campus 7:00PM–9:00PM	YDB-916-1540 T	\$89 3/12/19	8 Sessions Freidel
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SALSA DANCING

This course will teach students how to dance Salsa. Salsa is the most commonly danced Latin style in the Pittsburgh area, and one of the most popular dances among the many styles of dance. People who learn to dance often describe it as a life changing experience, because it is an easy way to have tremendous amounts of fun, improve confidence, meet new people and engage in effortless exercise. There is somewhere to dance Salsa, even if you do not have a partner, almost every night of the week in the Pittsburgh area. No partner is necessary for this class. Upon completion of this course, students will be able to go out Salsa dancing and have a lot of fun doing it.

Allegheny Campus 7:00PM–9:00PM	YDB-321-1210 M	\$49 4/8/19	2 Sessions Suchy
Boyce Campus 7:00PM–9:00PM	YDB-321-1280 W	\$49 4/10/19	2 Sessions Suchy
South Campus 11:00AM–1:00PM	YDB-321-1540 S	\$59 4/27/19	3 Sessions Suchy

CCAC DOES NOT GUARANTEE A PARTNER FOR ANY OF OUR DANCE CLASSES.

DRIVER EDUCATION

Successful completion of the course may result in a short-term benefit of reduced insurance premium. The long-term benefit is the development of safe driving habits that will last a lifetime.

INTERNET THEORY COURSE

Online—Classroom Theory Instruction via CCAC Blackboard Course will include skills and applications, projects, video, chapter, unit and final exam. Registrants will receive login information prior to start date. If you do not receive your log in information call 412.788.7507. Students will have 24/7 access to the course via CCAC website via blackboard. REQUIRED TEXTBOOK *"Drive Right, 11th Edition"* published by Pearson is the required text. Texts may be purchased through Pearson www.pearsonschool.com ("Drive Right 11e" student edition soft cover) ISBN 10:0133672662 / ISBN 13:9780133672664 or through any reputable online source. Cost of the textbook is in addition to tuition and should be purchased prior to the first session. Students do not need to purchase the workbook. Students do not need to be online at a specific time but all course work must be completed by the last day of scheduled class.

YOU-820-1400	2/1/19–2/28/19	\$99
YOU-820-1401	3/1/19–3/29/19	\$99
YOU-820-1402	4/1/19–4/30/19	\$99

Lessons posted: Tuesday/Thursday

PRACTICE DRIVING

You will be contacted by a Rogers School of Driving instructor approximately one week to ten days after the session start date to schedule the 6 hours of instruction behind the wheel. Student will meet the driving instructor at the campus location they register for. Student must have a valid permit. Under 18 years of age must have parent/guardian authorization.

*Those students taking the operator driver's licensing exam must take the exam at Rogers School of Driving, 4590 McKnight Road, Pgh PA 15237. Student must make arrangements themselves to get to Rogers School of Driving for licensing exam.

**If you need to cancel your driving appointment, you must call 412.931.9000 at least 48 hours in advance of your appointment. Any cancellation without 48 hours' notice is subject to a \$35 cancellation fee. Rogers School of Driving office is closed on Saturday and Sunday, weekends are excluded.

CCAC NORTH CAMPUS

8701 Perry Hwy., Pittsburgh Pa 15237

Driving Instruction (in the car)

Six hours behind the wheel/by appointment

YOU-030-1450	2/1/19–2/28/19	\$425
YOU-030-1451	3/1/19–3/29/19	\$425
YOU-030-1452	4/1/19–4/30/19	\$425
YOU-030-1453	5/1/19–5/31/19	\$425

Driving Instruction (in the car)

Six hours behind the wheel/by appointment plus the operator driver's licensing exam*

YOU-294-1450	2/1/19–2/28/19	\$529
YOU-294-1451	3/1/19–3/29/19	\$529
YOU-294-1452	4/1/19–4/30/19	\$529
YOU-294-1453	5/1/19–5/31/19	\$529

CCAC SOUTH CAMPUS

1750 Clairton Road, West Mifflin, Pa 15122

Driving Instruction (in the car)

Six hours behind the wheel/by appointment

YOU-030-1540	2/1/19–2/28/19	\$425
YOU-030-1541	3/1/19–3/29/19	\$425
YOU-030-1542	4/1/19–4/30/19	\$425
YOU-030-1543	5/1/19–5/31/19	\$425

Driving Instruction (in the car)

Six hours behind the wheel/by appointment plus the operator driver's licensing exam*

YOU-294-1540	2/1/19–2/28/19	\$529
YOU-294-1541	3/1/19–3/29/19	\$529
YOU-294-1542	4/1/19–4/30/19	\$529
YOU-294-1543	5/1/19–5/31/19	\$529

CCAC ALLEGHENY CAMPUS

800 Allegheny Ave, Pittsburgh, Pa 15233

Driving Instruction (in the car)

Six hours behind the wheel/by appointment

YOU-030-1210	2/1/19–2/28/19	\$425
YOU-030-1211	3/1/19–3/29/19	\$425
YOU-030-1212	4/1/19–4/30/19	\$425
YOU-030-1213	5/1/19–5/31/19	\$425

Driving Instruction (in the car)

Six hours behind the wheel/by appointment plus the operator driver's licensing exam*

YOU-294-1210	2/1/19–2/28/19	\$529
YOU-294-1211	3/1/19–3/29/19	\$529
YOU-294-1212	4/1/19–4/30/19	\$529
YOU-294-1213	5/1/19–5/31/19	\$529

CCAC BOYCE CAMPUS

595 Beatty Road, Monroeville, Pa 15416

Driving Instruction (in the car)

Six hours behind the wheel/by appointment

YOU-030-1280	2/1/19–2/28/19	\$425
YOU-030-1281	3/1/19–3/29/19	\$425
YOU-030-1282	4/1/19–4/30/19	\$425
YOU-030-1283	5/1/19–5/31/19	\$425

Driving Instruction (in the car)

Six hours behind the wheel/by appointment plus the operator driver's licensing exam*

YOU-294-1280	2/1/19–2/28/19	\$529
YOU-294-1281	3/1/19–3/29/19	\$529
YOU-294-1282	4/1/19–4/30/19	\$529
YOU-294-1283	5/1/19–5/31/19	\$529

REQUIREMENTS Satisfactory completion of a driver education program requires a minimum of 30 hours of classroom instruction and six hours of practice driving. Students should register for both the classroom and practice driving instruction. However, a student may register for only the classroom instruction or practice driving instruction if he/she desires.

ELIGIBILITY Students must secure a learner's permit issued by the Commonwealth of Pennsylvania during classroom instruction before they will be permitted to participate in the driving components of the program. CCAC will not be responsible for tuition refunds if students do not secure a learner's permit during the semester in which they are registered.

SATISFACTORY COMPLETION Students will receive a certificate from the College to verify satisfactory completion of the driver education program.

FINANCE

ANNUITIES—HOW THEY REALLY WORK

Most people are introduced to annuities by a salesperson. Find out how they work in a non-sales environment. Gain an overview and the ability to analyze the pros and cons of the various types of annuities.

Ft. Couch Middle 6:30PM–9:00PM	YCH-302-1550 M	\$39 3/18/19	1 Session Hill
North Campus 6:00PM–8:30PM	YCH-302-1450 W	\$39 3/13/19	1 Session Hill
South Campus 6:30PM–9:00PM	YCH-302-1540 T	\$39 3/12/19	1 Session Hill

NEW! PREPARATION FOR DIVORCE, AVOIDING FINANCIAL DISASTER

Every spouse going through the divorce process asks him/herself the same question: Will I be okay after I am divorced? This course will help you make sound financial decisions in your divorce process and help you successfully navigate the murky financial waters of divorce. Topics will include: what method of divorce is best for you and your spouse—mediation vs. litigation vs. collaborative; how the new 2019 divorce tax laws will affect your financial agreement; how to craft a fair financial agreement, including taxes, personal assets, retirement assets, pensions, rental property, debt, income, post-divorce living expenses, alimony and child support. This course will help spouses considering divorce and also, currently in the divorce process. You will leave this session with a good overall understanding of the best method for you to become divorced and all the considerations that go into crafting a fair and equitable divorce settlement.

Allegheny Campus 6:30PM–8:00PM	YEB-028-1210 R	\$29 2/21/19	1 Session Faculty
Allegheny Campus 6:30PM–8:30PM	YEB-028-1211 R	\$29 3/7/19	1 Session Faculty

FREE MOTORCYCLE SAFETY CLASSES

The Motorcycle Safety Program (MSP) has free classes available. Visit www.pamsp.com or call 1.800.845.9533 to find schedules. Students can now register online. The MSP teaches riders of all skill levels the basic fundamentals needed to safely operate a motorcycle.

Those over 18 years of age who successfully complete the course will be licensed to ride a motorcycle. Courses are free for Pennsylvania residents with a valid driver's license. Many insurance companies give a discount to drivers who complete the safety course.

NEW! BABY BOOMER DIVORCE—HOW NOT TO GO BROKE

Baby Boomers are divorcing at a stunning rate. Splitting up on the brink of retirement, or post-retirement, can be catastrophic for your finances. In this course, we will cover how to make the important financial decisions: What to do with the marital home? Can I afford my current living expenses? What about my spouse's pension? What is the best financial decision regarding taking our Social Security benefits? How can we get divorced without paying thousands and thousands of dollars, without taking years to settle and without going to war with each other? This course will help you make sound financial decisions and hopefully give you peace of mind, so that you both can move forward and enjoy your remaining retirement years.

Allegheny Campus 6:30PM–8:00PM	YEB-829-1210 R	\$29 2/28/19	1 Session Faculty
Allegheny Campus 6:30PM–8:30PM	YEB-829-1211 R	\$29 3/14/19	1 Session Faculty

BABY BOOMER RETIREMENT

This course is designed as a comprehensive personal finance course for those in the early stages of retirement or those preparing to retire. It addresses pitfalls to avoid, difficult retirement decisions and other essential information.

Boyce Campus 6:00PM–8:00PM	YCH-027-1280 R	\$49 3/7/19	2 Sessions Faculty
Jefferson Library 6:00PM–8:30PM	YCH-027-1570 R	\$49 3/26/19	2 Sessions Laux
South Campus 6:15PM–8:45PM	YCH-027-1540 R	\$49 3/7/19	2 Sessions Laux

BE YOUR OWN FINANCIAL PLANNER

Who wouldn't like to feel more confident in the financial decisions they make? In this course students will learn to read prospectuses and financial pages, demystify financial jargon, set achievable financial goals, identify good financial advice, understand tax structure and increase and manage your cash flow. They will also gain insight into assessing risk, evaluating insurance needs, getting the most from banks and planning for retirement.

Allegheny Campus 10:00AM–12:00PM	YCH-022-1210 S	\$49 2/16/19	2 Sessions Faculty
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NEW! DITCH YOUR DEBT & BUILD YOUR FUTURE

Have you ever arrived at the end of the month and were surprised by how little you had left in your bank account? Where did it all go? This course is designed to introduce a variety of budgeting techniques that can fit your life and lifestyle. We will begin by exploring where our money is going and end with a range of saving options and begin establishing goals that can change your life.

Canon McMillan HS	YCH-046-1594	\$39	1 Session
6:30PM–8:30PM	W	3/27/19	McConnell

HOME BUDGETING 101

It's never too late to start managing your home finances. This home budgeting basics course will teach you where to start, how to organize your income and spending and prioritize all of the items on your new budget.

Allegheny Campus	YCA-508-1210	\$39	1 Session
1:00PM–4:00PM	S	3/2/19	Dwyer

NEW! HOW TO APPEAL REAL ESTATE TAXES

Do you feel your real estate taxes are too high? Learn how real estate tax rates are determined and how they affect your real estate taxes. Determine if you should appeal your taxes and if so, learn about the process of appealing your real estate taxes.

North Campus	YCH-034-1450	\$49	2 Sessions
6:30PM–9:30PM	T	2/5/19	Uhler

I'M AN EXECUTOR—NOW WHAT DO I DO?

As executor of an estate, what activities are required by law? Let an experienced attorney guide you step-by-step through the process.

Ft. Couch Middle	YCH-319-1550	\$49	2 Sessions
6:30PM–8:30PM	M	4/22/19	Conley

North Campus	YCH-319-1450	\$49	2 Sessions
6:30PM–9:00PM	M	2/18/19	Conley

INVESTMENT STRATEGIES IN AN UNCERTAIN ECONOMY

Learn how to maximize investment return with an eye on managing risk in your portfolio. Students will learn about each of the different asset classes and how to research and analyze these investments. They will also learn different methods for allocating assets in a portfolio of investments and how to reduce risk in an uncertain economy. Asset classes such as mutual funds, ETFs, stocks, bonds and various short-term investments will be covered. Finally, we will study some of the great investors to learn about strategies and values that made them successful.

Allegheny Campus	YCH-025-1210	\$49	2 Sessions
10:00AM–12:00PM	S	4/6/19	Faculty

LONG TERM CARE

Take charge with a plan for the future, find out how to help protect yourself and your family. Here are some questions regarding long term care. What is it? Does Medicare pay for it? Can I get my money back? How does it impact my family and beneficiaries? How much does it cost and how do I pay for it? What are the odds of needing care? Find out these answers and more. This course will help you understand the basics of long term care and uncover some benefits that you might not know about.

South Campus	YCH-123-1540	\$39	1 Session
6:30PM–8:00PM	T	5/7/19	McConnell

NEW! MAKING YOUR NEST EGG LAST—STRATEGIES FOR SUSTAINABLE INCOME IN RETIREMENT

Today's notion of retirement is very different from that of previous generations. Individuals are working longer, living longer and are faced with the challenges of both caring for elderly parents and providing for the needs of adult children. Learn how to assess what your retirement needs are, how to position your assets to meet those needs and how to take advantage of tax savings while maximizing government retirement benefits. You will leave this course with detailed strategies to ensure that you will have sufficient income to help you enjoy a comfortable, secure retirement.

Ft. Couch Middle	YCH-017-1550	\$49	2 Sessions
6:30PM–8:30PM	M	4/1/19	Canella

North Campus	YCH-017-1450	\$49	2 Sessions
6:30PM–8:30PM	R	4/4/19	Canella

South Campus	YCH-017-1540	\$49	2 Sessions
6:30PM–8:30PM	W	4/3/19	Canella

West Hills Center	YCH-017-1290	\$49	2 Sessions
6:30PM–8:30PM	T	3/5/19	Canella

NEW! MILLENNIALS—PLAN YOUR RETIREMENT

66% of Millennials have nothing saved. Learn what you can do early in planning your retirement. Waiting to save could significantly delay retirement. It is never too early or too late to plan for and achieve your retirement goals.

North Campus	YCH-033-1450	\$39	1 Session
6:30PM–8:30PM	W	4/10/19	Piszcior

South Campus	YCH-033-1540	\$39	1 Session
6:30PM–8:30PM	W	3/13/19	Piszcior

REGISTER WITH A FRIEND

Send them the link for our catalog:
ccac.edu/community-education

MONEY & COMMON SENSE

Are you tired of living paycheck to paycheck? Then this course is for you! You will learn strategies to earn extra income, manage your money wisely and save money in a variety of unique and clever ways. A textbook is required and should be purchased before the first class. Textbook is "Money and Common Sense" (ISBN#: 978-1535502320).

South Campus	YCH-920-1540	\$39	1 Session
9:00AM–12:00PM	S	4/27/19	Nelson

PROTECT YOUR INHERITANCE—WILL VS. LIVING TRUST

Learn to bypass the high costs, publicity and delays of probate court by eliminating unnecessary legal fees and estate taxes. Participants will learn to plan for extended illness or injury through the use of wills, revocable living trusts, insurance trusts and charitable trusts. A lawyer will be in class to assist the instructor and answer questions.

Canon McMillan HS	YCH-013-1594	\$39	1 Session
6:30PM–9:00PM	M	3/25/19	Faculty
North Campus	YCH-013-1450	\$39	1 Session
6:30PM–9:00PM	M	4/8/19	Liechti
West Hills Center	YCH-013-1290	\$39	1 Session
6:30PM–9:00PM	W	3/13/19	Liechti

REJUVENATE YOUR RETIREMENT

In this course you will plan your retirement income, apply strategies to improve your Social Security Income, evaluate and plan for health care. Come learn strategies to rejuvenate your retirement.

Boyce Campus	YCH-918-1280	\$49	2 Sessions
1:00PM–3:00PM	T	2/26/19	Laux
South Campus	YCH-918-1540	\$49	2 Sessions
1:00PM–3:00PM	T	2/19/19	Laux

REPAIR YOUR CREDIT

Most people are not aware that repairing credit is as simple as writing a series of letters to collection agencies and credit bureaus to have negative items removed. By reviewing the important sections of both the Fair Credit Reporting Act and the Fair Debt Collection Practices Act, students will learn how to achieve deletions of negative information from their credit profile. Participants do not have to be a lawyer or incur attorney fees to fight big credit corporations and win—only have patience and persistence.

Allegheny Campus	YCA-024-1210	\$39	1 Session
9:00AM–12:00PM	S	3/2/19	Dwyer

**REGISTER ONLINE 24 HOURS A DAY AT
SHOPCOMMUNITYED.CCAC.EDU**

RETIREMENT PLANNING

In this course you'll learn how to: manage investment risks, use new tax laws to your advantage, make informed decisions about your company retirement plan, and adjust your estate plan to function properly under the new laws. However, money is only one aspect of retirement planning. This course blends financial education with life planning to help you build wealth, align your money with your values, and achieve your retirement lifestyle goals. This course includes a 225-page illustrated textbook. Couples may attend together for a single registration fee.

Allegheny Campus	YCH-029-1210	\$49	2 Sessions
6:30PM–9:30PM	T	4/9/19	Tiche
Canon McMillan HS	YCH-029-1594	\$49	2 Sessions
6:30PM–9:30PM	W	2/27/19	McConnell
North Campus	YCH-029-1450	\$49	2 Sessions
9:00AM–12:00PM	S	1/26/19	Tiche
North Campus	YCH-029-1451	\$49	2 Sessions
6:30PM–9:30PM	T	1/29/19	Tiche
South Campus	YCH-029-1540	\$49	2 Sessions
6:15PM–9:15PM	M	4/29/19	Laux
West Hills Center	YCH-029-1290	\$49	2 Sessions
9:00AM–12:00PM	S	3/2/19	Tiche

SOCIAL SECURITY—WHAT YOU NEED TO KNOW

Boomers close to retirement need to know, now more than ever, about Social Security. There is so much more than deciding whether to take benefits at 62 or 66. This "safety net" is a guaranteed, inflation-protected source of income in retirement, and boomers should know how it works and how it fits into their future retirement income streams. In this informative seminar they will learn about the role of social security in your overall retirement plan. Topics include how it works, boosting benefits by increasing current earnings, strategies for maximizing lifetime benefits, coordinating spousal benefits, special issues for women, taxes on benefits, Medicare and long-term care, related programs and the mechanics, history and financing of the Social Security system.

Allegheny Campus	YEB-300-1210	\$39	1 Session
6:30PM–8:00PM	T	3/19/19	Canella
Boyce Campus	YEB-300-1280	\$39	1 Session
6:30PM–8:00PM	M	3/18/19	Canella
Ft. Couch Middle	YEB-300-1550	\$39	1 Session
6:30PM–8:00PM	M	2/25/19	Canella
North Campus	YEB-300-1450	\$39	1 Session
6:30PM–8:00PM	R	2/28/19	Canella
South Campus	YEB-300-1540	\$39	1 Session
6:30PM–8:00PM	W	2/27/19	Canella
West Hills Center	YEB-300-1290	\$39	1 Session
6:30PM–8:00PM	T	2/26/19	Canella

CLASS FILLED?

Additional sections of a class can be scheduled when the class is filled. We can place your name on a waiting list.

STOCKS, BONDS & ALL THAT JAZZ

Understand the basics of investing. Discuss the difference between CDs, stocks, bonds and mutual funds and the historical returns of each asset class. Explore the differences between growth and value, balanced and blend mutual funds. We will cover the impact of taxes and inflation in relation to investment choices; investigate how dollar cost averaging and diversification can help your portfolio, and the role of asset allocation in your investments. Look at the difference between 401Ks, Roth IRAs, traditional IRAs and other retirement plans.

North Campus	YGA-027-1450	\$49	3 Sessions
6:30PM–8:00PM	T	3/26/19	Canella

TAXES IN RETIREMENT

Have you planned for taxes in retirement? Do you know how to avoid triggering additional taxes when you are in retirement? This course will help you understand the tax rules we live under and identify misconceptions about taxes in retirement. If you understand the tools and strategies available then you can play the tax game.

South Campus	YCH-234-1540	\$39	1 Session
6:30PM–8:30PM	W	4/17/19	McConnell

NEW! THE ABCS OF INVESTING

Would you like to learn about investing and a practical approach to building wealth, but don't know where to start? We will demystify investment jargon and empower you to manage your money safely and effectively. We'll start by examining money market accounts, certificates of deposit, savings accounts, stocks, bonds, and mutual funds. You will master practical investment skills such as spotting high fees on account statements and in mutual fund prospectuses, and building a balanced portfolio. Find out what really matters when you pick mutual funds (hint: it's not the number of stars). Learn how to protect yourself from salespeople and speculators, and how to use the financial services industry to your best advantage.

Ft. Couch Middle	YCH-014-1550	\$49	2 Sessions
6:30PM–8:30PM	M	3/4/19	Canella
North Campus	YCH-014-1450	\$49	2 Sessions
6:30PM–8:30PM	R	3/7/19	Canella
South Campus	YCH-014-1540	\$49	2 Sessions
6:30PM–8:30PM	W	3/6/19	Canella
West Hills Center	YCH-014-1290	\$49	2 Sessions
6:30PM–8:30PM	T	3/5/19	Faculty

NEW! WANT TO RETIRE EARLY & DON'T KNOW WHAT TO DO ABOUT HEALTH COVERAGE?

Voluntarily walking away from a productive career presents early retirees with a number of weighty considerations. One of the first: health insurance. For Individuals who retire prior to age 65, when Medicare eligibility begins, need to find alternate options to cover medical, hospitalization and prescription drug costs. Health insurance premiums can chew up a considerable chunk of post-retirement income. Consequently, retirees under the age of 65 must examine all reasonable outlets for coverage, balancing cost with benefits, provider networks and plan design. The good news is you have options. Discover some health care options that may work for you!

North Campus	YCH-028-1450	\$39	1 Session
6:30PM–8:30PM	R	2/21/19	Johnstone

WRITING YOUR WILL

Learn about the essential elements of creating this important document and discuss other estate planning essentials such as power of attorney, advanced directives, guardianships and estate and inheritance taxes.

Ft. Couch Middle	YCH-024-1550	\$39	1 Session
6:30PM–9:00PM	M	4/8/19	Conley

North Campus	YCH-024-1450	\$39	1 Session
6:30PM–9:00PM	M	3/11/19	Conley

South Campus	YCH-024-1540	\$39	1 Session
6:30PM–9:00PM	W	4/10/19	Conley

FITNESS**20/20/20—BEGINNING**

This class offers something for everyone. Enjoy 20 minute intervals of Pilates, cardio workout and strength training that will give a great full body workout for all fitness levels. Please bring a mat, weights and water to class.

Allegheny Campus	YFA-161-1210	\$79	10 Sessions
6:30PM–7:30PM	T	2/5/19	Overly

USC Boyce Middle	YFA-161-1550	\$79	10 Sessions
7:00PM–8:00PM	M	1/14/19	Taylor

USC Boyce Middle	YFA-161-1551	\$59	6 Sessions
7:00PM–8:00PM	M	4/8/19	Taylor

North Campus	YFA-161-1450	\$79	10 Sessions
7:30PM–8:30PM	W	2/13/19	Overly

STUDENTS MUST BE 18 YEARS OF AGE TO ATTEND ANY CLASS THAT IS NOT A DESIGNATED YOUTH CLASS.

NEW! BALLET WORKOUT

This class for those with little or no ballet experience designed to expose students to the beauty, grace and fluidity of the dance form using exercises modified for a fitness setting. The format includes a moving warmup, stretch, abdominals, floor barre, standing center work, a movement combination, and reverence. We will not use a barre in order to strengthen the core and improve balance. Come experience ballet! Bring a yoga mat, water, towel, and a set of 3–5 pound hand weights. Fitness attire and sneakers are acceptable. Ballet slippers are optional.

North Campus	YFA-395-1450	\$79	10 Sessions
10:00AM–11:00AM	S	3/2/19	Faculty

BEGINNER TRIPLE PLAY

If you haven't been off the couch in a while, this is a great class to start with! In Triple Play we hit three aspects of fitness: cardiovascular work, strength and flexibility. All exercises are done in a non-threatening atmosphere designed for beginners or those who haven't worked out in a while. The class starts off slowly with gentle and motivating moves designed to ease you back into exercise. Bring light weights, a mat and water to class.

North Campus	YFA-361-1450	\$79	10 Sessions
6:15PM–7:15PM	M	2/11/19	Overly
South Campus	YFA-361-1541	\$79	10 Sessions
9:30AM–10:30AM	T	1/8/19	Taylor
South Campus	YFA-361-1544	\$79	9 Sessions
9:30AM–10:30AM	T	3/26/19	Taylor

BODYSULPTING

Get started on a better-looking body with this all-in-one class whose purpose is to help minimize the dimply appearance of cellulite, burn fat and tone, smooth and firm your muscles.

USC Boyce Middle	YFA-110-1550	\$79	10 Sessions
6:00PM–7:00PM	M	1/14/19	Taylor
USC Boyce Middle	YFA-110-1551	\$59	6 Sessions
6:00PM–7:00PM	M	4/8/19	Taylor
North Campus	YFA-110-1451	\$109	20 Sessions
5:30PM–6:30PM	TR	2/12/19	Marchese

NEW! DANCE MOVES

Work on your fitness while exploring different dance styles. Create your own moves. Explore dance styles: modern, ballet, jazz, and hip-hop. Learn a few dance moves and create your own. Create and participate in your own dance video in class or even air it on the local cable access channel. No pressure; dance it your way to fitness fun.

Allegheny Campus	YFA-187-1210	\$79	10 Sessions
6:00PM–7:00PM	R	2/7/19	Claytor
South Campus	YFA-187-1540	\$69	8 Sessions
6:00PM–7:00PM	W	2/20/19	Claytor

NEW! FAMILY YOGA WITH TINY YOGIS

Sneak in some Yoga with you little one who is on the move at This Family Yoga class. In this playful class, you and your child will stretch, strengthen and relax through postures and music. These little yogis will start to learn balance and body awareness. Each class session incorporates deep breathing, relaxation and a way to bring some yoga into your daily life as a parent. Age 18 months to 4 years of age. Only the parent needs to register.

North Campus	YFA-393-1450	\$79	10 Sessions
9:00AM–10:00AM	S	3/2/19	Faculty

NEW! FIT IN 30

Are you looking for the secret to weight loss? All it takes is 30 minutes a day to achieve a proper level of fitness. In this total body workout, we'll alternate between six minutes of weights, two minutes of cardio and two minutes of abs. Three sets of this routine and you will be done. All body parts will be used to achieve total body fitness as effectively as possible. Open to all levels. Wear appropriate workout clothing and footwear and bring a mat or towel and a set (2) of three- to five-pound hand weights.

North Campus	YFA-392-1450	\$79	20 Sessions
7:30PM–8:00PM	TR	2/12/19	Cunningham

YUR. BACK FITNESS WITHOUT FEAR

If you have chronic low back pain but are able to exercise and want to learn how to move without increasing your back pain this class is for you! Get a stronger back, abdominals and butt through therapeutic floor exercises.

North Campus	YFA-368-1450	\$79	10 Sessions
4:30PM–5:30PM	R	2/12/19	Siclari

NEW! GET FIT!

This class will be broken down into three sections. It begins with a calorie burning cardio program set to fun, energizing music. Next, the students will tone and shape the body with simple strength and core exercises. The final part of the class will be a combination of Pilates and stretching poses designed to de-stress the body and get rid of those little aches and pains. Overall, the class is a complete body workout that will help students shed unwanted pounds and become stronger while learning to relax and unwind. Students will leave the class refreshed and happy, with energy to spare!

North Campus	YFA-394-1450	\$109	20 Sessions
6:15PM–7:15PM	TR	2/12/19	Cunningham

NEW! HIP HOP DANCE WORKOUT

Hip hop music is derived from funk, rock, rhythm, blues and jazz musical styles. In this introductory course, we will blend the different styles of hip hop dance with a cardio workout and cover a set of combinations and routines. We will work our total body, tone up, gain endurance by learning fun choreography and move and groove to contemporary and old school music.

North Campus	YFA-391-1450	\$79	10 Sessions
11:15AM–12:15PM	S	3/2/19	Faculty

KETTLEBELL WORKOUT

This high-powered, high-energy kettlebell (or dumbbell) cardio and strength workout will help you firm and tone abs, glutes, thighs and legs, as well as develop a chiseled upper body. Workouts include stretches for upper and lower body and a cardio workout with weights to sculpt lean, toned muscles. Cool down stretches and relaxed breathing bring each workout to a heavenly conclusion.

USC Boyce Middle	YFA-360-1550	\$79	9 Sessions
7:00PM–8:00PM	R	1/31/19	Fredrick
South Campus	YFA-360-1541	\$59	6 Sessions
7:00AM–7:45AM	W	2/27/19	Philpott

PERSONAL CONDITIONING & WEIGHT TRAINING

Start a workout program the right way. This self-paced course will help students create their own personalized weight training program using state-of-the-art equipment as well as specific exercises that will help them lose weight and tone/strengthen their entire body.

Boyce Campus	YFA-125-1280	\$129	24 Sessions
7:00PM–8:00PM	MW	2/11/19	Haines
Boyce Campus	YFA-125-1281	\$89	12 Sessions
7:00PM–8:00PM	M	2/11/19	Haines
Boyce Campus	YFA-125-1282	\$89	12 Sessions
7:00PM–8:00PM	W	2/13/19	Haines
South Campus	YFA-125-1540	\$79	10 Sessions
6:00PM–7:00PM	R	2/21/19	Faculty
South Campus	YFA-125-1541	\$79	10 Sessions
10:30AM–11:30AM	T	1/8/19	Taylor
South Campus	YFA-125-1544	\$79	9 Sessions
10:30AM–11:30AM	T	3/26/19	Taylor

ENROLL EARLY!

The decision to offer a class is based upon enrollment approximately one week prior to the start of class. Don't let your class be canceled.

PERSONAL TRAINER—HOW TO BECOME ONE

Prepare to take the American Council on Exercise (ACE) Personal Trainer Exam in this course that utilizes the ACE Personal Trainer manual, handouts, lectures, videos and hands-on training. Topics include exercise science, screening and evaluation, principles and methods of training, individual program design, leadership, program implementation, legal issues, injury prevention and first aid. Employment opportunities for personal trainers will also be discussed. Textbook required and not included in cost of course.

Allegheny Campus	YFA-198-1210	\$159	6 Sessions
9:00AM–12:00PM	S	2/16/19	Steele

PILATES

Experience how Pilates coordinates the mind, body and spirit through proper breathing, good posture and concentration. Build a full-body workout that helps improve posture, strengthens the back and abdominal muscles, increases flexibility, tones muscles and sharpens the mind/body connection. Students should bring a mat or heavy blanket for floor work.

Allegheny Campus	YFA-322-1210	\$79	10 Sessions
7:15PM–8:15PM	R	2/7/19	Claytor
Allegheny Campus	YFA-322-1211	\$69	6 Sessions
7:00PM–8:00PM	R	4/25/19	Claytor
North Campus	YFA-322-1450	\$79	10 Sessions
5:00PM–6:00PM	W	2/13/19	Siclari
South Campus	YFA-322-1540	\$69	8 Sessions
7:15PM–8:15PM	M	3/4/19	Claytor
West Hills Center	YFA-322-1290	\$99	14 Sessions
7:00PM–8:00PM	MW	1/7/19	Kelley
West Hills Center	YFA-322-1291	\$99	14 Sessions
7:00PM–8:00PM	MW	3/25/19	Kelley

STRONG BODIES STRONG BONES

Exercise plays an important role in building and maintaining bone strength. The correct workout can rebuild bone and reduce fractures. Muscle strength also protects your bones. Exercise physiologist, Anne Brucker, presents a gentle, joint friendly, OsteoSmart program that strengthens the spine and is suitable for men and women of all ages. Students should bring a pair of 2 or 3 pound hand weights.

Ballet Academy of Pitt	YFA-915-1530	\$59	6 Sessions
12:30PM–1:30PM	T	3/26/19	Brucker

SUPER 55+

Develop and Improve core strength, balance, flexibility and increase muscle tone through a series of both seated and standing movements. You will improve your focus and concentration while reducing stress and increasing energy and circulation. This is a class for the 55+ of all abilities.

South Campus 6:00PM–7:00PM	YFA-081-1540 M	\$69 3/4/19	8 Sessions Claytor
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TAI CHI CHUAN—BEGINNING

Students can enhance their physical, mental and spiritual well-being with this ancient form of martial arts. Topics include increasing self-awareness through relaxation techniques, breathing exercises and flexibility movements.

Allegheny Campus 7:00PM–8:00PM	YFD-212-1210 R	\$79 2/14/19	10 Sessions Bao
Boyce Campus 9:00AM–10:00AM	YFD-212-1280 S	\$79 3/2/19	10 Sessions Valentino
North Campus 7:30PM–8:30PM	YFD-212-1450 M	\$79 2/11/19	10 Sessions Lapresta
South Campus 9:00AM–10:00AM	YFD-212-1540 S	\$69 3/16/19	7 Sessions Juola

TAI CHI FOR BALANCE & LONGEVITY

The ancient art of Sun Style Tai Chi flows like a silent meadow brook gaining strength and power as it grows. Strength, balance, mental acuity and socialization are the corner stones for maintaining lifelong optimal health. This class is suitable for men and women of all ages.

Ballet Academy of Pitt 1:30PM–2:30PM	YFA-916-1530 T	\$59 3/26/19	6 Sessions Brucker
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NEW! THERAPEUTIC QI GONG

Therapeutic Qi Gong is a gentle form of Medical Qi Gong developed in the early 70s. Created to help relieve illness and prevent disease. This self-therapy, or moving meditation, combines deep breathing, mind focus and gentle whole body stretching and movement to promote energy flow and harmonize the mind and body. In this class, we will focus on relaxation and letting go of tension, worry and anger, all which can lead to health problems. We will practice building strong Qi or energy, which in turn promotes physical and emotional strength, inner peace and happiness. Please wear comfortable clothing and bring water.

North Campus 6:30PM–7:30PM	YFD-036-1450 F	\$79 2/22/19	10 Sessions Bao
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REGISTER WITH A FRIEND

Send them the link for our catalog:
ccac.edu/community-education

YOGA—GENTLE

Enjoy a Hatha style yoga class with a focus on stress relief through breath and gentle movement. This class will also include some Vinyasa flows to warm the body. Please bring your own yoga mat.

Allegheny Campus 7:00PM–9:00PM	YFA-709-1210 R	\$59 2/7/19	6 Sessions Faculty
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YOGA—BEGINNING

Suitable for everyone regardless of age, gender or fitness level, this proven form of exercise introduces students to basic non-threatening Hatha yoga. Students can increase strength, flexibility and learn relaxation techniques and stress reducers to apply to daily life. Bring a yoga mat to class.

Allegheny Campus 7:45PM–8:45PM	YFA-305-1210 T	\$69 2/5/19	8 Sessions Overly
Allegheny Campus 7:45PM–8:45PM	YFA-305-1211 T	\$69 4/9/19	8 Sessions Overly
Boyce Campus 7:00PM–8:30PM	YFA-305-1280 T	\$89 1/29/19	6 Sessions Martucci
Boyce Campus 7:00PM–8:30PM	YFA-305-1281 T	\$69 3/19/19	6 Sessions Martucci
USC Boyce Middle 8:00PM–9:00PM	YFA-305-1551 R	\$79 1/31/19	9 Sessions Fredrick
USC Boyce Middle 8:00PM–9:00PM	YFA-305-1552 M	\$79 1/14/19	10 Sessions Taylor
Canon McMillan HS 6:00PM–7:00PM	YFA-305-1594 W	\$69 3/6/19	6 Sessions Faculty
USC Boyce Middle 8:00PM–9:00PM	YFA-305-1553 M	\$69 4/8/19	6 Sessions Taylor
North Campus 5:00PM–6:00PM	YFA-305-1450 M	\$79 2/11/19	10 Sessions Overly
North Campus 11:00AM–12:00PM	YFA-305-1451 S	\$79 2/16/19	10 Sessions Overly
South Campus 7:30PM–8:30PM	YFA-305-1540 M	\$79 2/18/19	10 Sessions Martucci
South Campus 10:30AM–11:30AM	YFA-305-1543 S	\$79 2/23/19	10 Sessions Martucci
West Hills Center 12:00PM–1:00PM	YFA-305-1290 T	\$69 2/12/19	8 Sessions Faculty

YOGA 2

This class will build on the fundamental Hatha yoga postures. It will be a vigorous practice and will introduce some advanced postures and inversions. Students will continue to develop breath awareness, strength and flexibility, while achieving the benefits of relaxation and stress reduction. Knowledge of basic Hatha yoga postures is recommended. Please bring a yoga mat to class.

North Campus 6:15PM–7:15PM	YFA-323-1450 W	\$79 2/13/19	10 Sessions Overly
South Campus 7:00PM–8:00PM	YFA-323-1540 W	\$79 2/20/19	10 Sessions Martucci

NORTH HILLS ADULT AQUATIC CLASSES**AQUA AEROBICS**

Add an extra dimension to a regular aerobic workout. Water increases resistance, yet adds buoyancy and reduces stress to joints. A \$10 deposit is required at the first class to Sisters of Divine Providence for a key. Please bring a towel to class.

Sisters of Divine Prov	YFA-203-1410	\$189	24 Sessions
8:30AM–9:30AM	MWF	1/7/19	Longwell
Sisters of Divine Prov	YFA-203-1411	\$189	24 Sessions
9:30AM–10:30AM	MWF	1/7/19	Longwell
Sisters of Divine Prov	YFA-203-1420	\$189	24 Sessions
8:30AM–9:30AM	MWF	3/18/19	Longwell
Sisters of Divine Prov	YFA-203-1421	\$189	24 Sessions
9:30AM–10:30AM	MWF	3/18/19	Longwell
Sisters of Divine Prov	YFA-203-1422	\$189	24 Sessions
10:30AM–11:30AM	MWF	3/18/19	Longwell

AQUA RITIS

This class is designed for those who are physically limited due to arthritis, back problems, etc., or those who need a gentle introduction or re-entry place to start. Classes will work on maintaining and/or gradually increasing range of motion in a gentle manner. Participants are encouraged to work at their own pace with adaptations made as needed. This is a low-pressure and fun social class. A \$10 deposit is required at the first class to Sisters of Divine Providence for a key. Please bring towel to class.

Sisters of Divine Prov	YFA-206-1410	\$149	24 Sessions
12:45PM–1:30PM	MWF	1/7/19	Yarzebinski
Sisters of Divine Prov	YFA-206-1420	\$149	24 Sessions
12:45PM–1:30PM	MWF	3/18/19	Yarzebinski

THERAPEUTIC WAVES

Use gentle stretches and water resistance to improve or maintain joint flexibility, muscle strength, circulation and mental attitude. This class is comfortable yet physically challenging and the low-impact environment allows the body to work with less pain.

Sisters of Divine Prov	YFA-205-1410	\$189	24 Sessions
11:45AM–12:45PM	MWF	1/7/19	Yarzebinski
Sisters of Divine Prov	YFA-205-1420	\$189	24 Sessions
11:45AM–12:45PM	MWF	3/18/19	Yarzebinski

SOUTH HILLS ADULT AQUATIC CLASSES**SOUTH HILLS AQUA RITIS**

This class is designed for those who are physically limited due to arthritis, back problems, etc., or those who need a gentle introduction or re-entry place to start. Classes will work on maintaining and/or gradually increasing range of motion in a gentle manner. Participants are encouraged to work and swim at their own pace with adaptations made as needed. This is a low-pressure and fun social class. Please bring a towel to class. Please note that Pathfinder does not have gradual stairs for entry into the water.

Pathfinder School	YFA-934-1580	\$139	20 Sessions
6:30PM–7:15PM	TR	1/22/19	Woodyard
Pathfinder School	YFA-934-1581	\$79	10 Sessions
6:30PM–7:15PM	T	1/22/19	Woodyard
Pathfinder School	YFA-934-1582	\$79	10 Sessions
6:30PM–7:15PM	R	1/24/19	Woodyard

WATER FITNESS & FUN

Kickboards, noodles and water weights—oh my! This adult aqua class is created for all swimming levels while using the entire pool. Each class has modifications or advanced moves depending on the individual fitness level. The water movements are designed to strengthen muscles, improve cardiovascular endurance and increase flexibility. Come enjoy a fun energized class with motivating music in the background. Please note that Pathfinder does not have gradual stairs for entry into the water.

Pathfinder School	YFA-928-1580	\$139	20 Sessions
5:30PM–6:15PM	TR	1/22/19	Woodyard
Pathfinder School	YFA-928-1581	\$79	10 Sessions
5:30PM–6:15PM	T	1/22/19	Woodyard
Pathfinder School	YFA-928-1582	\$79	10 Sessions
5:30PM–6:15PM	R	1/24/19	Woodyard
Pathfinder School	YFA-928-1590	\$139	20 Sessions
7:30PM–8:15PM	TR	1/22/19	Woodyard
Pathfinder School	YFA-928-1591	\$79	10 Sessions
7:30PM–8:15PM	T	1/22/19	Woodyard
Pathfinder School	YFA-928-1592	\$79	10 Sessions
7:30PM–8:15PM	R	1/24/19	Woodyard

YOGA—VINYASA FLOW

Vinyasa means breath-synchronized movement. In this Vinyasa-style yoga class, poses flow from one to another in conjunction with the breath. Increase strength and flexibility through movement and stretching. Suitable for all levels. Bring a yoga mat to class.

West Hills Center	YFA-359-1290	\$89	14 Sessions
8:00PM–9:00PM	MW	1/7/19	Kelley
West Hills Center	YFA-359-1291	\$89	14 Sessions
8:00PM–9:00PM	MW	3/25/19	Kelley

ZUMBA

Zumba is a fusion of Latin and international music with dance themes creating a dynamic, exciting, effective fitness system. The routines feature aerobic/fitness interval training with fast/slow rhythms that tone and sculpt the body. All ages and all sizes are welcome and can benefit from having fun while exercising. Please be sure to wear good, supportive sneakers.

Allegheny Campus	YFA-101-1210	\$79	10 Sessions
6:00PM–7:00PM	T	2/12/19	Carter
Canon McMillan HS	YFA-101-1594	\$109	20 Sessions
6:30PM–7:30PM	MW	2/11/19	Roberts
Canon McMillan HS	YFA-101-1595	\$79	10 Sessions
6:30PM–7:30PM	M	2/11/19	Roberts
Canon McMillan HS	YFA-101-1596	\$79	10 Sessions
6:30PM–7:30PM	W	2/13/19	Roberts
South Campus	YFA-101-1540	\$69	8 Sessions
6:30PM–7:30PM	W	2/20/19	Calhoun

FOOD

CAKE DECORATING—NONCREDIT CERTIFICATE OF COMPLETION

Delight your family and friends with delicious, edible works of art or start a career as a professional cake decorator with a certificate of attendance in cake decorating from Community College of Allegheny County. This program provides participants with practical, hands-on training in cake decorating. Starting with the basics, students will learn the basics of frosting and smoothing a cake, adding borders and making basic flowers. As students progress, they will work with butter cream and royal icings as well as fondant making more complicated edible cake decorations and character cakes. The final project will be a tiered wedding cake. Students must purchase all tools and supplies for these courses. A required tool and supply list will be provided at the first class session.

North Campus	YCD-244-1450	\$179	10 Sessions
6:30PM–9:30PM	W	2/13/19	Francis

CAKE DECORATING—BASICS

Learn everything from the basics of frosting and smoothing a cake to creating borders, figure piping, fondant, beautiful flowers and more. Gain the skills and self-confidence needed to make special occasions even more memorable. Please call 412.788.7507 for a list of supplies.

Cannon McMillan HS	YCD-102-1594	\$99	4 Sessions
6:00PM–9:00PM	M	2/25/19	Kirk
North Campus	YCD-102-1450	\$99	4 Sessions
6:30PM–9:30PM	W	2/13/19	Francis

NEW! COOKBOOK CLUB

Join us as we share dishes made from designated cookbooks (titles available upon registration). We will discuss the book, the author and the recipes as we enjoy the ready-to-eat recipes that everyone brought to share. Class will meet one Saturday each month on February 23, March 23, April 13 and May 18.

West Hills Center	YCD-719-1290	\$89	4 Sessions
10:00AM–12:00PM	S	2/23/19	Faculty

EASTER DINNER PLANNING

We can help you plan ahead and prepare for a healthy and delicious Easter menu. We will go over tried-and-true recipes as well as healthy additions and revisions. Some samples will be available at class. Recipes will be distributed in class as well.

West Hills Center	YCD-717-1290	\$59	1 Session
6:30PM–8:30PM	R	3/28/19	Faculty

FRENCH MACARONS

Colorful Macarons will delight your family and friends. In this hands-on class you will learn the techniques to make these delicate and beautiful confections. Instructions from a chef on flavorings and coloring will be covered. Bring an apron and a container to take your Macarons home.

North Campus	YCD-995-1450	\$59	1 Session
6:00PM–9:00PM	W	3/6/19	Nicholas
Upper St Clair HS	YCD-995-1550	\$59	1 Session
6:30PM–9:30PM	M	4/29/19	Faculty

INSTRUCTORS WANTED!

We're looking for enthusiastic, knowledgeable instructors to teach classes in a variety of subjects:

**Business—Computers—Language—Dance
Fitness—General Interest**

If you have professional and/or teaching experience in any of these fields, or new ideas you would like us to consider, email us at communityeducation@ccac.edu and we'll be happy to mail you a class proposal form.

FRESH MOZZARELLA

Learn to make this Italian delicacy. Mozzarella is a sweet cheese that is best enjoyed when freshly made. It is easy to prepare and can be served in a variety of ways—as an appetizer, in salads and sandwiches, with pasta, fried or simply by itself with a slice of bread. This humble cheese enriches anything it touches and its versatility is limited only by your imagination.

Boyce Campus	YCD-612-1280	\$59	1 Session
6:30PM–9:30PM	R	3/7/19	Altieri
Upper St Clair HS	YCD-612-1550	\$59	1 Session
6:30PM–9:30PM	M	3/25/19	Faculty

FRIDAY EVENING SUPPER CLUB

Enjoy a casual, comfortable outing, meet new, quality friends of all ages and enjoy food at some of Pittsburgh's most popular restaurants. The staff will select the restaurant to visit the first night but the following visits will be determined by popular vote from our group. Students pay for their own meals. This class meets every other week.

Boyce Campus	YEB-062-1280	\$39	4 Sessions
7:00PM–9:00PM	F	2/22/19	Guercio

GNOCCHI, GNOCCHI, GNOCCHI

This class will help participants make the perfect gnocchi, starting with the traditional potato gnocchi and including ricotta-based gnocchi. Participants will learn techniques to use at home to impress family and friends. Please bring an apron to this fun, hands-on class.

North Campus	YCD-625-1450	\$59	1 Session
9:30AM–12:30PM	S	3/2/19	Heineman

THE GRAPE, THE WINE & THE WINEMAKER

The session will delve into Pennsylvania wine history and wine production with an emphasis on local experience. Samples of locally produced wine will be sampled to highlight course subjects. The session will allow ample time for questions and class discussion.

West Hills Center	YCD-726-1290	\$49	1 Session
7:00PM–9:00PM	W	3/27/19	Kavic

HEALTHY MEAL PLANNING FOR BUSY FAMILIES

Take the stress out of family meal time! Learn simple, healthy ways to plan for busy weeks with this 30-day online course. This class covers key components of creating healthy family meal plans including clean eating basics, portion control and label reading. With sample meal plans, family friendly recipes, short instructional videos, question-and-answer sessions, weekly support and fun challenges, participants will save time, money and stress!

Internet Course	YCD-432-1215	\$99	1 Month
	MTWRFSU	2/1/19	Petulla

NEW! HOW TO MAKE HOMEMADE PIZZA DOUGH

Fall in love with making homemade pizza. It is not just a meal, it is an event. Learn how to make the real 'Margherita pizza' using just good tomato sauce, mozzarella, olive oil and basil. Students will sample the pizza at the end of the session.

North Campus	YCD-362-1450	\$59	1 Session
6:30PM–9:30PM	M	3/4/19	Herbe

INSTANT POT WORKSHOP

The Instant Pot is the latest new small kitchen appliance becoming popular because of its ease and ability to make quick, healthy dinners. After learning about all that your Instant Pot can do, enjoy a demo of some easy quick recipes that even the novice cook can make.

West Hills Center	YCD-224-1290	\$49	1 Session
6:00PM–8:00PM	T	2/19/19	Faculty

ITALIAN BISCOTTI WORKSHOP

Italian biscotti are light, crunchy, full of flavor, and low in fat. While the tradition of enjoying biscotti goes back hundreds of years in Italy, these wonderful cookies have only recently become popular here. Learn from a pastry chef to make a wonderful array of these lovely treats including regina (with toasted sesame), anisette toast, quaresimali (covered with almonds and flavored with honey), chocolate biscotti and more. Materials are included in the cost of the course. Recipes may vary by location.

North Campus	YCD-117-1450	\$69	1 Session
9:00AM–12:00PM	S	3/9/19	Hochendoner

JUICING & SMOOTHIES FOR HEALTH & ENERGY

There may be no quick fix for various ailments; perhaps simple-to-prepare natural potions may help us along the way to improving our health. Explore a variety of juices and smoothies that can help us meet the recommended daily requirement for nine fruits and vegetables per day. Learn how to detoxify our systems and supplement our diets by enjoying fresh and delicious juices and smoothies. Don't miss this fun, new and very tasty class.

North Campus	YCD-138-1450	\$59	1 Session
12:30PM–3:30PM	S	3/23/19	Heineman

NEW! MEXICAN FIESTA

Mexico's rich culinary heritage goes way beyond tacos and enchiladas. We will explore versions of familiar dishes and discover some new ones. The vibrant colors of Mexico, from coast to coast and a few places in between will come alive.

North Campus	YCD-361-1450	\$59	1 Session
6:30PM–9:30PM	M	4/22/19	Herbe

NUT ROLLS

Come learn how to make delicious nut rolls this holiday. Use various fillings to make a variety of mouth-watering treats. Bring an apron and rolling pin to class.

Upper St Clair HS	YCD-081-1550	\$59	1 Session
6:30PM–9:30PM	M	4/8/19	Faculty

PASTA FROM SCRATCH

Remember the difference between a store bought tomato and one fresh picked from the garden? There is no comparison when it comes to pasta out of the box versus fresh pasta made from scratch. So roll up those sleeves, put on an apron and join the class for this fun, highly interactive one-night workshop. Students will make basic egg pasta by mixing, kneading and generally getting up to their elbows in flour—no food processors here. This class will use a hand crank pasta machine and students will talk about variations in flavor and pasta type, a bit about sauces and most importantly, enjoy the fruits of their labor. Please note that those with a pasta machine should bring it to class.

North Campus	YCD-096-1450	\$59	1 Session
9:00AM–12:00PM	S	3/23/19	Heineman

Upper St Clair HS	YCD-096-1550	\$59	1 Session
6:30PM–9:30PM	M	3/11/19	Faculty

PIEROGIES WORKSHOP

Learn how to make the favorite kinds of pierogies. Students will be given recipes, instruction in rolling dough, pinching, cooking and finally tasting. Bring a rolling pin and an apron.

Boyce Campus	YCD-219-1280	\$59	1 Session
6:00PM–10:00PM	S	4/6/19	Palmieri

North Campus	YCD-219-1450	\$59	1 Session
9:30AM–12:30PM	S	2/16/19	Heineman

Upper St Clair HS	YCD-219-1550	\$59	1 Session
6:30PM–9:30PM	M	3/18/19	Faculty

NEW! QUICHE MADE EASY

Quiche can be made for breakfast, dessert or even as a main course. We will show you how to make the best crust! Once you have that down, you can learn different recipes to make the best quiche for any occasion. We will also discuss crust-less quiches and gluten free options. Samples and recipes will be shared.

West Hills Center	YCD-721-1290	\$59	1 Session
6:00PM–8:00PM	T	3/12/19	Faculty

SARRIS—THE CHOCOLATE EXPERIENCE

Visit Sarris Chocolate Factory with us and explore what goes into the process of candy making and enjoy an ice cream sundae in their old-fashioned ice cream parlor to finish. This class will meet at the Sarris Factory, 511 Adams Ave, Canonsburg, PA 15317.

Sarris Factory	YCD-983-1530	\$29	1 Session
9:00AM–11:00AM	M	3/4/19	Faculty

SAUCE COOKERY

In this class, students will learn the five basic sauces from which all other sauces are derived.

North Campus	YCD-045-1450	\$59	1 Session
6:30PM–9:30PM	M	2/25/19	Herbe

Upper St Clair HS	YCD-045-1550	\$59	1 Session
6:30PM–9:30PM	M	2/25/19	Faculty

NEW! SPRING IN AN "INSTANT"

Instant Pot for spring. We will discuss recipes using spring's harvest to spare you the heat in your kitchen! Recipes demonstrated and sampled. Class will be vegetarian focused with instructions on how to add meat.

West Hills Center	YCD-718-1290	\$59	1 Session
6:00PM–8:00PM	R	4/4/19	Faculty

THE BASICS OF PLANT-BASED EATING

Plant-based eating can prevent and even reverse chronic health problems, including diabetes, heart disease, high blood pressure, autoimmune diseases and cancer. Discover what a plant-based diet is and why it's so important for overall health. Classes focus on practical ways for incorporating plant-centered eating into daily life. Topics include: easy steps for preparing meals, shopping suggestions, reading food labels, tips for dining out, simple yet tasty recipes and helpful resources.

Ft. Couch Middle	YEB-248-1550	\$59	4 Sessions
7:00PM–8:00PM	M	2/25/19	Whirlow

West Hills Center	YEB-248-1290	\$59	4 Sessions
7:30PM–8:30PM	M	3/25/19	Whirlow

NEW! VEGGIE SPIRALIZER 101

The vegetable spiralizer is an inexpensive tool can help make your meals healthier and still taste great! In this workshop, we'll cover how to use your spiralizer, learn which veggies you can spiralize and get some great recipes!

West Hills Center	YCD-720-1290	\$59	1 Session
6:00PM–8:00PM	T	3/5/19	Faculty

WINE APPRECIATION WITH HENRY BLOCK

This spring the wine course deals with Bordeaux style wines. This includes wines made from either Chardonnay or Pinot Noir grapes. The focus will be primarily on wines from the Bordeaux region of France but will also include wines made with Pinot Noir from the west coast of the United States. Prerequisite: Introductory wine appreciation course or equivalent. Students must be at least 21 years old to attend. Cost includes wine tasting samples.

Allegheny Campus	YCD-021-1210	\$219	9 Sessions
7:00PM–9:00PM	T	2/19/19	Block

WINE TASTING VS. WINE DRINKING

The session will involve the intricacies of wine tasting and wine evaluation. There will be wine samples of locally produced wines provided to demonstrate appropriate tasting techniques. The session will allow ample time for questions and class discussion. Students must be at least 21 years old to attend.

West Hills Center	YCD-725-1290	\$49	1 Session
7:00PM–9:00PM	W	2/27/19	Kavic

GENERAL INTEREST**AMATEUR ASTRONOMY—UNDERSTANDING & OBSERVING THE NIGHT SKY**

Explore the scope of the universe, immense distances, stargazing equipment, the solar system, deep space, seasons and constellations. The grand finale will be “in the field,” an actual observation of the night sky using various types of telescopes.

Allegheny Campus	YAF-802-1210	\$119	5 Sessions
6:30PM–9:30PM	F	4/19/19	McGuirk

BASIC COIN COLLECTION—I INHERITED GRANDPA’S COINS, NOW WHAT?

Learn coin collecting basics through identification and grading and the factors involved in actual value. Understand what makes them valuable, or not. Please bring photos of your coins, loupe or magnifier to class.

Allegheny Campus	YBE-021-1210	\$59	2 Sessions
9:00AM–11:30AM	S	2/16/19	Foley
North Campus	YBE-021-1450	\$59	2 Sessions
9:00AM–11:30AM	S	3/9/19	Foley

NEW! BEGINNER’S GUIDE TO MODEL RAILROADING

All aboard the fascinating world of model railroading. Future model railroad engineers will learn the basics of scale, gauge, track and wiring. Followed by growing your railroad with structures and scenery. Finally, you will discuss where to purchase railroad equipment and where to find help.

South Campus	YDA-068-1540	\$69	6 Sessions
6:30PM–8:30PM	R	3/7/19	Sharp

NEW! BOOK ROUNDTABLE

Do you like to read? Discover the best in new and old fiction books. Discover new genres. Participate in good conversation as you discuss and interpret thematic content, compare writing styles, dissect plots and characters and explore historical context and author purpose. Come make new friends and enjoy a good read.

South Campus	YAB-754-1540	\$89	6 Sessions
6:30PM–8:30PM	M	3/4/19	Faculty

West Hills Center	YAB-754-1290	\$89	6 Sessions
6:30PM–8:30PM	W	2/20/19	Thompson

HOW TO TEACH A CLASS FOR COMMUNITY EDUCATION

Share your knowledge and expertise with others by exploring teaching possibilities with CCAC Community Education. Understand what you need to know to prepare lessons, write course descriptions, materials and more.

Boyce Campus	YAI-088-1280	\$39	1 Session
12:30PM–3:00PM	S	3/16/19	Troup

North Campus	YAI-088-1450	\$39	1 Session
12:00PM–2:30PM	S	4/13/19	Troup

South Campus	YAI-088-1540	\$39	1 Session
1:00PM–3:30PM	S	4/6/19	Howley

MAKE-UP WORKSHOP—INTENSIVE

Learn the tricks of the trade for doing your own make-up or someone else’s make-up! Students will learn color-matching, foundation and concealer, how to apply a universal eye for day and night and perfect placement of blush and lip color. Students should bring their own make-up and clean make-up brushes, free standing mirror, tissues and lunch.

South Campus	YEB-323-1540	\$99	1 Session
9:00AM–3:30PM	S	3/9/19	Gatchell

South Campus	YEB-323-1541	\$99	1 Session
9:00AM–3:30PM	S	3/30/19	Gatchell

NEW! PUBLIC SPEAKING—A CRASH COURSE

From the moment you enter a room, you're on! Learn to speak more effectively in both personal and professional situations. Eliminate your speaker fears and build confidence. In this fun, interactive fast-paced class, we will teach you how to organize your thoughts, polish your articulation and pronunciation and become a more successful, more confident speaker. It's a great opportunity to practice speaking in a supportive, pressure-free environment.

North Campus	YAB-202-1450	\$69	3 Sessions
6:30PM–8:30PM	M	3/11/19	Faculty

NEW! SOCIAL GRACES IN TODAY'S WORLD

Are you comfortable meeting new people, attending social or business events and dining with friends and colleagues? Join us to discover enjoyable ways to be completely confident in the basics of etiquette. Knowing how to shake hands, introduce yourself, wardrobe do's and don'ts, making eye contact and using social media and mobile phone skills is extremely important and can be seamless. We can also discuss gym and spa etiquette, airport travel tips and even etiquette for the golf course at your requests. Topics will include dining skills from how to eat certain food choices to the best way to fold or place your napkin before and after the meal. Whether you are in the professional field, or simply need to brush-up for personal events, these sessions will be very valuable to increasing your confidence and helping you to enjoy experiences with ease.

West Hills Center	YEB-296-1290	\$69	3 Sessions
6:00PM–8:00PM	M	3/25/19	Monahan

NEW! SOLVE ELEMENTARY SCHOOL MATH PROBLEMS

Learn the different ways to solve elementary school math problems. We will cover place value, addition/subtraction, multiplication, division, fractions/decimals and geometry. Both the educator and the parent will benefit from the binder of materials you will receive from your instruction in this class for reinforcement. We will go over games, songs and manipulatives to solve those pesky problems.

Boyce Campus	YCA-197-1280	\$89	6 Sessions
6:30PM–8:30PM	R	4/18/19	Hlavsa

NEW! WHAT IS STEAM/STEM?

Learn what STEAM/STEM is and understand why there is a need for it. Find out the ways STEAM/STEM can be seen and used in childcare centers, schools and the community. Learn about inquiry-based projects and mini STEAM/STEM labs.

Boyce Campus	YCA-196-1280	\$89	6 Sessions
6:30PM–8:30PM	R	3/7/19	Hlavsa

HEALTH

NEW! ACUPRESSURE TO RELIEVE STRESS, ANXIETY & INSOMNIA

Discover acupressure points to assist the body in dealing with the mental and physical effects of stress, calm the physical and emotional effects of anxiety and explore the root cause of insomnia. During this interactive presentation, the instructor will share self-care acupressure points that can be used at home or at work.

North Campus	YEB-355-1450	\$39	1 Session
6:30PM–8:30PM	T	3/12/19	Heineman

NEW! ANXIETY HELP & RELIEF

Anxiety and panic attacks are common problems that seem overwhelming yet can be conquered. Learn how people can recover from panic attacks and return to living life more fully. We will discuss therapies that have been proven to work and explore the latest research and practice techniques designed to help cope.

North Campus	YEB-338-1450	\$59	6 Sessions
6:30PM–8:30PM	T	2/19/19	Griffin

CLEAN EATING

Clean eating is everywhere. Have you wondered what it is or how it impacts your health? Clean eating is not a diet, it is a complete overhaul of your eating habits. Getting started with a plan is key. During our class we will discuss the benefits of clean eating and why less processed food is great for our bodies, food lists and meal ideas.

North Campus	YEB-331-1450	\$39	1 Session
6:30PM–8:30PM	T	4/2/19	Heineman

NEW! DO YOU KNOW WHAT TO DO IN A MEDICAL EMERGENCY?

What would you do if a member of your family suffered a medical emergency? Every second counts during a medical emergency. For adults, you will learn how to recognize and manage chest pain, heart attack, stroke, diabetic problems, seizures, breathing difficulty, burns and allergic reactions. For children, you will also learn about poisoning, fever, childhood illnesses, injuries from accidents and the signs of abuse.

North Campus	YEB-343-1450	\$49	2 Sessions
9:00AM–12:00PM	S	3/2/19	Abel

STUDENTS MUST BE 18 YEARS OF AGE TO ATTEND ANY CLASS THAT IS NOT A DESIGNATED YOUTH CLASS.

EAT TO LIVE—ANTI-AGING POWER FOODS

The science of anti-aging eating has advanced to the point where individuals can actually help themselves live a longer, healthier life if they pay attention to the foods they eat. Regardless of age, now is the right time to start eating for life. Participants will discover the healthy choices they can make at home or dining out.

North Campus	YEB-166-1450	\$39	1 Session
6:30PM–8:30PM	M	4/1/19	Heineman

NEW! FOOD & MOOD CONNECTION

You have heard the saying, “You are what you eat.” Learn about foods that affect your anxiety, depression, stress and inflammation as well as principles for healthier eating. Identify your own food rules, take control of your health and be able to make food choices to help balance your mood.

North Campus	YEB-359-1450	\$39	1 Session
1:00PM–3:30PM	S	3/2/19	Heineman

NEW! HELP FOR CAREGIVERS

Do you provide care for a loved one or friend? Learn about the importance of self-care and the practice of positive psychology can help you find hope and joy. Learn and practice relaxation techniques, such as mindfulness and savoring that are easy to use and shown to help reduce stress. Also discussed will be emotions, grief, forgiveness, healthy relationships with a goal of making meaning for one's life journey.

North Campus	YEB-339-1450	\$59	6 Sessions
6:30PM–8:30PM	R	2/21/19	Griffin

HOSPICE VOLUNTEER WORKSHOP

In this workshop, students will learn from an experienced staff of caregivers how to comfort and assist patients and their families as they confront end-of-life issues and challenges. Upon finishing this workshop, each participant will receive a certificate of attendance from CCAC. In addition, individuals can be certified to fulfill a variety of volunteer roles within the hospice family. Complimentary breakfast and lunch will be provided daily in daytime programs.

Allegheny Campus	YCA-300-1210	\$10	1 Session
9:00AM–4:00PM	S	4/13/19	Faculty
North Campus	YCA-300-1450	\$10	2 Sessions
9:00AM–4:00PM	FS	3/22/19	Faculty
South Campus	YCA-300-1540	\$10	1 Session
9:00AM–4:00PM	F	3/15/19	Faculty

INFLAMMATION—HOW TO CONTROL IT NATURALLY

Learn what lifestyle habits cause inflammation. We will look what inflammation does to the body and healthy ways to reduce it.

North Campus	YEB-281-1451	\$39	1 Session
6:30PM–9:30PM	R	3/14/19	Heineman

MEDICARE—WHAT YOU NEED TO KNOW

Consumer advocates note that Medicare eligibles get a much better deal if they know the facts. In this class, participants will learn about the Medicare and Medicare Advantage programs, supplement plans, and how to choose the correct Medicare plan. Topics include the four parts of Medicare (Parts A-D); enrollment periods and how to enroll, the most recent Medicare updates; eligibility requirements for the Medicare Extra Help Program; and community resources available to Medicare eligibles. This course will help participants currently receiving Medicare as well as those preparing for the future.

Boyce Campus	YEB-250-1280	\$39	1 Session
6:30PM–8:30PM	T	4/16/19	Levis
Ft. Couch Middle	YEB-250-1550	\$39	1 Session
6:30PM–8:30PM	R	4/25/19	Levis
North Campus	YEB-250-1450	\$39	1 Session
6:00PM–8:00PM	W	3/13/19	Cottone
South Campus	YEB-250-1540	\$39	1 Session
6:30PM–8:30PM	T	3/12/19	Levis

SMOKING CESSATION

CCAC is proud to partner with Tobacco Free Allegheny to offer a smoking cessation program specifically designed for families. Information about the dangers of smoking for pregnant women and the health effects of second-hand smoke on young children will be addressed. The program targets smokers of all ages and promotes smoking cessation skills.

South Campus	YEB-988-1540	\$0	1 Session
10:00AM–11:30AM	S	1/26/19	Harshbarger

NEW! STRESS LESS—SKILLS FOR EVERYDAY STRESS MANAGEMENT

Stress affects our entire body from head to toe. Learn about the interaction between the brain, body, immune system and the human stress response cycle. Then, learn how to practice holistic strategies for stress management at home, school or work.

North Campus	YEB-358-1450	\$39	1 Session
6:30PM–8:30PM	T	3/5/19	Heineman

VETERANS BENEFITS & MEDICARE

Are you a veteran? Learn about Medicare, veteran's benefits and the coordination between Medicare and the Veteran's Administration

Allegheny Campus	YEB-336-1210	\$49	2 Sessions
6:30PM–8:30PM	R	2/21/19	Johnstone
North Campus	YEB-336-1450	\$49	2 Sessions
6:30PM–8:30PM	R	3/7/19	Johnstone
South Campus	YEB-336-1540	\$49	2 Sessions
6:30PM–8:30PM	W	3/6/19	Johnstone

"FOR YOUR HEALTH" SERIES SPONSORED BY PASSAVANT HOSPITAL FOUNDATION

Passavant Hospital Foundation partners with CCAC North Campus to provide a wide variety of health and wellness education programs free to the public. The courses below feature speakers who are top-notch physicians, clinicians and researchers providing up-to-date medical information in layperson's terms. The sessions are interactive with time for questions and answers. A Certificate of Attendance for 2.0 hours is awarded for these seminars. UPMC Passavant is a hospital accredited by The Joint Commission and an approved provider for continuing education requirements for professional nurses. Registration is required. Call 412.788.7546 to register.

SAVE YOUR SHOULDER: SURGICAL & NONSURGICAL TREATMENTS FOR SHOULDER PAIN

Dr. Richmond, orthopedic surgeon and sports medicine specialist with Tri Rivers Musculoskeletal Centers, will present the latest information on common shoulder injuries, non-operative treatments and surgical options. There will also be an opportunity for questions and answers following the presentation.

Speaker: **John M. Richmond**, MD, Orthopedic Surgeon, Tri Rivers Musculoskeletal Centers

CCAC North Campus	YEB-340-1450	FREE
Tuesday, March 19	6:30PM–8:30PM	

UPDATE IN THE MANAGEMENT OF BREAST CANCER

Breast cancer is the most commonly diagnosed cancer worldwide. Each year it is estimated that over 252,710 women in the United States will be diagnosed with breast cancer and more than 40,500 patients will die of the disease. Attend this seminar to learn about breast cancer screening protocols and the latest treatment options.

Speakers: **Kiran Mehta**, MD and **Jennifer Osborn**, MD, UPMC Hillman Cancer Center at UPMC Passavant

CCAC North Campus	YEB-341-1450	FREE
Tuesday, April 16	6:30PM–8:30PM	

UPDATE IN PULMONARY MEDICINE

Join us as 'Dr. Pete' discusses common pulmonary conditions. There will be lots of time for an audience-guided discussion afterwards. Bring your questions! This is a rare opportunity for a dialogue with a leading pulmonary practitioner right here in the North Hills.

Speaker: **Peter Kochupura**, MD, Pulmonologist, Pulmonary Partners at UPMC Passavant

CCAC North Campus	YEB-342-1450	FREE
Tuesday, May 21	6:30PM–8:30PM	

Passavant Hospital Foundation advances the health and wellness for ALL in our community:

- Providing facilities, technology and equipment at our hospital to support excellence in patient care
- Presenting free health education seminars for everyone in the community
- Offering support groups for families affected by a loved one's addiction
- Forming community partnerships for greater impact on health concerns that affect us all

Learn more at PassavantHospitalFoundation.org.

Sponsored in Partnership with UPMC



PASSAVANT HOSPITAL
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**FREE
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SEE IF YOU QUALIFY
AT **CCAC.EDU/PATHWAY**

CCAC

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HPAG
OFFICE OF FAMILY ASSISTANCE

PATHWAYS TO SUCCESS IN HEALTHCARE

Considering a career in healthcare? Wondering how to get there? Pathways to Success in Healthcare may be the answer. Allegheny County residents who meet the qualifications can receive at no cost: tuition, books and uniforms.

Call Brenda Sheffo at 724.325.6881 or email hpog@ccac.edu for more information. Grant 90FX0046

CPR/AED TRAINING

You can double or triple a person's chance of survival from sudden cardiac arrest by giving CPR immediately. The American Heart Association (AHA) Heartsaver CPR AED course is a video-based, instructor-led course that teaches adult and child CPR and AED use, infant CPR and how to relieve choking in adults, children and infants. This course teaches skills with the AHA's research-proven practice-while-watching technique, which allows instructors to observe the students, provide feedback and guide the students' learning of skills. This course is for anyone with limited or no medical training who needs a course completion card in CPR and AED use to meet job, regulatory or other requirements. Participants will receive an AHA Heartsaver CPR AED certification that is good for two years.

Allegheny Campus	XIA-441-57915	\$45
8:30AM–12:30PM	S	1/19/19
North Campus	XIA-441-57916	\$45
8:30AM–12:30PM	S	2/16/19
West Hills Center	XIA-441-57917	\$45
8:30AM–12:30PM	S	3/16/19
South Campus	XIA-441-57918	\$45
8:30AM–12:30PM	S	4/13/19
Boyce Campus	XIA-441-57919	\$45
8:30AM–12:30PM	S	5/18/19

HIKING/WALKING

GO HIKING! NORTH HILLS HIKES

Get to know our northern Allegheny County parks! Enjoy scenic trails while also enjoying some exercise. Hike through historic Hartwood Acres, beautiful Deer Lakes Park and on portions of the Rachel Carson Trail in North Park. Hiking up hills—some of which are steep and strenuous—is a feature of almost every hike. Participants are encouraged to wear hiking boots, as there will be wet/muddy spots and the class is held regardless of rain or snow. The first class will meet in the Hartwood Acres parking lot near Hampton Central School off Middle Road (4000 block).

Hartwood Acres	YFA-410-1411	\$89	8 Sessions
9:30AM–11:00AM	U	3/3/19	Downing

NEW! GO HIKING! SOUTH HILLS HIKES

Looking for a way to relax? Lace up your hiking boots and enjoy the trails in Southwestern Allegheny County. Enjoy the scenic trails in the area while learning about safe hiking, backpacking basics, Leave No Trace Principles, fun hiking activities such as geocaching, exploring and learning about different habitats and much more. Hiking up hills—some of which are steep and strenuous—is a feature of almost every hike. Participants are encouraged to wear hiking boots, as there will be wet/muddy spots. Classes will meet regardless of rain or snow. The first class will meet at the CCAC South Campus Nature Trail near parking lot A.

South Campus	YFA-234-1540	\$69	6 Sessions
10:00AM–11:30AM	S	3/30/19	Hill

LEISURELY STROLL BRUNCH

Let's stroll along some of the Pittsburgh neighborhoods and have brunch together. We will take our time walking through the various neighborhoods and enjoy a great brunch.

Allegheny Campus	YCD-928-1210	\$59	4 Sessions
10:00AM–12:00PM	U	3/3/19	Guercio

NEW! WALKING ALLEGHENY COUNTY 2.0

In this walking class the 20 year experienced tour guide will show the past, present and future of the following areas: Avalon, Bellevue, Glen Osborne, Homestead/Munhall and Homewood Cemetery. The first class will meet at Kuhn's Market parking lot 661 Lincoln Avenue in Bellevue. Please bring comfortable walking shoes and water. The class will be postponed if heavy rain.

Allegheny Campus	YFA-186-1210	\$69	5 Sessions
1:00PM–2:30PM	U	3/17/19	Steele

WALKING BREAKFAST TOURS

There are many interesting and fun neighborhoods in the Pittsburgh area. In this course students will explore one of four neighborhoods each week. We will have breakfast at one of the local restaurants. After breakfast we will walk through the neighborhood and visit the local landmarks, stores and learn facts and folklore about each area. Instructor will contact students regarding first class location. Class will meet every other week.

Allegheny Campus	YCD-940-1210	\$59	4 Sessions
9:00AM–11:00AM	S	3/2/19	Guercio

WALKING LUNCH TOURS

There are many interesting and fun neighborhoods in the Pittsburgh area. In this course students will explore one of four neighborhoods each week. We will have lunch at one of the local restaurants. After lunch we will walk through the neighborhood and visit the local landmarks, stores and learn facts and folklore about each area.

Allegheny Campus	YCD-939-1210	\$59	4 Sessions
12:00PM–2:00PM	S	3/2/19	Guercio

WALKIN' TALKIN' PITTSBURGH— A SCANDALOUS ADVENTURE

Join us for an interactive, walking tour. The focus will be on discussions of the many scandals that happened in Pittsburgh during the time frame of the 1830–1920s, such as powerful people, prohibition, brothels, speakeasies and architecture. We will also tour many of the beautiful buildings in Pittsburgh.

Allegheny Campus	YFA-932-1210	\$35	1 Session
1:00PM–2:30PM	U	3/31/19	Flick

Allegheny Campus	YFA-932-1211	\$35	1 Session
1:00PM–2:30PM	U	4/28/19	Flick

REGISTER ONLINE

Students can now register and pay online for Community Education classes by visiting shopcommunityed.ccac.edu. Registering has never been easier! Simply add courses to your shopping cart. Related courses automatically appear for your shopping cart, so there is no way to miss that perfect class.

HISTORY

AMERICAN HISTORY

This class will provide an introduction and overview of American History. From the late Colonial era until the end of the Cold War.

Canon McMillan HS	YCA-507-1594	\$89	6 Sessions
6:30PM–8:30PM	M	3/4/19	Faculty

NEW! FIRST LADIES—PRESIDENTIAL WIVES

Who are the women behind the men? Examine their lives before, during and after the White House. See how they influenced culture and society through the years.

Ft. Couch Middle	YCA-195-1550	\$79	5 Sessions
6:30PM–8:30PM	M	2/25/19	Faculty

INTRO TO THE MIDDLE EAST, NORTH AFRICA & ISLAM

In this course, the student will learn about the history of the Middle East from the Greek Civilization to the Romans to the Muslim/Arab civilization to the modern day Middle East. The Middle East is a very rich and complex region. It is where many civilizations were born and died. It is also the center for all the “Monolithic” religions such as Judaism, Christianity & Islam. The student will learn about the various nations and tribes that lived in this region and the various Invasions it had. We will learn about the Industrial Revolution in Europe and its impact on the Ottoman Empire and the vast Middle East and North Africa. Finally, we will learn how the European powers in the 1700/1800s and their Colonization of many parts of the world (including the Middle East & North Africa) leading to WWI then WWII and the modern age.

Ft. Couch Middle	YCA-513-1550	\$89	8 Sessions
6:30PM–9:30PM	R	2/28/19	Milhem

LIFE & CAREER OF SIR WINSTON CHURCHILL

Follow the incredible life and career of Great Britain's greatest leader and the defender of the Western world from the threat of Nazi Germany. This class will cover his early life as a famed adventurer, soldier, statesman and writer to his inspiring leadership in the darkest days of world history and beyond.

South Campus	YCA-604-1540	\$89	6 Sessions
6:30PM–8:30PM	W	4/10/19	Puglisi

LIFE OF ABRAHAM LINCOLN

Examine the life of Abraham Lincoln, America's greatest president. It will begin with the early development of his unique character and continue with his life as an Illinois lawyer/politician. The course will then proceed to his leadership during the American Civil War.

South Campus	YCA-097-1540	\$89	6 Sessions
1:00PM–3:00PM	W	2/20/19	Puglisi

NEW! PITTSBURGH'S INCLINE HISTORY & HOW THE TWO REMAINING ALMOST DIDN'T REMAIN

The Pittsburgh inclines were community assets in the sprawling industrial housing that developed along the steep river slopes of the 19th and early 20th centuries. More than 17 inclines were found in old city records but some were never built. The remaining Monongahela and the Duquesne Heights inclines survived through a monumental effort on the part of the Mt. Washington/Duquesne Heights community to prevent demolishing these landmarks. Join us as we discuss the history and impact of inclines in Pittsburgh.

Allegheny Campus 6:30PM–8:30PM	YCH-134-1210 W	\$39 2/27/19	2 Sessions Voigt
North Campus 6:30PM–8:30PM	YCH-134-1450 T	\$39 2/26/19	2 Sessions Voigt

PITTSBURGH PIRATES BASEBALL

Freelance sportswriter Greg Spalding will help you explore Pittsburgh Pirates baseball in culture, literature and history as we discuss the best teams, players, managers, announcers and fans in the Buccos 100+ history. During the class, we will read several books about the team, explore the rich history of the World Series champions, All-Star players, All-Star Games in Pittsburgh, MVPs, Hall of Famers, batting champions and Cy Young winners. We will also discuss how the Buccos broke the barriers for the Latino ballplayers to play in the major leagues. You will have a chance to view famous memorabilia from the past and present, participate in trivia contests and win prizes and even get some giveaways. The class will be entertaining, interactive and informative and is one a Pirate fan will not want to miss.

Boyce Campus 6:30PM–9:30PM	YCA-099-1280 W	\$59 4/10/19	4 Sessions Spalding
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NEW! THE MAKING OF THE CELTIC WORLD

This course traces the evolution of the three Celtic peoples of the British Isles—the Irish, Welsh and Scots—from the Viking Age to the Irish Rebellion of 1798. From the making of the earliest Celtic kingdoms in the days of Kenneth MacAlpin, Rhodri Mawr and Brian Boru, to the unification of the British Isles by the Scottish and Irish Acts of Union, this is the story of the making of the nations that share the British Isles.

Allegheny Campus 2:00PM–4:00PM	YCA-520-1210 R	\$89 3/7/19	4 Sessions Bohna
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HOME & GARDEN

ABCS OF GARDENING

How does your garden grow? Are you tired of the way it looks? With the ABCs of gardening, you will be able to rehabilitate your yard with a few simple steps. Students should bring a photo of their yard to class. Students will learn: 1. Soil analysis: amendments/fertilizers. 2. Site analysis: what to keep and what not to keep. 3. Plant selection: choosing the proper plant for your yard. 4. Maintaining your new yard: water, pruning, protection.

North Campus 6:30PM–9:30PM	YCI-050-1450 T	\$39 4/9/19	1 Session Petrus
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NEW! BEEKEEPING FOR BEGINNERS

Discover the many benefits of raising bees in your own backyard. Learn the basics of what you need to begin backyard beekeeping, from buying honeybees and constructing the hive to preventing bee swarming and harvesting honey.

South Campus 10:00AM–12:00PM	YCI-013-1540 S	\$59 3/2/19	3 Sessions Faculty
West Hills Center 10:00AM–12:00PM	YCI-013-1290 S	\$59 3/30/19	3 Sessions Faculty

COLOR IN YOUR YARD

Create a colorful tapestry of flowers. For continuous color throughout the summer, learn how to add color to your yard by planting bulbs, annuals and perennials. Participants tour the campus and develop a garden calendar for continuing garden bloom.

South Campus 9:30AM–12:30PM	YCI-140-1540 S	\$39 4/6/19	1 Session Faculty
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CONTAINER GARDENS

Do you have a small yard, no yard, or just can't bend to reach the yard anymore? Gardening is still possible and within your reach! Container gardening can offer you the same joys as gardening in a large area. Selecting containers, choosing soil media, selecting proper plants for your site, fertilizing, and maintaining are some of the topics covered in this workshop.

Allegheny Campus 6:30PM–9:30PM	YCI-137-1210 W	\$39 4/3/19	1 Session McInerney
Boyce Campus 6:30PM–9:30PM	YCI-137-1280 W	\$39 4/10/19	1 Session McInerney

**REGISTER ONLINE 24 HOURS A DAY AT
SHOPCOMMUNITYED.CCAC.EDU**

NEW! CREATE A WHIMSICAL FAIRY GARDEN

Add some whimsical fun to your yard with a fairy garden. Discover everything you need to know about creating this magical garden. Create a small fairy garden of your home to take home.

South Campus	YCI-307-1540	\$49	1 Session
9:30AM–12:30PM	S	5/4/19	Harmon

ELECTRICAL DIY BASICS FOR HOMEOWNERS

Learn how to replace wall switches and receptacles safely, inspect your service panel, repair light fixtures, and perform small electrical wiring projects. Within 24-hours of instruction, several hands-on projects and industry tips and techniques, students should graduate with the confidence to tackle most basic home electrical wiring and maintenance projects. Even if you hire a professional, you will learn the fundamentals of electrical wiring to ensure that the job is done correctly and at a fair price. Supplies are included in the cost of the course.

Allegheny Campus	YCE-603-1210	\$189	8 Sessions
9:30AM–12:30PM	S	2/16/19	See

GROWING FRUITS & BERRIES

Always wanted to grow your own fruits and berries to eat freshly picked or to cook and bake with? We know just how to help. Students will discover the wide range of varieties that are best to plant in this area along with the benefits of fruits and berries in the landscape. When you have an abundance of harvest, learn the best way of preserving them.

South Campus	YCI-068-1540	\$39	1 Session
9:30AM–12:30PM	S	3/9/19	Faculty

GROWING SUCCULENTS

Learn how to create the right conditions for growing succulents in your landscape, office or home. Whether they are in the ground or in a pot, succulents add texture and interest to the landscape or indoor environment. Choosing the proper plants for your setting along with proper planting, lighting, and care are the keys to success. Take home a small succulent container you created for your home or office.

South Campus	YCI-605-1540	\$49	1 Session
9:30AM–12:30PM	S	3/23/19	Harmon

ENROLL EARLY!

Popular classes fill quickly and classes with low enrollment may be canceled.

HILLSIDE GARDENING

Does your landscape include a hill? Learn how to turn this into a true landscape asset. Students will explore how to analyze their hill and select the best solution to their problem. Bring a photograph to class.

Allegheny Campus	YCI-231-1210	\$39	1 Session
6:30PM–9:30PM	R	3/14/19	McInerney
Canon McMillan HS	YCI-231-1594	\$39	1 Session
6:30PM–9:30PM	W	4/24/19	Faculty
South Campus	YCI-231-1540	\$39	1 Session
9:30AM–12:30PM	S	4/13/19	Faculty
West Hills Center	YCI-231-1290	\$39	1 Session
6:30PM–9:30PM	T	4/2/19	McInerney

HOME BUYER EDUCATION SEMINAR

Considering buying a home in the not-too-distant future? Then there are some things you should know in advance. This course will help you to discover the importance of touring a listing, explore the basic elements of a sales contract, and review the sale timeline. Don't let uncertainty about the home buying process such as how to get started with the mortgage application process keep you from becoming a home owner. Be better prepared for what to expect during the home buying process to make the most important financial decision a happy and fulfilling one. Registered student can bring one guest. Guest does not need to register.

Allegheny Campus	YCE-103-1210	\$39	1 Session
10:00AM–12:00PM	S	3/23/19	Boehm
North Campus	YCE-103-1450	\$39	1 Session
7:00PM–9:00PM	W	3/13/19	Boehm

HOME IMPROVEMENT BASICS—DO IT YOURSELF

Whether students want to save money or just enjoy the satisfaction that comes from doing it themselves, this course will teach the basics of home repair. Students will learn how to handle practical repairs and improvements, such as installing a ceiling fan, changing a light switch or fixing a leaking faucet. Topics include basic plumbing, carpentry and electricity, painting and drywall, tools, hardware and safety measures and precautions. If the job is too much to handle, this class will show students how to choose and hire a contractor.

Allegheny Campus	YCE-091-1210	\$129	8 Sessions
1:00PM–3:30PM	S	2/16/19	See
Canon McMillan HS	YCE-091-1594	\$129	8 Sessions
6:30PM–9:00PM	W	2/27/19	Faculty

HOME LANDSCAPING

This course shows the student how to make the most of your property and add some curb appeal to your house. Learn the basic elements of landscape design plus practical techniques to achieve distinctive outdoor surroundings. This course includes methods of site and use analysis, principles of design, construction and plant material.

North Campus	YCI-203-1450	\$69	3 Sessions
6:30PM–9:30PM	W	4/3/19	Petrus

INTERIOR DECORATING & DESIGN

Looking to increase your home's "wow" factor? Want to create a cozy space but just not sure where to start? This course will set you on the path to design success as you learn about color theory, space planning, proportion and accessorizing. We will explore a variety of design concepts and apply them to your own decorating dilemmas!

North Campus	YCE-001-1450	\$99	6 Sessions
6:30PM–9:30PM	T	3/5/19	Pellegrino

NEW! KEYHOLE VEGETABLE GARDENING

Grow an abundance of lush vegetables in your raised keyhole garden. A keyhole garden is the ultimate of raised beds with your compost basket in the center. Your keyhole garden can overcome poor soil issues, moisten and nourish your garden, provide easy maintenance and extend your growing season. Learn how to build a keyhole garden, how to compost in the composting basket and how to select and care for your veggies.

South Campus	YCI-301-1540	\$39	1 Session
9:30AM–12:30PM	S	3/2/19	Faculty

NEW! PLANNING YOUR SERENITY GARDEN

After the stress of the day, picture yourself relaxing outside in your serene meditation garden. Discover what landscape design techniques you can use to create serenity in your yard. By choosing plants and features that enhance tranquility along with stimulating senses, you can develop a landscape that can help to calm nerves and relieve stress.

South Campus	YCI-303-1540	\$39	1 Session
9:30AM–12:30PM	S	4/27/19	Faculty

CLASS FILLED?

Additional sections of a class can be scheduled when the class is filled. We can place your name on a waiting list.

SELL YOUR HOUSE FOR TOP DOLLAR

Prepare your home for sale and get it sold, on your own or with an agent. This class gives you step-by-step instructions on preparing your home for today's competitive market, determining current home values, advertising that works and holding a successful Open House. Also covered will be required disclosures, the Residential Real Estate contract and how to handle inspections.

Ft. Couch Middle	YCE-044-1550	\$39	1 Session
6:30PM–8:30PM	M	4/8/19	Stephan

South Campus	YCE-044-1540	\$39	1 Session
6:30PM–8:30PM	T	3/19/19	Stephan

NEW! SHRUBS A BLOOM

Mixing in colorful shrubs can be an asset to any landscape. Shrubs are versatile adding color, structure, privacy and shelter. Learning how to choose your shrubs wisely, you can add interest to your yard through all the season. Learn how to select, plant and maintain shrubs for lasting beauty.

South Campus	YCI-302-1540	\$39	1 Session
9:30AM–12:30PM	S	3/23/19	Faculty

THE PERFECT LAWN

Have you always wanted a thick, lush green lawn? It is possible to do it yourself! Learn how to properly care for your lawn through all the seasons of the year. Lawn care will include fertilizers, lime, weed control, revitalizing an old lawn, seeding a new lawn, thatch, aeration, winterizing and proper mowing.

Allegheny Campus	YCI-105-1210	\$39	1 Session
6:30PM–9:30PM	T	3/19/19	McInerney

UPHOLSTERY

Students will learn measuring, sewing and padding techniques needed to recondition and recover furniture. By the end of the course students should have completed one or more simple projects. Bring a project piece to first class. Materials are extra and will be discussed.

Canon McMillan HS	YCE-005-1594	\$119	8 Sessions
6:30PM–9:30PM	M	2/25/19	Pastorok

North Campus	YCE-005-1450	\$119	8 Sessions
6:00PM–9:00PM	M	2/18/19	Prady

VEGETABLE GARDENING

Plant a vegetable garden and stretch your food budget. Do you miss the fresh vegetables from the summer time? Are you tired of winter and longing to get started planting in the garden? Discover what cool weather crops can be planted now. Discover how you get a jump on the season. You have never had a garden before? Learn how to get started then enjoy fresh vegetables straight from your own yard.

North Campus	YCI-133-1450	\$39	1 Session
6:30PM–9:30PM	T	4/2/19	Petrus

LANGUAGES

LANGUAGES—LEVEL 1

Level 1 Language courses are for the beginning student with little or no previous experience with the language. Students will develop listening and speaking skills through practice of the language sound system and communicative activities. Additionally, fundamental concepts of grammar will be practiced including the present tense, noun adjective agreement, numbers through 1,000, articles and sentence structure. Vocabulary will be taught thematically and will include personal introductions, telling time, the weather, discussing likes and dislikes, food and restaurant common courtesies. A textbook may be required and will be discussed the first class.

ARABIC—LEVEL 1

Allegheny Campus 6:30PM–9:30PM	YAD-320-1210 W	\$149 2/27/19	8 Sessions Abdelwahab
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CHINESE—LEVEL 1

Allegheny Campus 6:30PM–9:30PM	YAD-330-1210 M	\$149 3/25/19	8 Sessions Faculty
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FRENCH—LEVEL 1

Allegheny Campus 9:00AM–11:00AM	YAD-350-1210 S	\$149 2/16/19	12 Sessions Irwin
Ft. Couch Middle 6:30PM–8:30PM	YAD-350-1550 R	\$109 2/21/19	8 Sessions Irwin
South Campus 6:30PM–9:30PM	YAD-350-1540 W	\$149 2/20/19	8 Sessions Faculty

GERMAN—LEVEL 1

Allegheny Campus 6:30PM–9:30PM	YAD-360-1210 R	\$149 2/14/19	8 Sessions Frick
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ITALIAN—LEVEL 1

Allegheny Campus 6:30PM–9:30PM	YAD-370-1210 M	\$149 2/25/19	8 Sessions Bozzolla
Boyce Campus 6:30PM–9:30PM	YAD-370-1280 W	\$149 2/27/19	8 Sessions Faculty
Canon McMillan HS 6:30PM–9:30PM	YAD-370-1594 W	\$149 2/20/19	8 Sessions Kaminski
Ft. Couch Middle 6:30PM–9:30PM	YAD-370-1550 M	\$149 2/11/19	8 Sessions Kaminski
North Campus 6:30PM–9:30PM	YAD-370-1450 T	\$149 2/19/19	8 Sessions Kaminski

ENROLL EARLY!

The decision to offer a class is based upon enrollment approximately one week prior to the start of class. Don't let your class be canceled.

SPANISH—LEVEL 1

Allegheny Campus 6:30PM–9:30PM	YAD-380-1210 R	\$149 2/14/19	8 Sessions Silva
Braddock Hills Center 6:30PM–9:30PM	YAD-380-1230 W	\$149 2/13/19	8 Sessions Silva
Boyce Campus 6:30PM–9:30PM	YAD-380-1280 W	\$149 2/13/19	8 Sessions Spalding
Canon McMillan HS 6:30PM–9:30PM	YAD-380-1594 W	\$149 2/20/19	8 Sessions Kornosky
Homewood Brushton Ctr 6:00PM–9:00PM	YAD-380-1240 T	\$149 2/19/19	8 Sessions Faculty
North Campus 6:30PM–9:30PM	YAD-380-1450 M	\$149 2/11/19	8 Sessions Aguirre-Hineman
South Campus 6:00PM–9:00PM	YAD-380-1540 M	\$149 2/18/19	8 Sessions Mitchell
West Hills Center 6:30PM–9:30PM	YAD-380-1290 W	\$149 2/20/19	8 Sessions Faculty

AMERICAN SIGN LANGUAGE—LEVEL 1

American Sign Language (ASL) is a richly expressive system of manual communication used by Deaf Americans and Canadians. This introduction to ASL will be helpful to students who wish to communicate in sign in their personal lives, as well as those who wish to explore vocational opportunities in services to people who are deaf. Formal signs, fingerspelling, pantomime gestures, facial expressions, body movements and speech will be used to convey meaning in ordinary conversation. Textbook is required and should be purchased before first class. "ABC Basic Course in American Sign Language" by Tom Humphries, Carol Padden, and Terrance J O'Rourke. Second Edition ISBN: 0932666426.

Allegheny Campus 6:30PM–9:00PM	YAD-250-1210 T	\$119 3/5/19	8 Sessions Wilson
South Campus 6:30PM–9:00PM	YAD-250-1540 M	\$119 2/18/19	8 Sessions Wilson

LANGUAGES—LEVEL 2

Level 2 language courses are for students who have completed Level 1 through CCAC or who have basic language skills. Students will continue to develop speaking skills through classroom activities that promote communication. Students will strengthen use of the present tense, including irregularities and the past tense will be introduced. Additional grammar concepts will include negative words, possession and ways to express the future. Thematic vocabulary units will include family, hotel visits, clothing and descriptions as well as air, train and bus travel. A textbook may be required and will be discussed the first class.

ARABIC—LEVEL 2

Allegheny Campus 6:30PM–9:30PM	YAD-321-1210 R	\$149 2/28/19	8 Sessions Abdelwahab
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FRENCH—LEVEL 2

Allegheny Campus 12:00PM–2:00PM	YAD-351-1210 S	\$149 2/16/19	12 Sessions Irwin
Ft. Couch Middle 6:30PM–8:30PM	YAD-351-1550 M	\$109 2/18/19	8 Sessions Irwin

GERMAN—LEVEL 2

Allegheny Campus 6:30PM–9:30PM	YAD-361-1210 W	\$149 2/13/19	8 Sessions Frick
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SPANISH—LEVEL 2

Allegheny Campus 6:30PM–9:30PM	YAD-381-1210 T	\$149 2/12/19	8 Sessions Silva
Braddock Hills Center 6:30PM–9:30PM	YAD-381-1230 R	\$149 2/14/19	8 Sessions Faculty
South Campus 6:30PM–9:30PM	YAD-381-1540 W	\$149 2/27/19	8 Sessions Schwarz

LANGUAGES—LEVEL 3

Level 3 language courses are for students who have completed Level 1 and Level 2 through CCAC or who have acquired sufficient previous experience to be able to communicate in the present tense. Structured communicative activities and open conversations will be used to develop students' speaking skills. Students will learn to discuss past events using both past tenses. Continued practice and application of previously acquired grammar will be emphasized and will expand to include object pronouns. Thematic vocabulary units will include places in a city, asking and giving directions and professions and occupations. A textbook may be required and will be discussed the first class.

FRENCH—LEVEL 3

Allegheny Campus 2:30PM–4:30PM	YAD-353-1210 S	\$149 2/16/19	12 Sessions Irwin
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SPANISH—LEVEL 3

Allegheny Campus 6:30PM–9:30PM	YAD-382-1210 M	\$149 2/18/19	8 Sessions Silva
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ESL—COMMUNICATING PROFESSIONALLY

Non-native speakers—learn to speak more confidently and become more comfortable in professional and business settings. Topics include learning how to persuade, criticize without seeming rude, conduct meetings, make requests, and to mediate discussions. In-class work includes role playing for various business scenarios (formal and informal), as well as making short presentations.

Allegheny Campus 6:30PM–8:00PM	YAD-014-1210 W	\$79 3/5/19	5 Sessions Caye
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INSTRUCTORS WANTED!

We're looking for enthusiastic, knowledgeable instructors to teach classes in a variety of subjects:

**Business—Computers—Language—Dance
Fitness—General Interest**

If you have professional and/or teaching experience in any of these fields, or new ideas you would like us to consider, email us at communityeducation@ccac.edu and we'll be happy to mail you a class proposal form.

ESL—IMPROVE YOUR CONVERSATION SKILLS

Practice your English speaking and listening skills in a relaxed and supportive setting. A variety of informal and formal speaking and listening situations will be covered. Grammar, vocabulary and pronunciation will be emphasized. Prerequisite: ESL 1 or equivalent.

Canon McMillan HS 6:30PM–8:30PM	YAD-260-1594 M	\$79 4/1/19	6 Sessions Faculty
North Campus 9:00AM–11:00AM	YAD-260-1450 T	\$79 2/12/19	5 Sessions Jeddi

ESL—IMPROVING YOUR COMPREHENSION

Have you ever listened to a conversation in English and felt that you know all of the words, but their combination makes no sense? Students will focus on common English expressions that are most confusing to English as a Second Language students. We will examine and practice through reading, writing, and speaking activities the use of commonly used idioms, phrasal verbs, proverbs, acronyms, slang and a lot more. Basic English knowledge is required.

North Campus 9:00AM–12:00PM	YAD-015-1450 R	\$89 3/14/19	6 Sessions Rabin
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ESL—JOB APPLICATION SKILLS FOR ESL

This course will guide students in plain English through the necessary steps of finding a job by helping them navigate today's online job market and tackle the job application process. Students will learn how to write an eye-catching resume, compose a strong cover letter, search online for job postings, and prepare for a job interview by providing knowledge, guidelines, resources and tips to take with them on a job-hunting journey.

North Campus 9:00AM–12:00PM	YAD-012-1450 T	\$89 3/26/19	6 Sessions Rabin
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ESL FOR STUDENTS WHO ARE DEAF OR HARD-OF-HEARING

This class is designed for Deaf ESL students and is taught in American Sign Language. We will practice and develop reading and writing skills using a bilingual-bicultural approach. Course topics include English reading strategies, writing sentences and paragraphs, grammar, punctuation, idioms, and vocabulary expansion. Class activities include reading English news items and discussing in ASL, describing images and photographs in writing, and translating our thoughts and ideas from ASL into written English. You will have opportunities to work together with your classmates and form optional study groups for practicing outside of class. Suitable for all levels. Participation requires access to a computer with Internet and a webcam.

Allegheny Campus 9:30AM–12:30PM	YAD-777-1210 S	\$89 3/9/19	6 Sessions McDowell
Internet Course	YAD-777-1215	\$79 2/1/19	1 Month McDowell

ENGLISH AS A SECOND LANGUAGE 1

Students will take a conversational approach to learning English in this 24-hour course that focuses on everyday expressions needed to live and work in America. While the emphasis will be on speaking English, some reading and writing will be included. Students will work at their own levels, so both beginners and those with a little more experience are welcome. Textbook may be required and can be purchased after the first class.

Allegheny Campus 6:30PM–9:30PM	YAD-018-1210 R	\$149 2/14/19	8 Sessions Jeddi
North Campus 9:00AM–12:00PM	YAD-018-1450 M	\$149 2/4/19	8 Sessions Jeddi
South Campus 6:30PM–9:30PM	YAD-018-1540 T	\$149 2/26/19	8 Sessions Schwarz
West Hills Center 6:30PM–9:30PM	YAD-018-1290 M	\$149 2/11/19	8 Sessions Pattera

ENGLISH AS A SECOND LANGUAGE 2

This 24-hour course is for students who speak English as a second language but need to improve their grammar. The class will consist of listening, speaking and reading activities, with a focus on grammar and structure. This course is designed for students who wish to improve their accuracy in using standard American English for employment or academic purposes.

Allegheny Campus 6:30PM–9:30PM	YAD-112-1210 W	\$149 2/13/19	8 Sessions Jeddi
North Campus 9:00AM–12:00PM	YAD-112-1450 W	\$149 2/13/19	8 Sessions Jeddi
West Hills Center 6:30PM–9:30PM	YAD-112-1290 W	\$149 2/13/19	8 Sessions Pattera

REGISTER ONLINE 24 HOURS A DAY AT SHOPCOMMUNITYED.CCAC.EDU

ENGLISH AS A SECOND LANGUAGE 3

For students who have an intermediate or higher level of English and are interested in improving their English for academic or professional purposes. Instruction in grammar, reading, writing, speaking and listening designed to help students reach individual goals.

North Campus 6:30PM–9:30PM	YAD-016-1450 M	\$149 2/4/19	8 Sessions Jeddi
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FRENCH REFRESHER FOR ADVANCED STUDENTS

Students can strengthen their French speaking and listening abilities through lively dialogue with experienced French speakers. This course is for students who have taken several French courses and are interested in retaining or regaining their language skills. Students will focus on improving pronunciation, building vocabulary and increasing their repertoire of French expressions. Grammar and language skills will be reviewed through written and spoken assignments. Class discussions will include current issues, ensuring interesting conversation and a fun atmosphere.

Allegheny Campus 9:30AM–12:30PM	YAD-004-1210 S	\$149 2/23/19	8 Sessions Shuey
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GERMAN ADVANCED REFRESHER

Strengthen your German speaking and listening abilities through lively dialogue with experienced German speakers. If you have taken several German courses and are interested in retaining or regaining your language skills, this course is for you. Improve your pronunciation, build your vocabulary and increase your repertoire of German expressions. We will review grammar and hone language skills through written and spoken assignments. Class discussions include current social and cultural issues, ensuring interesting conversation and a fun atmosphere in each unique class.

Allegheny Campus 6:30PM–9:30PM	YAD-006-1210 T	\$149 2/12/19	8 Sessions Frick
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LEARN ITALIAN IN FOUR EASY STEPS

This class will allow you to learn basic Italian by concentrating on limited grammar, conversation, pronunciation and comprehension. With these four steps you can travel throughout Italy and not worry about the language barrier.

Allegheny Campus 6:30PM–8:30PM	YAD-903-1210 R	\$99 3/14/19	8 Sessions Bozzolla
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TRAVELING TO THE SPANISH-SPEAKING WORLD

This course is designed for the person who is interested in traveling to or simply learning about the Spanish-speaking world. You will learn how to speak and understand Spanish relating to your travel needs, as well as the attractions, foods and traditions of these parts of the world. Vamos!

West Hills Center	YAD-311-1290	\$99	6 Sessions
6:00PM–9:00PM	M	3/4/19	Faculty

MIND & SPIRIT**NEW! ASTROLOGY & THE LIFE CYCLE**

Discover how astrology relates to the developmental cycle, where you are in the process and how you can harness the energy of the Cosmos to evolve into a better human being every day. The cycles of the planets provide a guide that explains what we go through at certain ages and stages and understanding these cycles helps us to make smooth transitions from one phase of life to the next.

Allegheny Campus	YEB-844-1210	\$69	4 Sessions
6:30PM–8:30PM	T	3/26/19	Vitale

NEW! ASTROLOGY—THE COSMIC CODE

Astrology is far more than what you read in your 'daily horoscope.' It is an art and science that goes back to the beginning of human civilization. In this course, you will find out more about this fascinating topic and come to understand not only your 'sign' but also how the chart of the planets at the time and place of your birth. We will also discuss how to use astrology to improve your life experience and enhance your relationships at work and at home.

Allegheny Campus	YEB-843-1210	\$69	4 Sessions
6:30PM–8:30PM	T	2/19/19	Vitale

Ft. Couch Middle	YEB-843-1550	\$69	4 Sessions
6:30PM–8:30PM	M	2/18/19	Vitale

NEW! AWAKENING THROUGH MEDITATION

Meditation is a way for us to teach our minds to respond to the daily challenges of life from a perspective of openness and peace. The benefits of meditation as a way of reducing stress are well documented and practicing meditation is a path of learning that leads to a deeper appreciation and enjoyment of life. Learn techniques you can use by using breath, body and mind.

North Campus	YEB-354-1450	\$39	1 Session
6:30PM–8:30PM	T	2/26/19	Heineman

NEW! BEAT YOUR BLUES

Energize your brain and body. Learn ways to activate and stimulate your nervous system. Identify your own relationship with low moods or depression, discover activities to awaken and energize yourself and understand the integrated techniques that you can use through lecture and hands-on practice of using holistic mind and body techniques.

North Campus	YEB-356-1450	\$39	1 Session
1:00PM–3:30PM	S	2/16/19	Heineman

BUDDHISM—VIEW & PRACTICE

Learn about core Buddhist teachings and how to implement them in our daily lives. We will focus on developing qualities such as compassion, joy, wisdom and equanimity and how to use them to stabilize our emotions and transform our lives. We will also learn meditation techniques to calm and center the mind and explore how we can integrate this increased serenity and awareness.

Allegheny Campus	YEB-088-1210	\$39	1 Session
9:00AM–12:00PM	S	3/30/19	Faculty

CHAKRA BALANCING & AURA CLEANSING

The Chakra areas of the body allow us a glimpse of how the entire energetic system is functioning. In this class, students will practice balancing the chakras and cleansing the auric field to improve energy flow.

North Campus	YEB-226-1450	\$39	1 Session
12:00PM–2:30PM	S	4/6/19	Troup

FIVE WAYS TO GET YOUR COMPANY TO SEND YOU TO A COURSE:

- **Ask.** A verbal request is often all it takes. A written memo is even better.
- **Show the catalog.** Get them to read it. Attach it to your memo.
- **Stress the benefits.** Workshops can help you stay fired up and ready for new challenges.
- **Emphasize the convenience.**
- **Compare the price.** Your supervisor will be pleased to know they are paying a little and getting a lot.

Does Your Employer Provide Tuition Assistance?

Many do! Your organization may encourage furthering your education by offering full or partial tuition assistance. Check with your Benefits Office today.

CONNECTING ANCESTRY DNA TESTING TO FAMILY TREES

Genetic genealogy has grown in popularity over the past several years. Specifically, the Ancestry DNA test will soon have a database of more than 5,000,000 testers, making it a valuable tool for genealogy research. Learn to connect Ancestry DNA tests to your family tree research.

Ft. Couch Middle 6:30PM–8:30PM	YCA-230-1550 M	\$59 3/4/19	5 Sessions Faculty
North Campus 7:00PM–9:00PM	YCA-230-1450 R	\$59 3/14/19	5 Sessions Jones
West Hills Center 6:30PM–8:30PM	YCA-230-1290 M	\$59 2/18/19	5 Sessions Faculty

CONNECTING WITH THE OTHER SIDE

Do you want to develop a deeper connection to passed-on loved ones and other spiritual guides? Learn to recognize your own intuitive style, develop your own symbolic shorthand and create ideal conditions for connecting with the other side. See what constitutes a message from the other side and how mediums work.

North Campus 12:00PM–2:30PM	YEB-820-1450 S	\$39 3/23/19	1 Session Troup
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DEVELOPING YOUR INTUITION

Everybody has intuition. We use it every time we meet a new person, walk into a room or navigate a busy street. Honing your intuition helps you reveal your inner truth, enhance your self-esteem and engage in your life's journey with joy and enthusiasm. This course will help you discover your many intuitive gifts. You will learn how to open up and expand your energy, receive information from your inner guidance and protect yourself from oversensitivity. We will use meditation, discussion, group and individual work to reveal how you best connect with your 'sixth sense.' With each exercise, you will amaze yourself with the accuracy and depth you can perceive.

Boyce Campus 9:30AM–12:00PM	YEB-058-1280 S	\$39 3/16/19	1 Session Troup
North Campus 12:00PM–2:30PM	YEB-058-1450 S	\$39 4/27/19	1 Session Troup

CLASS FILLED?

Additional sections of a class can be scheduled when the class is filled. We can place your name on a waiting list.

DREAM INTERPRETATION

A dream left uninterpreted can be like a letter unopened and unread. Dreams come to each of us nightly. They tell us about ourselves, our relationships with others and our point of attraction. Dreams also inform, inspire, entertain and mystify us. Learn the various types as well as how to decode the symbols of your dreams thereby unlocking the useful information they can contain.

Boyce Campus 6:00PM–8:30PM	YEB-030-1280 R	\$39 4/25/19	1 Session Troup
North Campus 6:00PM–8:30PM	YEB-030-1451 R	\$39 2/28/19	1 Session Troup

NEW! FORGIVENESS

Failing to forgive is like taking poison and hoping the other person dies. What is true forgiveness? The definition that you know is likely wrong. Learn the true meaning of forgiveness and tools for using it to remove pain from your life and create loving relationships with others and, most importantly, yourself.

Ft. Couch Middle 6:00PM–9:00PM	YEB-960-1550 M	\$39 2/11/19	1 Session Kristakis
North Campus 9:00AM–11:00AM	YEB-960-1450 S	\$39 2/23/19	1 Session Kristakis

GUIDED MEDITATION

Guided meditation is a type of deep relaxation that involves your whole body. The goal of guided meditation is to quiet the mind and produce a calmness and relaxation in the body. It has many health benefits: helps with anxiety and stress, lowers blood pressure, better sleep and helps with inflammation. This is a great class for new beginners to meditation. Great for people of all ages.

Boyce Campus 7:00PM–8:00PM	YEB-286-1280 R	\$49 3/7/19	4 Sessions Martucci
South Campus 6:30PM–7:30PM	YEB-286-1540 T	\$49 4/9/19	4 Sessions Natali

NEW! HEALTH & HARMONY THROUGH BREATH AWARENESS

In this class, you will learn all about the powerful effects the breath can have on your physical and mental well-being. We will cover a brief review of the physiology of breath and breathing mechanics as well as the latest research on the breath. Every week you will learn practices to enhance your breathing process as well as techniques you can integrate into your life so that you may experience relaxation and well-being daily.

Ft. Couch Middle 6:30PM–8:30PM	YEB-840-1550 M	\$59 4/8/19	4 Sessions Layton
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HOW TO BE MORE SOCIAL & MAKE CONVERSATION

This course will explain how to overcome or bypass the anxiety that comes from being in social situations. Students will learn the direct and indirect approaches to being more social, how to interact with people who are strangers and how to create conversation, even if it is challenging. Additionally, the course will cover how to want to be more social, how to identify opportunities to be social and how to change thinking so that social situations will represent opportunity rather than anxiety.

South Campus	YEB-902-1540	\$39	1 Session
6:30PM–8:30PM	T	4/23/19	Suchy

INTRODUCTION TO A COURSE IN MIRACLES

Have you ever had the thought, ‘There must be another way’? This was the discussion that started two psychologists at Columbia University’s College of Physicians and Surgeons in New York City down the path to publishing A Course in Miracles. It was designed to teach us how to look at the world with fresh eyes and retrain our minds to perceive reality in ways that will allow us to give and receive happiness more easily. This class will use lecture, exercises and class discussion to introduce students to the course’s method for creating a joyful life.

Ft. Couch Middle	YEB-319-1550	\$59	2 Sessions
6:00PM–8:00PM	M	2/25/19	Kristakis

INTRODUCTION TO LIFE COACHING

A Life Coach helps a person identify where they are and where they want to be in various stages of life (family, relationships, career, finances, faith, etc.), and then utilizes a specific skill set and a structured conversation to close the gap between where they are and where they want to be. This course is designed to teach the basics of life coaching. Upon completion of the course the student will have a solid understanding of what coaching is (and is not), the shape of a coaching conversation and a working knowledge of the core competencies of coaching.

Allegheny Campus	YEB-376-1210	\$69	6 Sessions
7:00PM–9:00PM	R	3/28/19	Gohn

North Campus	YEB-376-1450	\$69	6 Sessions
7:00PM–9:00PM	M	2/25/19	Gohn

PARKING ON CAMPUS

CCAC provides free parking to its students. Please be sure to display your parking permit on your car dash the dates you attend class. Your parking permit will be printed on your registration confirmation statement you will receive in the mail. If you do not receive a parking pass please call 412.788.7507.

ENROLL EARLY!

Popular classes fill quickly and classes with low enrollment may be canceled.

INTRODUCTION TO REIKI

This three hour course will introduce you to what Reiki is, how it works and its effects on your energy system to promote balance and wellbeing. We will review the basic components of the energy system and each participant will have the opportunity to have their bio-field measured; as well as to experience Reiki in a Reiki Circle setting.

Canon McMillan HS	YFC-725-1594	\$39	1 Session
6:30PM–9:30PM	M	4/8/19	Borne

Ft. Couch Middle	YFC-725-1550	\$39	1 Session
6:30PM–9:30PM	M	4/29/19	Borne

LAW OF ATTRACTION

This class will explore what is needed to make good change a reality. Participants will take an entertaining look at the main points of manifesting, and then focus on how to actually get this to work in their life.

Boyce Campus	YEB-086-1280	\$39	1 Session
6:00PM–8:30PM	R	2/28/19	Troup

NEW! LIVING STRESS FREE

Explore what it means to be in complete alignment with your purpose. You have an ideal path and on this path everything is revealed when you need it. Learn tools to allow your life and actions to feel meaningful. It can be a peaceful, joyful path where you feel that everything will be taken care of for you.

North Campus	YEB-279-1450	\$39	1 Session
9:00AM–1:00PM	S	2/16/19	Kristakis

NEW! MARMA SELF CARE

Marma points are places on the body similar to acupuncture points. Applying gentle pressure on these points is said to move energy creating relaxation and balance in the body and the mind. In this class, you will learn the theory behind Marma application and experience its effects through specific Marma protocols. Emphasis will be on the Marma points of the head and protocols for Marma facelift, sinus protocol, headache protocol and general relaxation. Use of specific essential oils and transdermal herbal creams will also be demonstrated.

Ft. Couch Middle	YEB-842-1550	\$39	1 Session
6:00PM–9:00PM	M	4/1/19	Layton

NEW! MEDICAL MARIJUANA & THE TREATMENT OF HEALTH CONDITIONS

On April 17, 2016, Pennsylvania Governor Tom Wolf signed the Medical Marijuana Act into law. The new set of laws made Pennsylvania the 24th state in the U.S. to legalize medical cannabis. Medical marijuana also referred to as medical cannabis can be an affordable, safe and effective alternative for many expensive, ineffective and highly addictive prescription medicines. Learn how medical marijuana patients are finding relief of health conditions by using the cannabis plant.

North Campus	YEB-294-1450	\$39	2 Sessions
6:30PM–8:30PM	W	4/3/19	Greer

OPTIMAL BODY/MIND HEALTH THROUGH AYURVEDA

Ayurveda is a holistic health system that originated in India. It teaches us about individualized awareness, which we can then use in our daily lives to guide our diet and lifestyle choices. Proper choices can help us to experience physical and mental well-being as well as emotional stability. In this class, you will learn about your own body/mind type and how to use this knowledge to guide you in making the best daily choices for experiencing optimal health. Emphasis will be on the basics of Ayurveda, which include proper nutrition, healthy digestion and optimal routines.

Ft. Couch Middle	YEB-841-1550	\$59	4 Sessions
6:30PM–8:30PM	M	2/25/19	Layton

PSYCHIC READINGS—HOW TO FIND THE REAL THING!

A psychic reading can be a good investment. For example, it can provide you with important insights about your life situations, connect you with your loved ones in spirit, and uncover issues that you may not realize influence your life. Today readers come from all walks of life. Rarely are psychics, mediums and other readers found in dimly lit rooms with flashing, neon signs that advertise their craft. Many are nurses, psychologists, teachers and others who have developed a gift and wish to share it with others. In this class, you will receive tips that will help you develop the latest methods and achieve the best outcome, including how to find a good reader, criteria of a good reading, preparations to make prior to your reading, what you can do during a reading to ensure a good outcome, why your attitude really does matter and much more. Join us, and get the best psychic reading of your life!

Ft. Couch Middle	YEB-321-1550	\$39	1 Session
6:30PM–8:30PM	M	4/8/19	Pakler

NEW! STRATEGIES FOR STRESS

This program will explore some methods that are not as commonly used in dealing with stress. We will combine short lecture with experiential, hands-on exercises including a 24-foot Chartres style canvas labyrinth. If you are stressed and in need of some new options or just curious this is designed for you!

South Campus	YEB-379-1540	\$49	1 Session
10:00AM–1:00PM	S	4/6/19	Andre Coleman

TAROT FOR BEGINNERS

Tarot cards are designed to represent various aspects of life's journey. When used accurately, they can be a worthy educational tool to help individuals choose well, navigate change and better understand how life works. Interpreting tarot cards is not as difficult as you may think. In this class, all 78 cards (major and minor arcana) will be discussed as well as the proper use and ethics of tarot. Students should bring a deck of either Universal-Waite or Rider-Waite tarot cards to class.

Allegheny Campus	YEB-071-1210	\$59	6 Sessions
6:00PM–8:30PM	R	3/7/19	Troup

North Campus	YEB-071-1450	\$59	6 Sessions
9:00AM–11:30AM	S	3/23/19	Troup

NEW! TIPS FOR THE FEARFUL FLYER

For those who avoid flying because of their fears, or who fly in panic mode making the trip unbearable, you will learn a body, mind, spirit approach that will help you become a joyful flyer.

South Campus	YEB-506-1540	\$39	1 Session
9:00AM–12:00PM	S	3/23/19	Pollard

NEW! WORRY BUSTERS

Discover alternative approaches for your anxiety. Calm your body, mind and spirit from anxiety and fears. Through lecture and hands-on practice, using holistic mind and body techniques, identify your own anxieties and stressors. Gain an understanding about your body's stress responses and learn how your breathing rates impacts anxiety.

North Campus	YEB-357-1450	\$39	1 Session
6:30PM–8:30PM	M	3/4/19	Heineman

**REGISTER ONLINE 24 HOURS A DAY AT
SHOPCOMMUNITYED.CCAC.EDU**

MUSIC

GUITAR—BEGINNING

In this class, students can quickly learn the fundamentals of playing the guitar. Topics include chords, strumming technique, playing songs and using tablature. Students will also be introduced to music theory, scales and improvising. Reading music or previous experience playing an instrument is not required. In a short amount of time students will learn the basic tools needed to play in many styles. Students must bring their own guitar.

Allegheny Campus 6:30PM–8:30PM	YDC-006-1210 T	\$99 2/5/19	8 Sessions Yates
Boyce Campus 6:30PM–8:30PM	YDC-006-1280 T	\$99 2/12/19	8 Sessions Rohlf
Ft. Couch Middle 6:30PM–8:30PM	YDC-006-1550 M	\$99 3/4/19	8 Sessions Faculty
North Campus 9:00AM–11:00AM	YDC-006-1450 S	\$109 3/23/19	10 Sessions Faculty
South Campus 6:30PM–8:30PM	YDC-006-1540 T	\$99 2/19/19	8 Sessions Maimone
West Hills Center 6:30PM–8:30PM	YDC-006-1290 W	\$99 2/20/19	8 Sessions Iglar

GUITAR—INTERMEDIATE

Students can hone their *Guitar—Beginning* skills by learning additional music theory, advanced accompaniment and more complex techniques.

North Campus 6:30PM–8:30PM	YDC-010-1450 R	\$109 2/14/19	10 Sessions Faculty
South Campus 6:30PM–8:30PM	YDC-010-1540 R	\$99 2/21/19	8 Sessions Maimone

PIANO—BEGINNING

Students will learn how to read notes, count time, play chords and play simple songs.

Allegheny Campus 6:30PM–8:30PM	YDC-101-1210 M	\$99 2/11/19	8 Sessions Morrissey
South Campus 6:30PM–8:30PM	YDC-101-1540 W	\$99 3/6/19	8 Sessions Kogut

PIANO—BEGINNING—LEVEL 2

If you know the piano keyboard and have the ability to read music on both treble and bass staff, attend this class.

South Campus 6:30PM–8:30PM	YDC-104-1540 M	\$99 3/4/19	8 Sessions Kogut
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CURIOUS ABOUT YOUR CLASS LOCATION?

The address for your class location is listed in the front inside cover of the catalog.

UKULELE—BEGINNER BASICS

Beginner ukulele basics will be presented. Students will learn simple chords and strums that are used in many popular songs. Song sheets will be provided. Students must bring their own ukuleles.

North Campus 6:00PM–7:30PM	YDC-808-1450 M	\$109 2/11/19	10 Sessions Rozel
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UKULELE—INTERMEDIATE

Students can hone their *Ukulele—Beginner* skills by learning additional music theory, advanced accompaniment and more complex techniques. Students will need to bring their own ukulele.

North Campus 7:30PM–9:00PM	YDC-810-1450 M	\$109 2/11/19	10 Sessions Rozel
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NEW! V.O.I.C.E. ARTS ACADEMY

Successfully create, produce and promote your own independent record label. V.O.I.C.E. Art Academy focuses on the resources, tools and skills necessary to create and produce your own music, while establishing and operating your own independent record label. Imagine what it would be like to produce music in your very own studio, successfully promoting your music and being in control of what you earn. No executives to pay or answer to, you are in total control of all successes and whatever happens to your independent record label. You keep the rights and ownership to all music creations. V.O.I.C.E. Art Academy was derived from over 25 years of experience in the music industry, ranging from working with Motown Records to creating a record label that creates, writes and produces its own musical works.

South Campus 6:30PM–9:30PM	YDC-306-1540 W	\$99 3/6/19	5 Sessions Johnson
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VOICE CLASS FOR ADULTS

Studies have shown that singing is the second most effective way to make you feel awesome! Laughter is number one and I'm sure there will be lots of that, too! Let yourself have some 'me' time singing and learning something fun and new in a supportive and encouraging environment. We will be learning the basics of proper singing technique, very basic music theory to help you understand what you're looking at and learning songs from stage to screen, from classic to contemporary, with lots of personal attention so that you can use your instrument to its fullest extent! All levels of singers are welcome!

South Campus 10:00AM–12:00PM	YDC-508-1540 W	\$89 3/6/19	6 Sessions Wellons
West Hills Center 6:00PM–8:00PM	YDC-508-1290 M	\$89 2/25/19	6 Sessions Wellons

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Skilled Trades and Industrial
Sustainable Energy and Going Green
Career Online High School



1-on-1 Instructor
assistance from
expert instructors



Externship
opportunities available
for many programs



Flexible Schedule
study anytime, anywhere
Complete in 3-6 Months!



Affordable
Payment plans
available



Books Included
All materials are
included in cost



Certification
Most programs lead to
industry certifications

REQUIREMENTS: must have Internet access, e-mail, Netscape Navigator or Microsoft Internet Explorer, and word processing software such as Microsoft Word. Some courses may have additional requirements.

www.careertraining.ed2go.com/ccac

412-788-7507 communityeducation@ccac.edu



ONLINE COURSES & PROGRAMS

ABOUT OUR ONLINE COURSES

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Quality instructors, using highly interactive learning techniques, teach CCAC's online courses.

All courses run for six weeks totaling 12 lessons—two lessons each week. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office by logging in to your online classroom at any time of the day or night from any computer. You need not be online at a specific time.

Popular six-week classes (more than 100 to choose from):

- Accounting 1 and 2
- Start a Small Business
- QuickBooks
- MS Office/Excel
- Grammar Refresher
- Grant Writing
- GRE/GMAT/SAT
- Medical Coding
- Spanish 1 and 2
- SQL/Python/Java
- Photography
- Web Design
- Writing/Publishing

HOW TO GET STARTED

1. Visit our Online Instruction Center at **www.ed2go.com/ccac**
2. Browse the course departments to locate your class. Choose the department and course title you are interested in and select the **Enroll Now** button. Here you will enter your email and choose a password that will grant you access to the Classroom. During the enrollment process you will learn important information about your course. Please note the computer requirements for your course such as software or if a textbook is required.
3. To complete your enrollment in your course, call registration at 412.788.7546 to arrange for payment of your tuition. You are not considered registered until payment is made. Enrolling in the online instruction center **www.ed2go.com/ccac** only establishes your classroom link. Your course number and payment information will be necessary to process your registration. Or pay online by visiting **shopcommunityed.ccac.edu** click on the online category and locate your course.
4. When your course starts, return to our Online Instruction Center **www.ed2go.com/ccac** and click the **Classroom** link. To begin your studies, simply log in with your email and the password you created during enrollment.

ONLINE CERTIFICATE CLASSES

ACCOUNTING CERTIFICATE—ONLINE

Demand for accounting professionals currently exceeds supply. If you're interested in increasing your financial awareness and accountability while also gaining a marketable skill, this certificate is for you. You'll learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period. Student must complete Accounting Fundamentals I and II to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

Accounting Fundamentals 1

YOL-430-1407 Start Date: 1/16/19 \$129

YOL-430-1408 Start Date: 2/13/19

Accounting Fundamentals 2

YOL-429-1409 Start Date: 3/13/19 \$129

YOL-429-1410 Start Date: 4/17/19

ADMINISTRATIVE ASSISTANT CERTIFICATE—ONLINE

Rapid growth in the health, legal services, data processing, management, public relations and other industries has created many new job opportunities for administrative assistants. This course will help you discover and master the essentials of managerial and staff support, information and records management, communications technology, travel and meeting coordination, space planning and office ergonomics. You'll become an indispensable member of your team by identifying opportunities and implementing solutions to turn your office into a high productivity machine. This course may help you prepare for the internationally recognized Certified Professional Secretary (CPS) and Certified Administrative Professional (CAP) exams offered by the International Association of Administrative Professionals. Student must complete Administrative Assistant Fundamentals and Applications to receive certificate. Student must complete Administrative Assistant Fundamentals and Applications to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

Administrative Assistant Fundamentals

YOL-456-1407 Start Date: 1/16/19 \$129

YOL-456-1408 Start Date: 2/13/19

Administrative Assistant Applications

YOL-458-1409 Start Date: 3/13/19 \$129

YOL-458-1410 Start Date: 4/17/19

NEW! COMPUTER NETWORKING CERTIFICATE—ONLINE

Learn the fundamentals of networking and prepare for a career in an exciting and fast-growing field. Student must complete all three courses to receive a certificate. You must also enroll in the online instruction at www.ed2go.com/ccac to establish your classroom link.

Intro to Networking

YOL-193-1407 Start Date: 1/16/19 \$129

Intermediate Networking

YOL-194-1408 Start Date: 2/13/19 \$129

Wireless Networking

YOL-196-1409 Start Date: 3/13/19 \$129

NEW! DIGITAL MARKETING CERTIFICATE—ONLINE

One of the biggest challenges for most business owners is to find a continuous supply of new customers. Over the past decade, some have differentiated themselves by leveraging the Internet and social media to do just that. Whether you consider yourself a social media novice or a seasoned veteran, this course will give you a solid foundation, thorough understanding of what social media is, and how you can use it to grow your business. Student must complete all three courses to receive a certificate. You must also enroll in the online instruction at www.ed2go.com/ccac to establish your classroom link.

Marketing Your Business on the Internet

YOL-163-1407 Start Date: 1/16/19 \$129

Using Social Media in Business

YOL-164-1408 Start Date: 2/13/19 \$129

Achieving Top Search Positions

YOL-165-1409 Start Date: 3/13/19 \$129

ENTREPRENEUR BUSINESS CERTIFICATE—ONLINE

Ready to start your own business? Hone your entrepreneurial spirit and help get your business going. Learn how to take your dream of starting a business and put it into action. You'll begin by discovering the tricks to picking the right opportunity for you. Next, you'll learn how to develop proven marketing techniques to easily build sales. Because every business needs money, we'll discuss traditional and nontraditional financing options. Students must complete Start Your Own Business and Creating a Successful Business Plan to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

Start Your Own Small Business

YOL-188-1407 Start Date: 1/16/19 \$129

YOL-188-1408 Start Date: 2/13/19

Creating a Successful Business Plan

YOL-187-1409 Start Date: 3/13/19 \$129

YOL-187-1410 Start Date: 4/17/19

NEW! EVENT PLANNING CERTIFICATE—ONLINE

Learn how to create and coordinate successful special events. Develop skills, find resources and gain confidence to plan and produce any size or type of event. Find out what the experts and master planners already know so that you can avoid embarrassing and costly planning errors or production mistakes. After just a few weeks, you will become a knowledgeable event planner poised to produce any type of event. Student must complete both courses to receive a certificate. You must also enroll in the online instruction at www.ed2go.com/ccac to establish your classroom link.

Wow! What a Great Event

YOL-132-1407 **Start Date: 1/16/19** **\$129**

Secrets of a Caterer

YOL-178-1409 **Start Date: 2/13/19** **\$129**

GRANT WRITING CERTIFICATE—ONLINE

This invigorating and informative grant writing course will equip you with the skills and tools you need to enter the exciting field of grant writing! You'll learn how to raise needed funds by discovering how and where to look for potential funders who are a good match for your organization. You'll also learn how to network and develop true partnerships with a variety of funders, how to organize a successful grant-writing campaign and how to put together a complete proposal package. Student must complete A-Z Grant Writing and Advanced Grant Proposal Writing to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

A-Z Grant Writing

YOL-433-1407 **Start Date: 1/16/19** **\$129**

YOL-433-1408 **Start Date: 2/13/19**

Advanced Grant Proposal Writing

YOL-441-1409 **Start Date: 3/13/19** **\$129**

YOL-441-1410 **Start Date: 4/17/19**

PROFESSIONAL SALES SKILLS CERTIFICATE—ONLINE

Learn the skills you need to obtain a lucrative career in sales. This certificate program will teach you everything from communication to closing the deal. You'll learn to use communication build rapport and create environments of trust, warmth and respect. Become more confident, create a great first impression, get along well with others and create more and better personal and professional relationships. Student must complete Effective Selling and Sales Skills to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

Effective Selling

YOL-186-1407 **Start Date: 1/16/19** **\$129**

YOL-186-1408 **Start Date: 2/13/19**

Professional Sales Skills

YOL-185-1409 **Start Date: 3/13/19** **\$129**

YOL-185-1410 **Start Date: 4/17/19**

SUPERVISION & MANAGEMENT CERTIFICATE—ONLINE

If you have recently been promoted to a supervisory or management position or want to learn how to become a more effective manager, this certificate will help you master the basics of business by learning the language of management. You will learn how to make a success transition from employee to manager and you'll learn the skills required to delegate responsibility and motivate your employees. Finally, learn how to solve problems and resolve conflicts so you can accomplish your job more effectively. Student must complete Supervision and Management 1 and 2 to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

Supervision & Management 1

YOL-902-1407 **Start Date: 1/16/19** **\$129**

YOL-902-1408 **Start Date: 2/13/19**

Supervision & Management 2

YOL-094-1409 **Start Date: 3/13/19** **\$129**

YOL-094-1410 **Start Date: 4/17/19**

WEB DESIGN CERTIFICATE—ONLINE

Create and post your very own Web site on the Internet using HTML. First, you'll learn about the capabilities of the World Wide Web and the fundamentals of web design. You'll plan the content, structure and layout of your Web site, create pages full of neatly formatted text, build links between the pages and to the outside world and add color, backgrounds, graphics, tables, hot buttons and animation. You'll also learn critical and timely information on securing the best possible location in search engine listings and powerful no-cost or low-cost web marketing strategies. Student must complete Creating Web Pages and Designing Websites to receive certificate. You must also enroll in the online instruction center at www.ed2go.com/ccac to establish your classroom link.

Creating Web Pages

YOL-300-1407 **Start Date: 1/16/19** **\$129**

YOL-300-1408 **Start Date: 2/13/19**

Designing Effective Websites

YOL-322-1409 **Start Date: 3/13/19** **\$129**

YOL-322-1410 **Start Date: 4/17/19**

PETS

NEW! ENRICHMENT & HOME CARE FOR DOGS & CATS

Do you want to enrich your dog or cats lives? This course will explain how to enrich the lives of your pets throughout all life stages. Learn how to keep your pet healthy and happy with mental and physical exercise, diet recommendations and enriching their environments.

South Campus	YBA-207-1540	\$39	1 Session
10:00AM–12:00PM	S	4/6/19	Updegrove

FIRST AID FOR DOGS & CATS

You love your pet. Do you know what to do in an emergency? Learn what to do when your pet is exposed to poison, seizures, fractures, bleeding, burns, choking, understanding and detecting pain and heatstroke; and if your pet is not breathing. Emergency treatment and first aid for pets should never be used as a substitute for veterinary care but it may save your pet's life before you can get your pet to a veterinarian. Do not bring your pet to class.

North Campus	YBA-030-1450	\$39	1 Session
10:00AM–12:30PM	S	3/16/19	Buell

South Campus	YBA-030-1540	\$39	1 Session
10:00AM–12:30PM	S	5/4/19	Updegrove

MASSAGE FOR PETS

Participants will learn to soothe and better manage their pets through the use of special massage techniques. Topics include how to use massage as a training aid, discipline and establishing trust and connection with a pet. Participants will also learn how to prevent some common canine and feline ailments through techniques that increase circulation and soothe an aging pet's stiff muscles. Solutions for common behavioral and health-related problems will be offered. Demonstration will be used whenever possible. Volunteer pets will be recruited; participants should not bring pets to class.

North Campus	YBA-008-1450	\$39	1 Session
1:00PM–4:00PM	S	3/2/19	Oldenski

GIFT CERTIFICATES

Give the gift that lasts forever...education. Just call Community Education at 412.788.7507 and request a gift certificate for the course of your choice. If you are not sure which course would be best for your friend or loved one, just state a dollar amount that can be applied to any of our offerings.

NEW! PREPARING FOR YOUR NEW PET

Adding a new pet to your home is exciting. Are there things you need to do to prepare your home for your new addition? What breeds best meet the expectations of your family? You will learn how you can puppy/kitten proof your home to keep them safe, as well as the importance of veterinary visits, vaccinations, preventatives and spay/neutering for cats and dogs. Learn how to integrate new pets with existing pets. Parents please feel free to bring a child aged 8 years or older, with you to class.

South Campus	YBA-208-1540	\$39	1 Session
10:00AM–12:00PM	S	3/9/19	Updegrove

PHOTOGRAPHY

ADOBE LIGHTROOM FOR PHOTOGRAPHERS

This course is geared towards the photographer who is just beginning to use Lightroom and its workflow from import to print. Once you have completed this course, you should expect to feel comfortable importing photos from your camera, organizing them, developing and exporting them for print, slideshow and book formats. Please bring a laptop with Adobe Lightroom loaded on it to class.

Ft. Couch Middle	YAI-150-1550	\$89	5 Sessions
6:30PM–9:30PM	M	3/4/19	Haritan

CHOOSING A CAMERA—WHAT'S BEST FOR YOU

Are you interested in photography but have no idea where to start in selecting a camera that is right for you? Before you make your purchase, explore the differences between cameras and learn what features are essential. Discover what accessories you actually need and if you need software. Finally, compare prices and learn about reliable sources for cameras.

Allegheny Campus	YBF-075-1210	\$39	1 Session
6:30PM–9:30PM	T	4/2/19	Faculty

South Campus	YBF-075-1540	\$39	1 Session
6:30PM–9:30PM	R	2/21/19	Bachman

DIGITAL PHOTOGRAPHY 1.01

This class is designed for beginners to be hands on, so bring your camera, instruction manual and notepad. One class will be a Saturday morning field trip. This class covers: file types, shooting modes, camera and lens features; exposure and metering, ISO, aperture (f-stops), shutter speed, white balance, EV, AF and lens functions; flash, light quality and control; design and composition, camera care tips and essential gear for travel, sports, work, nature and family.

Ft. Couch Middle	YBF-501-1550	\$149	8 Sessions
6:30PM–9:30PM	R	2/21/19	Haritan

Washington County Ctr	YBF-501-1530	\$149	8 Sessions
6:30PM–9:30PM	T	2/19/19	Haritan

DIGITAL PHOTOGRAPHY 1.02

Learn camera settings, light and pre-visualization will be reviewed which can have a dramatic effect of your final creation. One class will be a Saturday morning field trip. Learn advanced camera and field techniques as applied to: camera equipment and exposure modes; on and off camera flash; studio lighting for portraits and products; design and composition; realism, abstract and conceptual thought process; portfolio development and presentation.

South Campus	YBF-502-1540	\$149	8 Sessions
6:30PM–9:30PM	W	2/20/19	Haritan

LEARN YOUR CAMERA W/PHOTOSHOP

Using Photoshop gives you creative control of your pictures once you have taken the photos. Learn how to use the combination of Photoshop and your manually adjusted camera to create unbelievable pictures.

Allegheny Campus	YBF-121-1210	\$69	3 Sessions
6:30PM–8:30PM	M	3/5/19	Faculty

MACRO PHOTOGRAPHY IN NATURE

Close-up photography will give you an intimate view of the world around you. Focused on nature, this class will cover the basics of macro photography, including equipment, concepts and special techniques—all for great results when getting up close and personal with your subject matter. Both in-classroom and on-location instruction is provided. Students should have knowledge of photography fundamentals and skill with their own camera. Macro lenses are helpful.

South Campus	YBF-032-1540	\$99	5 Sessions
6:30PM–9:30PM	R	4/25/19	Bachman

ORGANIZE YOUR PHOTOS—PRINT & DIGITAL

Learn the best way to organize and preserve your printed and digital photos. The presentation will include information about conversion, archiving, and celebrating your photos. We'll also do hands-on organizing of your digital files. Bring your laptop loaded with your photos.

Ft. Couch Middle	YCE-608-1550	\$39	1 Session
6:30PM–9:30PM	R	4/11/19	Webster

CLASS FILLED?

Additional sections of a class can be scheduled when the class is filled. We can place your name on a waiting list.

PHOTOGRAPHY 101

This class is for those who want to quit using the automatic settings on their digital or film SLR camera? Topics include everything from basic focusing, button functions, aperture, shutter speed, depth-of-field, composition, flash, lens and ISO. Students only need their SLR and creativity. One session will be a field trip.

Allegheny Campus	YBF-101-1210	\$149	8 Sessions
6:30PM–9:30PM	T	2/12/19	Faculty
Boyce Campus	YBF-101-1280	\$149	8 Sessions
6:30PM–9:30PM	W	2/13/19	Faculty
Canon McMillan HS	YBF-101-1594	\$159	10 Sessions
6:30PM–9:30PM	W	2/13/19	McGee
North Campus	YBF-101-1450	\$149	8 Sessions
6:30PM–9:30PM	M	2/11/19	Bachman
South Campus	YBF-101-1540	\$149	8 Sessions
9:00AM–12:00PM	S	2/16/19	Bachman
West Hills Center	YBF-101-1290	\$149	8 Sessions
6:30PM–9:30PM	W	1/30/19	Shaw

PHOTOGRAPHY—PICTURE PITTSBURGH

In this class, you will photograph Pittsburgh from well-known and not-so-well-known locations. Technical and aesthetic advice will be suggested by the guide/instructor. Transportation to the sites is the responsibility of the student. Students should have knowledge of photography fundamentals and skill with their own camera. The first class will meet in the classroom.

Allegheny Campus	YBF-018-1210	\$69	4 Sessions
6:30PM–9:30PM	W	2/27/19	Bachman

PHOTOSHOP ELEMENTS

This 15-hour course provides a foundation in digital photography useful in editing digital images for flyers, brochures, email or websites. Learn to crop and improve digital images. File compression will be demonstrated.

North Campus	XAI-942-1450	\$129	6 Sessions
6:30PM–9:00PM	R	2/14/19	Ray

PHOTOSHOP ELEMENTS WORKSHOP

In this six-hour workshop, learn how computer images are created, modified and prepared for primary use in multimedia, graphics arts and print applications. Students will create, capture, manipulate and combine images, as well as create stunning effects with a variety of filters.

North Campus	YAI-279-1450	\$99	1 Session
9:30AM–4:00PM	S	3/16/19	Ray

PHOTOSHOP FOR BEGINNERS

In this introductory course, you will learn the essentials of the software, while familiarizing yourself with Photoshop's tools and basic functions for editing and retouching your photos. Learn to modify images with filters, effects and color adjustments and combine them with layering tools. This course is designed to help you become more proficient in the use of Adobe Photoshop to manipulate your own photographs and images.

South Campus	YAI-824-1540	\$99	1 Session
9:00AM–4:00PM	S	4/27/19	Bachman

PORTRAIT PHOTOGRAPHY

Learn to take better portrait photographs, in the studio or on-location, while learning methods to control light, setting and gesture. Students will learn about types of portraiture and their characteristics, composition rules and tools, subject behavior and posing, lighting styles and equipment. Additionally, they will gain better understanding of, and ways to control natural and artificial lighting. Prerequisite: Students should have a dSLR camera and a working knowledge of its basic functions. Bring the camera's Manual if available.

South Campus	YBF-033-1540	\$69	4 Sessions
1:00PM–4:00PM	S	3/23/19	Bachman

PRESERVING YOUR STILL PHOTOS FOR THE 21ST CENTURY

Come and learn about what is necessary to take your old negatives, photographs and slides into a more modern digital format. We will cover scanning, improving and preserving your old still images. Topics include scanner types, file types and software choices available to the consumer for preservation of your family's photographic history.

North Campus	YBF-043-1450	\$49	1 Session
12:30PM–3:30PM	S	2/9/19	Faculty

REAL ESTATE PHOTOGRAPHY

Shooting real estate or architectural photography is a real skill. Photography has never been more important to selling real estate than it is today. The first image a potential buyer usually sees when reviewing properties online is an exterior photo. Learn some photography tips and techniques to get some great photos to market properties for sale.

North Campus	YBF-038-1450	\$49	1 Session
9:00AM–12:00PM	S	2/9/19	Faculty

THE ART OF NIGHT PHOTOGRAPHY

There is more to night photography than meets the eye. Long exposures must be used to create an expanded moment which is seen as a single image. Explore the artistic and technical challenges of developing a sense of photographic night vision. Topics include composition; low light images; exposure techniques; alternative lighting; and the challenges of dealing with motion, changing light and weather conditions. This class is open to photographers of all levels of experience. Students must be able to control their camera exposures manually. Both film and digital cameras are welcome.

South Campus	YBF-105-1540	\$89	5 Sessions
6:30PM–9:30PM	W	3/27/19	Bachman

NEW! TIPS FOR WINTER PHOTOGRAPHY

Capture the beauty and stillness of winter through photography. Winter can pose certain challenges that are not present during other seasons. Discover, apply and practice tips on how to photograph winter so your pictures capture the beauty.

South Campus	YBF-039-1540	\$69	4 Sessions
1:00PM–4:00PM	S	2/16/19	Bachman

SPORTS

FRESHWATER FISHING—BEGINNING

Join Karen Gainey, host of TV's "Karen's Fishing Corner" to explore the basics of fishing in Western Pennsylvania. Learn how to find and catch trout, muskie, pike, bass and other game fish in the lakes, streams and rivers in our area. Topics include rods, reels, baits and lures. An introduction to fly fishing and a field trip will also be included.

North Campus	YFD-407-1450	\$109	8 Sessions
6:30PM–9:00PM	M	2/25/19	Gainey

GOLF AT SUNSET GOLF RANGE

Sunset Golf is one of the few golf ranges in Western Pennsylvania to use K-VEST in their lessons. K-VEST is a completely mobile, easy to use, interactive system that combines 3-D analysis and real-time feedback for students. This class will explore the fundamentals of beginning golf. Topics will include grip, stance and swing fundamentals, as well as chipping and putting. Rules and etiquette will also be discussed. Students should bring an iron, wood, and putter to class. In addition to tuition paid to CCAC, golf courses carry additional range and ball fees payable to the sites at the first class. Please see Additional Golf Fees for additional costs.

Sunset Golf	YFD-978-1560	\$129	6 Sessions
6:30PM–8:00PM	R	4/11/19	Faculty

ADDITIONAL GOLF FEES

In addition to tuition paid to CCAC, golf courses carry additional fees payable at the sites at the first session.

Sally's Golf

\$45 range fee

\$6 small bucket, \$9 large bucket per session

Sunset Golf

\$5 small bucket, \$7 medium bucket, \$9 large bucket

Willows Driving Range

\$4 small bucket, \$8 medium bucket, \$10 large bucket

GOLF—BEGINNING

This class will explore the fundamentals of beginning golf. Topics will include grip, stance and swing fundamentals, as well as chipping and putting. Rules and etiquette will also be discussed. Students should bring an iron, wood, and putter to class. In addition to tuition paid to CCAC, golf courses carry additional range and ball fees payable to the sites at the first class. Please see Additional Golf Fees for additional costs.

Sally's Golf Course	YFD-910-1480	\$69	6 Sessions
6:30PM–8:00PM	M	4/15/19	Faculty
Sally's Golf Course	YFD-910-1481	\$69	6 Sessions
6:30PM–8:00PM	T	4/16/19	Faculty
Sally's Golf Course	YFD-910-1482	\$69	6 Sessions
6:30PM–8:00PM	W	4/17/19	Faculty
Sally's Golf Course	YFD-910-1483	\$69	6 Sessions
10:00AM–11:30AM	S	4/13/19	Faculty
Willows Driving Range	YFD-910-1280	\$69	6 Sessions
6:00PM–7:30PM	M	4/29/19	Reid
Willows Driving Range	YFD-910-1281	\$69	6 Sessions
6:00PM–7:30PM	R	5/2/19	Reid

GOLF—INTERMEDIATE

Students will review the fundamentals and advanced swing techniques for more power, in addition to working on their short game, bunker techniques and playing from uneven lies. *Golf—Beginning* or equivalent is a prerequisite for this class. In addition to tuition paid to CCAC, golf courses carry additional range and ball fees payable to the sites at the first class. Please see Additional Golf Fees for additional costs.

Sally's Golf Course	YFD-911-1480	\$69	6 Sessions
6:30PM–8:00PM	R	4/18/19	Faculty
Willows Driving Range	YFD-911-1280	\$69	6 Sessions
7:30PM–9:00PM	M	4/29/19	Reid
Willows Driving Range	YFD-911-1281	\$69	6 Sessions
7:30PM–9:00PM	R	5/2/19	Reid

LEARN TO FLY FISH

This introductory class explores the fundamentals of fly fishing. Aimed at the novice fly angler, topics include equipment selection, knot tying, basic entomology and fly selection, reading the water, safety considerations and where to fly fish in Western PA. Finally, fly casting, the most important aspect of fly fishing, will be demonstrated. In addition to course fees, an optional field trip is scheduled to a private trout stream with your instructors, who are all former fly fishing guides. Students are responsible for the fee of the field trip. More details will be provided at the first session. Waders and boots are not necessary for the class but if students have their own rod and reel they should bring them!

Boyce Campus	YFD-947-1280	\$99	6 Sessions
6:00PM–8:30PM	TR	3/5/19	Reeder

INTERMEDIATE FLY FISHING

This course picks up where our Introduction to Fly Fishing course left off. Two full sessions will be devoted to fly casting for distance and accuracy. Specific casts, such as the tuck cast, reach cast and slack line cast will be taught. Students will build their own leaders during one session, including one for trout and one for warm-water species. Additional knots will be covered. Finally, equipment, rigs and techniques for success in specific fly fishing scenarios will be discussed: fishing with multiple flies, “dry-dropper”; retrieving streamer flies; fly fishing for other species like smallmouth bass and, given the time of year, steelhead! Some fly fishing experience and/or a basic understanding of the topics covered in our Introduction to Fly Fishing course is helpful but not necessarily required. As with our Introduction to Fly Fishing course, we will focus on Western Pennsylvania but what is learned in this course will apply almost anywhere in the country. In addition to course fees, an optional field trip is scheduled to private fly fishing only water with your instructors. Students are responsible for the fee of the field trip. More details will be provided at the first session.

Boyce Campus	YFD-949-1280	\$129	6 Sessions
6:00PM–8:30PM	TR	4/9/19	Reeder

ENROLL EARLY!

The decision to offer a class is based upon enrollment approximately one week prior to the start of class. Don't let your class be canceled.

NEW! INTRODUCTION TO FLY TYING

Tie your own flies and catch fish! Introduction to Fly Tying is designed for the beginner who is interested in tying his or her own flies. In this course, we will teach you the basic techniques of fly tying. With practice, you will be able to imitate many insects and bait fish that fish eat. Each session will cover one type of fly (for example, “streamers”) and one or two fly patterns that represent that type of fly (“white marabou streamer” and “woolly bugger”). We hope that this course will make you a better fly tier, fly angler and ultimately increase your awareness of nature along the stream. Some tools are required: vice; scissors; bobbin; hackle pliers; bodkin; whip finish tool; and hair stacker. Students will not need to purchase tools for the first day of class. Materials and hooks will be provided.

Boyce Campus	YFD-950-1280	\$129	8 Sessions
6:00PM–8:30PM	TR	1/29/19	Faculty

SELF-DEFENSE & AWARENESS

This course will bring increased awareness, by providing tips, explanations and practice to better understand good or bad surroundings anywhere or anytime to help avoid unnecessary risks. Students will learn self-defense and how to make it easy to understand basic defensive skills, which will help create more opportunities to get away from an attacker and seek help.

South Campus	YFD-235-1540	\$39	1 Session
9:30AM–12:30PM	S	3/9/19	Loshelder

NEW! TYING WARM WATER FLIES

Tying Warm Water Flies is designed for the angler who wants to tie his or her own flies for pursuing warm water game fish. In this course, you will learn how to choose the right fly pattern for the fishing situation and begin to build a working selection of warm water flies. Topics to be covered include fly design, size, color and selection. Warm water flies fall into the following categories: top water flies; floating/diving flies; subsurface flies; and bottom bouncing flies. You will learn to tie patterns from each category (for example, the sparkle grub, the Clouser deep minnow, the crippled minnow and the Clouser crayfish). Some tools are required: vice; scissors; bobbin; hackle pliers; bodkin; whip finish tool; and hair stacker. Students will not need to purchase tools for the first day of class. Materials and hooks will be provided. Sign up for the companion course, Warm Water Fly Fishing, in summer 2019!

Boyce Campus	YFD-951-1280	\$89	4 Sessions
6:00PM–8:30PM	TR	5/14/19	Reeder

TRADES

SMALL GAS ENGINE REPAIR 1

Students will explore engine theory and system components, including fuel, ignition, carburetors and more. Easy troubleshooting and tune-up procedures will also be covered. Students will be able to work on their own equipment and bring their own tool box. A textbook is recommended at an additional cost.

West Hills Center	YCE-401-1290	\$159	8 Sessions
6:30PM–9:30PM	R	2/21/19	Abbott

WRITING

AUTHOR MARKETING SUCCESS

This intense, informative course covers the basics of marketing, advanced marketing techniques, author marketing time management and the creative process that helps authors create successful book sales.

Allegheny Campus	YAB-781-1210	\$59	4 Sessions
6:30PM–9:30PM	W	2/27/19	Riley-Magnus

BREAKTHROUGH WRITING—YOUR FIRST NOVEL

Students will learn how to start a novel (or if applicable, finish one) and to revise and self-edit with clarity and honesty. But, most importantly, students will learn to unfurl the story in their head and put it on paper in a cohesive way. Topics include developing plot, characters, conflict and pacing. Finer points such as naming your characters, will also be discussed.

Allegheny Campus	YAB-219-1210	\$59	4 Sessions
6:30PM–8:30PM	T	5/7/19	Faculty

CREATIVE WRITING

Students will develop and hone their creative writing skills in this class. Both beginners and advanced writers are welcome. Topics include memoirs, poetry, essays, short stories and novels. Individual development will be stressed and workshops will be used to encourage class participation.

Allegheny Campus	YAB-025-1210	\$89	6 Sessions
6:30PM–9:30PM	M	3/4/19	Kirk

Allegheny Campus	YAB-025-1211	\$79	8 Sessions
12:00PM–2:00PM	R	3/7/19	Kirk

Ft. Couch Middle	YAB-025-1550	\$89	6 Sessions
6:30PM–9:00PM	M	2/25/19	Shapiro

South Campus	YAB-025-1540	\$89	6 Sessions
9:00AM–12:00PM	S	3/2/19	Faculty

West Hills Center	YAB-025-1290	\$89	6 Sessions
6:30PM–9:30PM	W	2/20/19	Faculty

FLASH FICTION

In this generative four-session writing workshop, participants will learn the ins and outs of super short fiction. Flash is rapidly gaining popularity and is a great starting place for writers looking to publish. We'll cover how to compress character, plot and setting into 1,000 words or less; read and study contemporary examples; write our own flash fiction from prompts and exercises; and cover the submission process from drafting to publication.

Allegheny Campus	YAB-814-1210	\$59	4 Sessions
6:00PM–9:00PM	W	3/13/19	Thomas

NEW! GETTING PERSONAL—A MEMOIR & ESSAY WORKSHOP

Celebrities can assume readers of their biographies will be seduced by fame; but when the rest of us write about our personal lives, we need to grab hold of a reader by the powers of our expression, our ideas and our storytelling charms. Learn to sculpt your selected memories so that their inherent power can be brought to the page. Focus on the crafting of short, concise memoir pieces, with prompts and assignments meant to jump-start your writing.

North Campus	YAB-039-1450	\$69	3 Sessions
6:30PM–8:30PM	W	3/6/19	Faculty

HOW TO BUILD AN AUTHOR PLATFORM

Authors frequently hear that they need a platform, but what does that mean? In this workshop, students will learn what an author platform is, why they need one and how to build it.

Ft. Couch Middle	YAB-273-1550	\$39	1 Session
6:00PM–9:00PM	M	4/22/19	Howley

HOW TO FIND A WRITER'S AGENT

Do you have a book manuscript you'd like to sell? Do you want to get your manuscript out of the slush pile and into the hands of an editor? You can do this if you have the right agent. However, finding someone to represent you can be almost as difficult as selling your book. In this three-hour workshop you will learn how to select and contact agents. You will also learn how to write query letters.

Allegheny Campus	YAB-752-1210	\$39	1 Session
9:00AM–12:00PM	S	3/2/19	Howley
Ft. Couch Middle	YAB-752-1550	\$39	1 Session
6:00PM–9:00PM	R	4/11/19	Howley
West Hills Center	YAB-751-1290	\$39	1 Session
6:00PM–9:00PM	W	2/20/19	Howley

HOW TO WRITE FOR MAGAZINES & OTHER PUBLICATIONS

If you ever wanted to write for local, regional, or national publications, this course will teach you how to pitch your ideas and get published. Students will learn how to find story ideas, target appropriate publications, write query letters and write a great article. We'll discuss current trends in publishing, realistic payment expectations and tips on how and where to get started.

Ft. Couch Middle	YAB-002-1550	\$39	1 Session
6:00PM–9:00PM	R	4/25/19	Howley

NEW! INTRODUCTION TO CHILDREN'S BOOK ILLUSTRATION

A comprehensive overview covering aspects of illustrating for children's publishing. Students will explore the process of book publishing, examples of market genres and trends, self-publishing, discuss promotional strategies and how to create portfolio pieces geared toward children's publishing. However, specific illustration techniques and writing manuscripts will not be taught. Students are encouraged to bring sketchbooks, paints and pencils to work on projects in-class.

North Campus	YAB-034-1450	\$89	8 Sessions
6:30PM–8:30PM	W	3/6/19	Murch

MEMOIR WRITING WORKSHOP

Everyone has a story to tell. In this workshop, students will learn what it takes to write a memoir, including tips on how to get started and practical advice on publishing options.

Ft. Couch Middle	YAB-272-1550	\$39	1 Session
6:00PM–9:00PM	M	4/29/19	Howley

South Campus	YAB-272-1540	\$39	1 Session
9:30AM–12:30PM	S	3/23/19	Howley

PLAYWRITING

Learn about the craft of writing for the stage, including elements of dramatic dialogue, the breakdown of scenes into measurable units and how to engage an audience through the written word. We'll read and study a successful one-act play and interpret scripts through dramatic readings. By the end of the class, you'll complete either an original one-act play or the first act for a longer stage play.

Allegheny Campus	YAB-323-1210	\$89	6 Sessions
6:30PM–9:30PM	R	3/7/19	Kirk
Canon McMillan HS	YAB-323-1594	\$89	6 Sessions
6:30PM–9:30PM	W	3/6/19	Kirk

REGISTER WITH A FRIEND

Send them the link for our catalog:
ccac.edu/community-education

SO, YOU WANT TO WRITE A CHILDREN'S BOOK?

When you think about children's books, what comes to mind? Picture books? Early Readers? There's so much more to it than the books you remember from childhood. Join an award-winning YA author for an overview of Picture Books, Early Readers, Middle Grade and Young Adult fiction. You'll learn the characteristics of each, how to develop your writing style and what resources are available to assist you on your writing journey.

Internet Course	YAB-828-1540	\$39	9 Sessions
	MTWRF	4/2/19	Weis

NEW! THE ART OF CHARACTER CREATION

Characters are the driving force of fiction. They are complex creatures that reflect real people and real experiences yet are not real. Without them, our novels and stories would be skeletons with no muscle or skin. This four-session workshop will cover everything from the basics of developing backstory, appearance and biographical details to the nuances of background characters, motivation and tension. We will deconstruct famous fictional figures like James Bond and Darth Vader to find out what makes them so compelling. We will use exercises to create new characters and strengthen existing ones. Regardless of where you are on your writing journey, this workshop will help you develop irresistible, lovable (or hateable!) round characters.

Allegheny Campus	YAB-228-1210	\$59	3 Sessions
6:00PM–9:00PM	T	4/17/19	Thomas

WRITERS SUPPORT GROUP

This course will provide an opportunity for writers of all genre to set goals, be accountable and have their work evaluated in a constructive supportive environment.

Allegheny Campus	YAB-003-1210	\$89	8 Sessions
6:00PM–8:00PM	T	2/12/19	Howley
Ft. Couch Middle	YAB-003-1550	\$89	8 Sessions
6:00PM–8:00PM	M	2/11/19	Howley
West Hills Center	YAB-003-1290	\$59	6 Sessions
6:00PM–8:00PM	W	2/27/19	Howley

REGISTER ONLINE

Students can now register and pay online for Community Education classes by visiting shopcommunityed.ccac.edu. Registering has never been easier! Simply add courses to your shopping cart. Related courses automatically appear for your shopping cart, so there is no way to miss that perfect class.

WRITING THE SHORT STORY

A short story is a slice of life and it's the best place for new writers to hone their craft. Stories capture particular people and places, memories and images, and ideas and emotions that make up daily lives. Get started (or to get going again) and tap into thoughts, memory and imagination. Topics include developing structure, narrative, voice, plot and character; creating dialogue; and examining the work of key contemporary short story writers. Writing exercises and discussion will round out class sessions. The aim is to complete a short story by the end of the course. No previous writing experience is required.

Allegheny Campus	YAB-802-1211	\$99	8 Sessions
6:30PM–9:30PM	T	3/5/19	Kirk

YOUTH

NEW! BABYSITTING & CHILDCARE CLINIC

Interested in starting a babysitting business? Geared for the beginning babysitter learn skills in safety, childcare, and tips that will make you a confident caregiver. Instruction includes first aid and emergency skills. Learn how to develop your babysitting business while learning how to keep yourself and others safe while gaining knowledge and skill set to safely and responsibly provide care for infants and children. Student must register; not parent. For ages 11–15 years old.

North Campus	YOU-376-1450	\$49	2 Sessions
9:00AM–12:00PM	S	4/6/19	Abel

DIGITAL PHOTOGRAPHY FOR TEENS

Understanding what makes a compelling photograph takes an understanding of composition, storytelling and, of course, light. We'll begin with what to include in the frame, tools for drawing the eye into and around the photo, using and seeing symbolism, elements of stories and continue with technical aspects of using a camera and understanding the role that light plays. Learning to see these things will make your daily walk through life more interesting and artful even when you're not holding your camera. Each class will include time photographing. A camera is a must. Bring the best you have but any digital camera, including good phone cameras, will do. Also bring the camera's manual if you have it.

South Campus	YOU-606-1541	\$69	5 Sessions
10:00AM–12:00PM	S	4/6/19	Faculty

SUMMER CAMPS BEGIN JUNE 2019!

Information is available after April 1—call 412.788.7507.

DRAWING & SKETCHING

Learn to draw better using a variety of artist tricks using warm-up techniques, contour, quick gestures, grids, up-side down, form and shapes. Create wonderful art using markers, pencils and water colored pencils (both wet and dry). Students will draw a lion, geisha, horse and much more. Cost of material will be extra and will be discussed the first class. Recommended for ages 9–13 years old.

South Campus	YOU-137-1540	\$59	6 Sessions
10:00AM–12:00PM	S	2/16/19	Parker

NEW! HOW TO DRAW CHIBIS

Do you like manga? Learn how to draw everything cute from people to animals. These outrageously cute characters with mini-proportions will make drawing fun. All you need is a mechanical pencil, kneaded eraser, colored pencils and drawing paper. Learn the basics of proportion, action poses, body language and expressions of this tiny delightful anime style.

Ft. Couch Middle	YOU-811-1550	\$49	2 Sessions
6:00PM–8:00PM	R	2/28/19	Murphy

South Campus	YOU-811-1540	\$49	2 Sessions
10:00AM–12:00PM	S	3/30/19	Murphy

OUTDOOR DISCOVERY

Discover what makes our world green. Follow and create animal tracks and trail signs. Find nature mysteries using a compass. Dissect owl pellets, use a solar oven, become an insect, play environmental games, create a nature journal all while hiking and exploring the CCAC South Campus Nature Trail. Dress for exploration. Ages 8–12 years old.

South Campus	YOU-088-1540	\$29	1 Session
1:30PM–3:30PM	S	4/6/19	Faculty

NEW! RETRO STYLE CARTOONS

Do you like animated television shows and comic books? Learn how to draw in the cartoon style of the 1950s and 1960s. Draw characters that are wacky, perky, and a bit warped. Bring bizarre personalities to the surface with fun retro cartoon characters. All you need is a mechanical pencil, kneaded eraser, colored pencils, and drawing paper. Learn the basics of facial expressions and body language of this interesting illustrated retro style.

South Campus	YOU-319-15540	\$49	2 Sessions
10:00AM–12:00PM	S	4/27/19	Murphy

OZOBOTS

Children will get a chance to program real (and real small) robots. Ozobots are friendly little ball shaped robots that read colors. Children will learn how to program them, what different codes can do and then use their imaginations to solve puzzles, create problems and have fun. This is a great introduction to coding and robotics for any student. Class includes cost of Ozobot for students to take home. Class is suitable for 3rd to 6th grade students.

Boyce Campus	YOU-477-1280	\$99	5 Sessions
9:00AM–10:30AM	S	3/2/19	Faculty

SAT PREP 2-DAY WORKSHOP

This 12-hour, two-day workshop provides a guided review of the math and verbal skills for the Scholastic Aptitude Test (SAT). The course includes careful analysis for completion of the sections on evidence-based reading and writing; writing strategies and tips for the optional essay; and a comprehensive review of algebra and advanced math with and without the use of a calculator. Test-taking techniques and strategies are also discussed. This workshop is taught at an accelerated, concentrated pace. Students should bring a calculator. A textbook is required and is not included in the cost of the course. Textbook is: "Barron's SAT Prep" 2018 Edition ISBN-13: 978-1438009988 ISBN-10: 1438009984.

North Campus	YOU-635-1450	\$109	2 Sessions
9:30AM–3:30PM	S	2/23/19	Clark

South Campus	YOU-635-1540	\$109	2 Sessions
9:30AM–3:30PM	S	2/23/19	Fleckenstein Brim-Simpson

West Hills Center	YOU-635-1290	\$109	2 Sessions
9:00AM–4:00PM	S	4/6/19	Ruhe

SAT PREP—MATH & VERBAL

This 24-hour course is designed for high school students or anyone planning to take the Scholastic Achievement Test (SAT) or Pre-Scholastic Aptitude Test (PSAT) in preparation for college admission. The course includes careful analysis for completion of the sections on evidence-based reading and writing, writing strategies and tips for the optional essay, and a comprehensive review of algebra and advanced math with and without the use of a calculator. Test-taking strategies, time-saving techniques and practice tests are also included. A textbook is required and is not included in the cost of the course. Textbook is: "Barron's SAT Prep" 2018 Edition ISBN-13: 978-1438009988 ISBN-10: 1438009984.

North Campus	YOU-630-1450	\$109	8 Sessions
6:00PM–9:00PM	W	2/20/19	Clark

TEEN CREATIVE WRITING CAMP

For kids ages 13–16 who would like to improve their creative writing skills, or who would like to try it for the first time. The class will explore a variety of genres, meet local authors, learn about writing techniques, editing, and publishing and do fun, targeted writing exercises that will unleash creativity and build confidence in a supportive, encouraging environment.

South Campus	YOU-830-1540	\$59	5 Sessions
10:00AM–12:00PM	S	2/23/19	Faculty

WATER BABIES

In this parent/child water adjustment class, parents will be given information and techniques to help guide their child in the water. Although only the child needs to register, a parent or adult must assist the child in the water during instruction. A \$10 deposit is required at the first class for a key. Ages 9 months–3 years old.

Sisters of Divine Prov	YOU-775-1420	\$89	8 Sessions
1:30PM–2:30PM	M	3/18/19	Yarzebinski

Sisters of Divine Prov	YOU-775-1421	\$89	8 Sessions
2:30PM–3:30PM	M	3/18/19	Yarzebinski

WATER TOTS

In this parent/child water adjustment class, parents will be given information and techniques to help guide their child in water. Submersion is encouraged and more water skills can be taught with this age group. Although only the child needs to register, a parent or adult must assist the child in the water during instruction. A \$10 deposit is required at the first class for a key. Ages 3–5 years old.

Sisters of Divine Prov	YOU-776-1420	\$89	8 Sessions
1:30PM–2:30PM	W	3/20/19	Yarzebinski

YOUTH PIEROGIES WORKSHOP

Learn how to make the favorite kinds of pierogies. Students will be given recipes, instruction in rolling dough, pinching, cooking and finally tasting. Bring a rolling pin and an apron.

Boyce Campus	YOU-482-1280	\$49	1 Session
10:00AM–2:00PM	S	3/9/19	Palmieri

SCOUTING OPPORTUNITIES AT CCAC SOUTH CAMPUS

Girl Scouts and Boy Scouts can participate in fun-filled, enrichment programs designed to help scouts learn a new skill, explore a new interest and earn appropriate age-level badges and pins. Each program upholds the scout promise and law while encouraging community service. For a schedule contact Kathy Boyd at kboyd@ccac.edu or 412.469.6258.

CCAC SOUTH CAMPUS NATURE TRAIL ENRICHMENT PROGRAMS FOR YOUR CLASSROOM

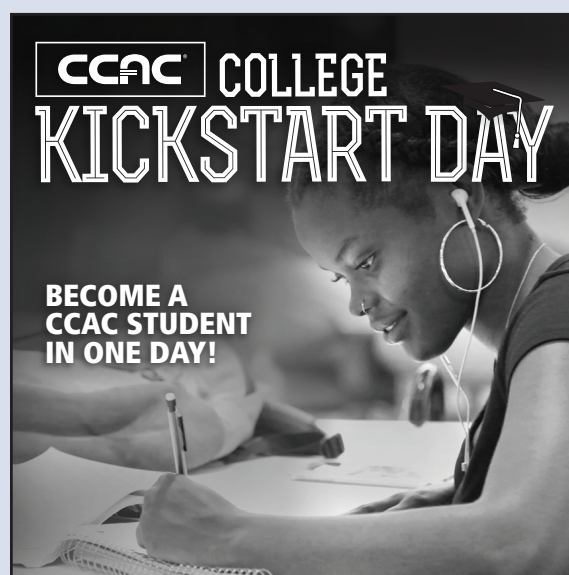
Field Trip Opportunities:

- ECO-Explorers: Preschool & Kindergarten
- Nature Sleuth: First & Second Grades
- Land of Survival: Third & Fourth Grades

In-class Enrichment Programs:

- Garbology: What is in your trash can?
- Tree...Mendous: The Gifts of a Tree.
- Amazing, Incredible Insects: Insects are everywhere!

For more information, contact Kathy Boyd at 724.469.6258 or kboyd@ccac.edu, or visit ccac.edu/SouthCampus.aspx



Join us for CCAC College Kickstart Day—a free open house event that provides the perfect opportunity to learn about CCAC educational options, including career and transfer programs, emerging careers, financial aid and scholarships, campus facilities, student-centered services and more.

Meet faculty, staff and current students and take a tour of the facilities. Ask questions and get answers on the spot.

Wednesday, April 3

3:00PM–6:00PM

Saturday, May 11

10:00AM–1:00PM

College Kickstart Day takes place at all CCAC campuses and centers. Visit ccac.edu/openhouse for more information.

WORKFORCE DEVELOPMENT & CONTINUING EDUCATION

CERTIFIED EMPLOYEE BENEFITS SPECIALIST (CEBS)

The CEBS Program offers the human resource professional the opportunity to earn designations in specialized areas of group benefits, retirement, and compensation. Courses do not include cost for books/study materials/CEBS exam. For more information email bstellfox@ccac.edu or call 412.788.7385.

Allegheny Campus	XGS-020-5601	\$395	10 Sessions
6:00PM–9:00PM	W	GBA1	2/13/19

EPA LEAD CERTIFIED RENOVATOR INITIAL & REFRESHER TRAINING

CCAC is pleased to offer EPA Lead Base Paint Certified Renovator Initial & Refresher Training. Classes will provide EPA mandated training for you and/or your employees to become EPA lead certified renovators and comply with designated federal law. For more information email fsekula@ccac.edu or call 412.788.7382.

West Hills Center	XGH-400-5601	\$249	1 Session
8:00AM–5:00PM	F	Initial	Spring 2019
West Hills Center	XGH-401-5602	\$149	1 Session
10:00AM–2:00PM	S	Refresher	Spring 2019

FLAGGER TRAINING & CERTIFICATION

There is always high demand for flaggers in the construction field. A flagger is the most important job on the worksite. They protect not only workers but also pedestrians and drivers. This four hour certification course will provide you with the skill set to be a safe and effective flagger. Upon completion of this course you will receive your certification that will last for four years. Prevailing wages for a certified flagger is \$12–\$23 per hour. Job resources will be provided. For more information email bstellfox@ccac.edu or call 412.788.7385.

North Campus	XGH-258-5601	\$129	2 Sessions
7:00PM–9:30PM	TR	Edwards	3/19/19
South Campus	XGH-258-5602	\$129	1 Session
8:30AM–1:00PM	S	Edwards	3/30/19

PROFESSIONAL CONTINUING EDUCATION (PCE) PROGRAMS

Accountant Continuing Education Seminar

Starting April 2019

Email mbahur@ccac.edu or call 412.788.7383

Attorney Continuing Education Seminar

Starting April 2019

Email bstellfox@ccac.edu or call 412.788.7385

Certified Employee Benefits Specialist (CEBS)

Starting spring 2019

Email bstellfox@ccac.edu or call 412.788.7385

EPA Lead Renovator & Abatement Programs

Starting spring 2019

Email fsekula@ccac.edu or call 412.788.7382

Flagger Training & Certification

Starting spring 2019

Email bstellfox@ccac.edu or call 412.788.7385

Insurance Career Preparation

Starting spring 2019

Email bstellfox@ccac.edu or call 412.788.7385

Pennsylvania Continuing Legal Education

Starting April 2019

Email bstellfox@ccac.edu or call 412.788.7385

Public Accountant, Enrolled Agent & Other Tax Practitioner Classes

Starting January 2019

Email mbahur@ccac.edu or call 412.788.7383

Real Estate Fundamentals & Practice

Starting spring 2019

Email fsekula@ccac.edu or call 412.788.7382

Real Estate Fundamentals & Practice—Online

Starting spring 2019

Email fsekula@ccac.edu or call 412.788.7382

IMT APPRENTICESHIP

The Industrial Manufacturing Technician (IMT) Apprenticeship program is a hybrid registered apprenticeship program that provides production workers with the knowledge and competencies needed in the advanced manufacturing environment. This course is a blended learning program that includes classroom time, online learning modules and on-the-job-training assignments for a total learning experience of 3000 hours (264 in coursework and 2,736 hours on-the-job training) generally scheduled over an 18 month period. Please email MJ Gula at mgula@ccac.edu for additional information.

START YOUR INSURANCE CAREER IN EIGHT SHORT WEEKS

Life, Accident & Health Insurance Career Preparation will get you going on a professional career with great starting salaries and unlimited income potential. This eight week program will cover a complete review of the insurance industry including: insurance regulations; general insurance overview; insurance basics; and an overview of various types of insurance coverage options. Students who successfully complete the program and pass the Pennsylvania Insurance Licensing exam will be prepared for immediate employment in the vast insurance industry.

Insurance preparation expert, George E. Krauss, D.Ed., CPCU, CLU, ChFC, ARM is the course instructor and the author of "Essentials of Property and Casualty Insurance, A Complete Guide to Pennsylvania Licensure." Cost includes tuition, study materials and software. For more information email bstellfox@ccac.edu or call 412.788.7385.

South Campus	XGA-142-5601	\$499	8 Sessions
5:00PM–8:00PM	M	2/11/19	

TRAIN FOR A PENNSYLVANIA CLASS A CDL LICENSE IN SIX WEEKS!

CCAC's curriculum will prepare students for taking the CDL Class A knowledge, skills and road tests. Knowledge tests consist of general knowledge, combination vehicle, air brake, hazardous materials, tankers and double triples. Skills tests consist of performing a pre-trip inspection and various backing and parking maneuvers. Road tests consist of driving on a predetermined road route. New classes enroll every month. For more information contact Jack Mittereder at jmittereder@ccac.edu or 724.325.6834.

CASINO DEALER SCHOOL

So you think you want to work in a casino? CCAC is pleased to offer casino dealer training classes through a partnership with Rivers Casino. Classes begin January 7 and February 25, 2019. For more information contact Sylvia Elsayed at selsayed@ccac.edu.

NURSE AIDE TRAINING

Students must register for both sections, Theory and Clinical. Register by calling 412.788.7537, visiting any main campus or at ccac.edu. Please visit ccac.edu for requirements and additional information. All documents must be completed two weeks before the class begins. A TABE test is required before entrance into this program.

XGB308 3328	\$749	1/7–1/25/19	Braddock Hills Center
XGB309 3328	\$600	1/28–2/8/19	Glen Hazel Kane
XGB 308 3329	\$749	1/7–1/25/19	South
XGB309 3329	\$600	1/28–2/8/19	Charles Morris
XGB 308 3330	\$749	2/11–2/28/19	Boyce
XGB309 3330	\$600	3/1–3/14/19	Glen Hazel Kane
XGB308 3331	\$749	2/11–2/28/19	Homewood Brushton
XGB309 3331	\$600	3/1–3/14/19	Charles Morris
XGB 308 3332	\$749	3/18–4/4/19	South
XGB 308 3332	\$600	4/5–4/18/19	Glen Hazel Kane
XGB 308 3333	\$749	3/18–4/4/19	Braddock Hills
XGB 309 3333	\$600	4/5–4/18/19	Charles Morris
XGB 308 3334	\$749	4/22–5/9/19	Boyce
XGB 3093334	\$600	5/10–5/23/19	Glen Hazel Kane
XGB 308 3335	\$749	4/22–5/9/19	Homewood Brushton
XGB 309 3335	\$600	5/10–5/23/19	Charles Morris

CAST TEST PREP CLASSES

The Electrical Distribution Technology (EDT) program is a joint partnership between Community College of Allegheny County (CCAC) and Duquesne Light Company to provide training in the basic skills, knowledge, and abilities applicants would need to apply for skilled craft positions in the electrical utility industry.

Interested candidates are required to pass the Edison Electrical Institute (EEI) Construction and Skilled Trades test (CAST), which assesses abilities in Graphical Arithmetic, Mechanical Concepts, Reading for Comprehension, and Mathematical Usage.

CCAC will be hosting CAST Test Prep courses at their Allegheny Campus. The Prep Courses will be four day, four hour sessions, held on the following dates from 9:00AM–1:00PM.

January 5, 12, 19, and 26

February 5, 7, 12, and 14

March 2, 9, 23, and 30

EMERGENCY MEDICAL TECHNICIAN (EMT)

The EMT course prepares students with the knowledge and skills to provide basic level emergency care in a pre-hospital setting. This course is aligned with the National Education Standards for EMT as approved by the PA DOH (Pennsylvania Department of Health). Students will learn emergency care for cardiac arrest, medical emergencies, trauma emergencies, patient assessment techniques, oxygen administration, pharmacology for emergency care and EMS Operations. Students must be able to meet all requirements for the Functional Position Description for EMT. The course will include classroom sessions, skill labs and a required clinical rotation in a hospital or other approved facility. For more information, please contact Rick Susalla at rsusalla3@ccac.edu or 412.788.7365.

Washington County

100 West Beau Street, Washington, PA 15301

XGC-600-57502 \$625

6:00PM–10:00PM TR 1/15/19–6/18/19

Plus one additional class for vehicle extrication, date to be determined.

CCAC Allegheny Campus Day Class

K. Leroy Irvis Science Center, Room 520

XGC-600-57503 \$625

8:30AM–12:30PM MWR 1/28/19–4/24/19

8:00AM–5:00PM S 2/16/19, 3/9/19 and 4/13/19

Plus one additional class for vehicle extrication, date to be determined.

CCAC Allegheny Campus Evening Class

K. Leroy Irvis Science Center, Room 520

XCG-600-57504 \$625

6:00PM–10:00PM MWR 2/11/19–5/9/19

8:00AM–5:00PM S 3/2/19, 3/23/19 and 5/4/19

Plus one additional class for vehicle extrication, date to be determined.

Lawrence County Career Center

750 Phelps Way, New Castle, PA 16101

XCG-600-57505 \$625

6:00PM–10:00PM MW 2/11/19–6/17/19

8:00AM–5:00PM S 3/9/19, 4/6/19, 4/29/19 and 6/8/19

Plus one additional class for vehicle extrication, date to be determined.

Monroeville Training Center

565 Johnson Road, Monroeville, PA 15146

XGC-600-57506 \$625

6:30PM–10:30PM MWR 2/18/19–5/15/19

8:00AM–5:00PM S 3/9/19, 3/30/19 and 5/11/19

Plus one additional class for vehicle extrication, date to be determined.

Medical Rescue Team South Authority

315 Cypress Way, Pittsburgh, PA 15228

XGC-600-57507 \$625

8:00AM–5:00PM S 3/9/19–8/3/19

Plus one additional class for vehicle extrication, date to be determined.

Jefferson Hospital

Bibro Building

565 Coal Valley Road, Clairton, PA 15025

XGC-600-57508 \$625

6:00PM–10:00PM TR 3/5/19–7/9/19

8:00AM–5:00PM S 3/30/19, 4/27/19, 6/1/19 and 6/22/19

Plus one additional class for vehicle extrication, date to be determined.

West Hills Center

1000 McKee Road, Oakdale, PA 15071

XGC-600-57509 \$625

6:00PM–10:00PM TR 3/12/19–7/16/19

8:00AM–5:00PM S 4/6/19, 5/4/19, 6/8/19 and 6/29/19

Plus one additional class for vehicle extrication, date to be determined.

Ross West View EMS

5325 Perry Highway, Pittsburgh, PA 15229

XGC-600-57423 \$625

8:00AM–5:00PM S 3/23/19–8/17/19

Plus one additional class for vehicle extrication, date to be determined.

INSTRUCTORS WANTED!

We're looking for enthusiastic, knowledgeable instructors to teach classes in a variety of subjects:

**Business—Computers—Language—Dance
Fitness—General Interest**

If you have professional and/or teaching experience in any of these fields, or new ideas you would like us to consider, email us at communityeducation@ccac.edu and we'll be happy to mail you a class proposal form.

**REGISTER ONLINE 24 HOURS A DAY AT
SHOPCOMMUNITYED.CCAC.EDU**

COMMUNITY EDUCATION NONCREDIT REGISTRATION FORM

SPRING 2019

Please print. Complete and return this form with payment. No further notice will be provided.

Date of Birth MM/DD/YYYY (required)		Social Security Number (required)	
Last Name:	First Name:	Middle Initial:	
Street Address:		Apt:	
City:	State:	Zip:	County:
Home Phone:		Alternate Phone:	
Email Address:		New Address (X):	

Have you ever served in the Military (circle one)? No Yes (see below)

Are you a dependent of a Veteran (circle one)? No Yes (see below)

Veteran Benefits:

☐ 30 Montgomery ☐ Chapter 33 Post-9/11 GI Bill ☐ Veteran not using benefits

Place of Permanent Address (check one)

☐ Allegheny County (1)

☐ Out-of-State (5)

☐ Out-of-County

Payment Must Be Enclosed (if applicable)

Print Phone Number on Check or Money Order

(Checks Payable to CCAC)

Mail To: Workforce Development Division Registration

West Hills Center – Suite N1200

1000 McKee Road

Oakdale, PA 15071-1099

Because CCAC cares about your privacy, we cannot process credit card information by mail.

Please visit ccac.edu, any CCAC facility, or call 412.788.7546 to register if you prefer to pay by credit card.

Refund Policy

Students not attending the program (course) must notify CCAC in person, by mail or at 412.788.7507 BEFORE the first class day in order to receive a refund. CCAC will notify registered students in the event that the program (course) is cancelled.

Semester	Course Number	Course Title	Course Location	Cost (if applicable)
				\$
				\$

Student Signature (Required for Enrollment):	Date:
If Sponsored, Authorizing Agency	
& Signature:	Date:
I agree that once I register I become legally bound by and agree to the terms of the Community College of Allegheny County Student Financial Responsibility Agreement, and as such become responsible for all charges incurred, unless I drop classes during the designated refund period. I understand that the college is extending credit to me and permitting me to register, enroll and attend classes in return for my promise to pay the college all tuition and fees incurred as a result of my registration, and that such extension of credit constitutes an educational loan or education benefit that is non-dischargeable under Section 523 (a)(8) of the United States Bankruptcy Code. I understand that failure to pay my student account or any monies due and owing CCAC may result in a financial hold placed on my account preventing registration for future classes, release of transcripts and diplomas, and additional college services. Additionally I understand that failure to pay my student account or any monies due and owing CCAC will result in a \$15.00 late payment fee assessed to my account for each late payment and may result in my account being referred to a third party collection agency resulting in additional fees. Finally, I understand that all delinquent student accounts may be reported to one or more of the national credit bureaus.	

LEVEL OF CERTIFICATION/TRAINING (for Public Safety Institute courses only)

☐ FRP ☐ EMT-P ☐ FIRE ☐ DISPATCHER
☐ EMT ☐ NURSE ☐ POLICE ☐ OTHER

Cert #:	Expiration:
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If you require special arrangements, contact the nearest

CCAC Supportive Services office prior to class:

Allegheny – 412.237.4612 • Boyce – 724.325.6604

North – 412.369.3686 • South – 412.469.6207

TTY – 412.369.4110 & 412.469.6005

The college is subject to provisions and complies with the Family Educational Rights and Privacy Act of 1974. A statement of the college policy can be found in the student handbook and college catalog. Voluntary information used to comply with Federal reporting and has no effect on admission to the college. The college is subject to provisions of and complies with the Family Educational Rights & Privacy Act of 1974. A statement of the college policy can be found in the student handbook and college catalog.

Form Updated 02.08.2017

READY TO REGISTER?

Whether you phone, mail or walk in your registration, each student must have a **completed registration form**. You may duplicate additional copies as needed.
For questions, please call 412.788.7507.

If you register electronically, fill out a registration form online.

Payment must be made at the time of registration.

The following is necessary to process all registrations:

- Name
- Address (email address also, if available)
- Phone (day & evening)
- Course Number
- Payment Information
- Birth Date
- Course Name
- Cost of Class

Online Registration

- On the web—shopcommunityed.ccac.edu
- From the Community Education page, you can view our catalog, register online and get other valuable information.

Phone-in Registration • 412.788.7546

Hours are 7:00 a.m. to 6:00 p.m. Monday thru Thursday.
Friday call hours are from 7:00 a.m. to 3:00 p.m.

PARKING ON CAMPUS

CCAC provides free parking to its students. Please be sure to display your parking permit on your car dash the dates you attend class. Your parking permit will be printed on your registration confirmation statement you will receive in the mail. If you do not receive a parking pass please call 412.788.7507.

DAYS OF THE WEEK LEGEND

Abbreviations for the days of the week classes meet.

M	Monday	F	Friday
T	Tuesday	S	Saturday
W	Wednesday	U	Sunday
R	Thursday		

STUDENTS MUST BE 18 YEARS OF AGE TO ATTEND ANY CLASS THAT IS NOT A DESIGNATED YOUTH CLASS.

Mail to

CCAC West Hills Center
Community Education Registration
1000 McKee Road
Oakdale, PA 15071
Please DO NOT mail cash.

Walk-in

- You may walk into any CCAC campus between 9:00 a.m. and 4:00 p.m., Monday through Friday, prior to class start date to register.
- Visa, MasterCard, Discover Card, cash or check accepted.
- Hours may vary by campus.

REFUND POLICY: Students who wish to withdraw from a class must do so by the end of the last business day before the class starts. No refund of materials fees shall be granted unless such materials are returned unused.

CANCELLATION POLICY: If a class is cancelled, a 100% refund of tuition and fees will be given. Please allow three to four weeks for processing. Refunds will be made in the form that the original payment was made.

REGISTRATION PAYMENT POLICY: I agree that once I register I become legally bound by and agree to the terms of the Community College of Allegheny County Student Financial Responsibility Agreement, and as such become responsible for all charges incurred, unless I drop classes during the designated refund period. I understand that the college is extending credit to me and permitting me to register, enroll and attend classes in return for my promise to pay the college all tuition and fees incurred as a result of my registration, and that such extension of credit constitutes an educational loan or education benefit that is non-dischargeable under Section 523 (a)(8) of the United States Bankruptcy Code. I understand that failure to pay my student account or any monies due and owing CCAC may result in a financial hold placed on my account preventing registration for future classes, release of transcripts and diplomas, and additional college services. Additionally I understand that failure to pay my student account or any monies due and owing CCAC will result in a \$15.00 late payment fee assessed to my account for each late payment and may result in my account being referred to a third party collection agency resulting in additional fees. Finally, I understand that all delinquent student accounts may be reported to one or more of the national credit bureaus.

UPDATE YOUR CONTACT INFORMATION

Changed your phone, address or email. Please call us to update your contact information to receive important information regarding your class. CALL 412.788.7507.



*Community College of Allegheny County
Community Education
1000 McKee Road
Oakdale, PA 15071*

DATED MATERIAL INSIDE

Community College of Allegheny County (CCAC)

Since its founding in 1966, CCAC has flourished, becoming the educational powerhouse it is today—a nationally renowned two-year college dedicated to serving all members of the community. From groundbreaking student success initiatives to top-ranked academic and career-based programs, CCAC continues to be the college of choice for nearly one out of three adults in the Greater Pittsburgh metropolitan region.

Every year, more than 25,000 students enroll at CCAC, taking advantage of nearly 160 certificate, diploma and transfer programs while thousands more access noncredit and workforce development courses. Comprising four campuses and four neighborhood centers, as well as other offsite locations, CCAC is honored to have one of the largest veteran student populations in the state and takes pride in ranking among the nation's top community colleges for the number of individuals graduating in nursing and other health-related professions.

CCAC graduates have transferred to the nation's most prestigious colleges and universities, have obtained the most academically challenging and competitive degrees and can be found at leading companies, organizations and institutions throughout the country. CCAC alumni are actively engaged in every sector of society, providing leadership to scores of economic, scientific, civic and philanthropic entities both in the Pittsburgh region and around the world. Visit ccac.edu to learn more.

CCAC Nondiscrimination Policy

The College does not discriminate and prohibits discrimination against any individual based upon race, color, religion, national origin, ancestry or place of birth, sex, gender identity or expression, perceived gender identity, sexual orientation, disability, use of a service animal due to disability, marital status, familial status, genetic information, veteran status, age or other classification protected by applicable law in matters of admissions, employment, services or in the educational programs or activities that it operates.

Individuals with disabilities who are requesting accommodations should contact the Supportive Services for Students with Disabilities office at the campus that they will be attending. This publication is available in alternate formats. Questions may be addressed to the Civil Rights Compliance Officer.

Notifications of nondiscrimination and contact information can be found at ccac.edu/nondiscrimination.